

**Draft**

HUNTINGTON TOWNSHIP TRUSTEES  
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

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**Minutes of June 5, 2023**

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM called to order with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Walter Rollin, Sheila Lanning, Matt Combs, Frances Rollin, Bruce Hager, Layne Lawhon and John Bojec. **Motion** by Holmes with a second by Rollin to approve the minutes of May 15, 2023 as written. Roll call: three yeas. Checks 10315 – 10339 and payments totaling \$18,292.42 were approved for payment. **Motion** by Rollin with a second by Homes to approve the May Financial reports with year to date Revenue of \$271,099.32, year to date expenditures \$116,750.72 and bank balances of \$618,669.07. Roll call: three yeas. Lanning: annually the Star interest rate is 5.33%. **Motion** by Rollin with a second by Holmes to authorize the purchase of Park bases for \$959.66. Roll call: three yeas.

Lamb: Introduced Layne Lawhon, asked if he has drivers license and knows how to weed eat and mow. Lawhon: Basketball and Track have workouts in the summer and will work with Combs on the schedule. 17 years old, have Driver's license, Lamb: you will need to fill out paperwork, provide copy of DL# and work with Combs on scheduling. You will work up to 29 hours a week. Lawhon: would like to get \$13.00 per hour. **Motion** by Lamb with a second by Holmes to authorize hiring Layne Lawhon for summer help at \$13.00 per hour pending the ability to get on the Township insurance and working under the supervision of Matt Combs. Roll call: three yeas. Lanning: The Township is a public employee and you will be contributing to Ohio Public Employees Retirement 10% of your pay. If you do not plan on pursuing a career in public service it is up to you to notify OPERS and ask for a refund.

Lamb: will proceed to open the Competitive bids for annual Chip / Seal work. 1) Geauga Highway Company bid **\$81,676.50** with Bond, Insurance, Workers Compensation included. Bid included CRS2 not MAC 3000 which the Township prefers and stone purchased by Geauga. John Bojec: they specified emulsion not MAC 3000. Lamb: I don't know how to handle that, is that something we can do an alternate on? John Bojec: yes. Lamb: let's see the others and if we can get an apple to apples comparison. 2) Melway did not send a "bid" but a quote sent to Combs without Bond, Insurance, Workers Compensation documentation. Melway quote **\$62,494.00** did not include stone and was for MAC 3000 and specified that the Township provides stone at their yard. Lamb: this does not include stone because we have the stone, they are going to have to redo this. This should be resubmitted. John Bojec: you may have to re-bid than because it is an illegal advertisement from the County and you have to follow the advertised guide lines. Lamb: understand, unless we throw it out, let's see what we have going here. 3) Bergman bid included CRS2 not MAC 3000, Bond, Insurance, Workers Compensation and the cost of stone **\$76,553.00**. 4) Crossroads Asphalt bid included CRS2 not MAC 3000, Bond, Insurance, Workers Compensation and the cost of stone **\$82,380.18**. Discussion included subtracting the stone cost from each quote and adding the assumed cost of MAC 3000. John Bojec: another thing you should call out is gallons rate, the road unit calls out 4/10<sup>th</sup> of gallon and the bid unit calls out .38 and I bid at .40. Combs: you guys can get MAC3000. John Bojec: yes, we make our own MAC 3000 and it is a better product. Lamb: we don't have time to go out and rebid this, this one is not a complete bid so we are not going to go with that one. Holmes: where are you located. John Bojec: Geauga County, Amish country. Lamb: I'm sorry, you get to fix a lot of roads because the horses tear it up. He has the whole qualifications to work. Holmes: what did the County bid this at. Combs: like **\$86,000.00**. Holmes: if you were to take this job, we have stone. John Bojec: The Township's always have stone, we bid it as advertised. Combs: I told them we have stone. Lamb: I am not exactly sure why they required the stone in the bid package, we told them we have our own stone but he did not mark it that way. John Bojec: The County is doing the same thing by us; the Township's know your roads best. Holmes: so, we could deduct the stone on that **\$81**, you got **\$19,600.00** and something for stone. Lamb: is MAC 3000 cheaper or more than CRS2. John Bojec: more because emulsion is 30% percent water. Holmes: if you were to bid that with MAC 3000 and no stone. Lamb: it would be change orders to the bid. John Bojec: MAC 3000 a gallon would be about 3.50 to

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3.60 a gallon, pretty typical. MC's are just 58/28 asphalt, like Melway we make our own. The liquid is more but the shot rate is less. It's a balancing act. Lamb: well we have an \$81,676.00, you bid the thicker coating than. John Bojec: we look at the roads, if they are pretty juicy than it is a road by road. Holmes: when would you do this. John Bojec: out about a month right now, better to get past these hot days. Lamb: We need some heat to get it set in too. I don't want to be doing it in September. John Bojec: usually we cut off in August.

**Motion** by Holmes with a second by Lamb to award the annual chip/seal project to Geauga Highway Company for up to \$81,676.50, minus the stone with the addition of MAC 3000. Roll call: three yeas. John Bojec: I will do some calculations, who do I call. Lamb: call Matt Combs, (given Combs phone number). John Bojec: the limestone, you've used it forever and there is no problem. Combs: we will load you guys. Lamb: we like the stone we have, we have a loader. John Bojec: I won't have to test it than, usually we take a sample and test it. Lamb: this is the stone we have been using for a long time. John Bojec: so, it is fine. Combs: yes. John Bojec: do you know how many square yards they were laying. Combs: I can look, if you've got time tomorrow give me a shout. John Bojec: I will run the numbers and make sure the numbers work than we should be. Lamb: your hired, give us a more precise cost on the price so there are no surprises. Lanning: we are out of process for what we used to do, the bids all used to go to the County for review and recommendation. Lamb: yes, take the one we approved and have him look at it. Because he came back and said hey you cannot use those people before. Make sure we are not in trouble, so he can not say you did not comply with. Lanning: Keep them all because they used to all go to the County and then I will need them for our files and will send out the letters to the contractors who bid.

**COMMITTEE REPORTS:**

**WATER BOARD-** Lamb: Provided a copy of the rate increase to Holmes, meeting is 6.14.2023.

**LORCO-** Lamb: meeting is 6.8.2023.

**AMBULANCE-** Holmes: training meeting tomorrow and Board meeting 6.13.2023. Helipad is poured and will be painted after curing. Combs will finish the grading after the painting. Lights are coming.

**FIRE-** Rollin- Still looking for firemen, not much new happening.

**SHERIFF-** 60 incidents in the Township in May, Holmes: called neighbor about the theft on the report and he bought a trailer that was not sold properly by another person. It was reported stolen, he got his money back and the original seller is fixing.

**OPWC & SWAC-** Combs: Stewart Road will be closed 6.6.2023 to 6.9.2023 for culvert replacement. Still no word on the other Stewart Road culvert. Lanning: Need all expenses documented on proper forms, including: equipment uses, fuel and employee time. Forms should be available with estimated equipment costs through the Engineer's office or Don Romancak. If there is money left from the \$45,000.00 it will be returned to the County so every dollar needs substantiated. Lamb: you will need to document everything, that is what you are paid for.

**CEMETERY-** Rollin: Still need to put a process for Military markers on Website. Answered Shirley Sexton's questions on the "bricklayers" monument on her son's grave. Meeting 6.8.2023 at the Cemetery with TC Energy Representative, Trustees and Lorain County Assistant Prosecutor Tom Mangan to discuss what is needed to expand the Cemetery. Than will contact Contractors when we find out what we can and cannot do. Thank you to Combs and employees for making the Cemetery look good for Memorial Weekend. Holmes: thanked Walter Rollin for all the hard work for the Memorial Day parade and ceremonies.

**RECYCLING-** Rollin: Dumpster days were a success May 19<sup>th</sup> and 20<sup>th</sup> 9:00 am to 3:00 pm. Lamb: a check for metal will be forthcoming. Pictures of 4H group collecting roadside trash were sent to Township. Lanning: will send to the County with wrap up report provided by Rollin.

**ROADS-** Combs: still need to patch in preparation for chip/seal. Will start patching after the culvert replacement on Stewart Road. Work on roadside mowing and dust control on Pratt Road continues. Sprayed Pratt Road for dust control 3 times.

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**EQUIPMENT-** Combs: Bearing went on road mower, getting fixed.

**ZONING-** Klebow sent updated status report.

**PREVIOUS BUSINESS**

Holmes: Got in touch with Levi and he is getting a price for ARPA money for safety building and nicer drawings. Lamb: got in touch with guy about erecting a fence on his property abutting the Park. He is ok with not having a fence put up, need only to fix the fence on the other property (Kelsey is the owner) and the fence by the Garage that was recently damaged. **Motion** by Lamb with a second by Holmes to authorize Farnsworth Fence to repair both the chain link fence by the Garage and the wooden fence by the Kelsey property for the quoted cost of \$1,100.00. Roll call: three yeas. Lamb: The cost of the chain link fence repair is \$800.00 so not worth contacting the insurance. Lanning: received a letter from State Senator Nathan Manning thanking the Township for their resolution on Railway Safety Act. Combs: no quotes yet on getting a new people door on the garage.

**NEW BUSINESS:**

Sandy Denes reported that someone farming ground West of her on Metroparks property plowed the ditch. Combs to look into this.

**CORRESPONDENCE/ ANNOUNCEMENTS:**

Auditor of State fraud risk assessment advisory. Lorain County Mobilize May newsletter. Invitation to 90<sup>th</sup> birthday celebration for Frances Rollin June 25<sup>th</sup> at United Church of Huntington.

**PUBLIC PARTICIPATION:**

None

**Motion** by Holmes with a second by Lamb to adjourn. All favorable, meeting adjourned at 7:56 PM.

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Signed Chairman

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Attest, Fiscal Officer

**Payment Listing**

June 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
61-2023	06/05/2023	06/05/2023	CH	BP	\$660.97	O
10315	06/05/2023	06/05/2023	AW	David A Cravener	\$64.15	O
10316	06/05/2023	06/05/2023	AW	D&J Rief Services	\$1,121.04	O
10317	06/05/2023	06/05/2023	AW	Rumpke	\$459.00	O
10318	06/05/2023	06/05/2023	AW	WM DAUCH CONCRETE CO INC	\$1,268.00	O
10319	06/05/2023	06/05/2023	AW	LEMKE SALES COMPANY	\$226.11	O
10320	06/05/2023	06/05/2023	AW	CHRONICLE TELEGRAM	\$338.16	O
10321	06/05/2023	06/05/2023	AW	TREASURER OF STATE OF OHIO	\$1,515.63	O
10322	06/05/2023	06/05/2023	AW	Centerra Co-op	\$390.69	O
10323	06/05/2023	06/05/2023	AW	TREASURER OF STATE OF OHIO	\$618.00	O
10324	06/05/2023	06/05/2023	AW	Kimball Midwest	\$404.64	O
10325	06/05/2023	06/05/2023	AW	SUNRISE COOP INC	\$1,483.77	O
10326	06/05/2023	06/05/2023	AW	WELLINGTON AUTO PARTS	\$123.61	O
10327	06/05/2023	06/05/2023	AW	BSN Sports LLC	\$959.66	O
10328	06/05/2023	06/05/2023	AW	FARM & HOME HARDWARE	\$225.57	O
10329	06/05/2023	06/05/2023	PR	Robert Leroy Bort	\$1,365.08	O
10330	06/05/2023	06/05/2023	PR	MATTHEW A COMBS	\$2,469.15	O
10331	06/05/2023	06/05/2023	PR	ROBERT DUGALD HOLMES	\$995.07	O
10332	06/05/2023	06/05/2023	PR	Nora Klebow	\$352.67	O
10333	06/05/2023	06/05/2023	PR	Jed Lamb	\$546.46	O
10334	06/05/2023	06/05/2023	PR	JOHN PIPCAK	\$249.10	O
10335	06/05/2023	06/05/2023	PR	WALTER C ROLLIN	\$898.18	O
10336	06/05/2023	06/05/2023	PR	JILL DEMARCO	\$132.14	O
10337	06/05/2023	06/05/2023	PR	SHEILA D. LANNING	\$1,213.97	O
10338	06/05/2023	06/05/2023	AW	P & J SANITATION INC.	\$110.00	O
10339	06/05/2023	06/05/2023	AW	VASU COMMUNICATIONS INC	\$101.60	O
Total Payments:					\$18,292.42	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$18,292.42	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.