

**Portuguese Podengo Pequenos of America, Inc**  
**Board Meeting Minutes**  
**September 27<sup>th</sup>, 2023**

**Attendees:** Susan Souza-President, Shawn Brown -Treasure, Bekki Pina- Vice President, Michelle Collingwood-Secretary, Patti Litchfield- Board Member At Large, Shannon Oliver- Board Member at Large, Jean Evanoff- Board Member At Large. Kaye Atkinson- Board Member At Large;

**Absent:** Karen Oglesby- Board Member At Large, Diane Conyers- Legislative Liaison

**Called to order:** 6:05pm EST

**Approval of minutes from July, 2023 meeting:** Motion to approve minutes as printed made by K. Atkinson. B. Pina 2<sup>nd</sup>. Motion carried

**Approval of Report of the Treasurer:** Motion to accept the treasures report made by M. Collingwood, and 2<sup>nd</sup> by S. Oliver. Motion to approved carried with 1 abstention. A motion to accept the profit loss statement from the Nationals was made by S. Oliver, and 2<sup>nd</sup> Patti Litchfield. Motion carried with 1 abstention.

**Committee Reports**

- a. Judges Education (Jean Evanoff): Judges education at the Nationals went well. There were 7 judges and several members who attended. The new projector was lightweight and easy to use. The seminar evaluation form needs to be updated. S. Souza will send the word version of the document and J. Evanoff will update the form.
- b. Health and Research (Bud Hidlay): No report
- c. Legislation (Diane Conyers): No report
- d. Futurity/Maturity (Bekki Pina): 2024 Futurity: bitches 8 / whelping 0 / Futurity 4 / Maturity 9
- e. Media Committee (Shannon Oliver): S. Oliver is currently working on the PIP.
- f. Meet The Breeds (Andrea Roy): no report
- g. Public Education (Sandra Garner): There has been four requests since the last report: 1 odd spam message, 1 looking for a PPP,
- h. 2 general questions
- i. Membership (Patti Litchfield): See attached
- j. Sunshine (Chris Schmidt): 25 birthday cards and 1 sympathy card sent since last report.

- k. 2023 National (Sarah McCollum): see attached report
- l. Historian: No report
- m. Code of Ethics Committee (Bekki Pina): see unfinished business
- n. Junior – Liaison (Sherry MacLennan): working on ways to get Juniors into the club.

### **Unfinished Business**

- A. Code of Ethics: The Board provided feedback regarding the COE draft. S. Souza will provide a summary of feedback to B. Pina to take back to the committee.
- B. Historian Position- tabled until next meeting
- C. AKC 4<sup>TH</sup> Quarter 2022 Donor Advised Fund Statement: S. Brown has been unable to contact AKC despite numerous attempts. Discussion tabled until the next meeting.

### **New Business**

- A. NorCal designated Specialty request: Susan Souza submitted appropriate paperwork to the Board to hold a designated specialty. S. Souza asked the Board for permission to hold a designated specialty in conjunction with the Woofstock shows on June 8<sup>th</sup> and 9<sup>th</sup>, 2024. This will be the last day of the 4 day event in 2024. Motion was made by to approve the request by B. Pina, K. Atkinson 2<sup>nd</sup> the motion and the motion carried.
- B. Website breeder page listings. S. Souza provided information about a discussion on the parent club forum regarding providing breeder members information to prospective buyer. One of the different methods discussed includes charging a fee to be listed on the website. S. Souza will send examples of what other clubs do in managing this process. Some have a market place on their website so that breeders can advertise puppies.
- C. Awards:
  - a. Medallions: The vendor that we currently use for medallions may be retiring. If any local members have a vendor that they use, please share it with S. Souza.
  - b. Challenge Trophies: S. Souza asked for Board approval to have a Challenge Trophy in the name of Susan Faria to be presented at the National Specialty. A motion was made by S. Souza and second by B. Pina. The motion carried.

- D. Junior Showmanship Award: There was an inquiry about whether the club does medallions or certifications for the rankings of the Juniors. There is a request to add this award back to the PPPA recognition. The club used to award the medallions but stopped because the club stopped having Juniors who qualified. S. Souza made a motion to reinstate the awarding of the rankings of Juniors with a medallion. B. Pina second and the motion carried.
- E. AKC Rules regarding Benched Hearings: According to AKC Compliance an individual can file a benched hearing up to 5 days following an incident. Going forward, the membership needs to be clear that an individual have the ability to file a benched hearing up to five days following an incident. This includes both conformation and performance events.

**Adjournment:** 7:15pm PST



Report of the Membership Chair

For September 27, 2023, Board Meeting

As of today, 09/18/23, we have a total of 142 Members

90 Single Memberships

26 Household Memberships = 52 members (includes 1 junior)

One Pending Membership Application – vote due 09/22/23:

Nancy Mattox

Respectfully submitted,

Patti Litchfield  
Membership Chair

September 26, 2023  
Report to Board  
2023 National Specialty

Our 2023 National was a great success! We had a total of 77 entries.

Our facility was more than accommodating and the staff worked to make us comfortable and provided everything we needed. Before the show the communication was wonderful and all our questions answered promptly.

All paperwork was on hand for any mentoring, incidents, accidents, etc. The Breed Standard and AKC Rules for Dog Shows was also available.

Our only glitches were made by the show secretary Judy Lowther. The judge's book and the catalog had several errors. I suggest that she not be used again by our club. I have expressed concerns about her capability in previous meetings of the board.

Patti Litchfield has submitted to the treasurer our costs for the building and the dinner. Everyone I spoke with was very happy with the quality of our meal.

As Trophy Chair, I have submitted all the costs to the treasurer. She has included my information in her report.

There was an incident that occurred on Wednesday, August 16, after our show hours. This occurred between a member and non-member. The police were called and after about 90 minutes the parties were satisfied with the outcome and the police left. I was witness to the incident as I was in the parking lot packing up my RV. I was contacted 2 days later that the non-member wanted me to call a bench committee hearing. I explained that the incident occurred after show hours and this was not possible. I told her she could write a complaint to AKC if she so desired. Subsequently, I spoke with the AKC representative, Mary Dukes, and she stated I was correct and that our club was not to be held responsible in any way.

This was a wonderful experience being the show chairman and I hope that the board and members of the club are happy with the work Patti Litchfield and I did to make this a successful show.

Respectfully submitted,

Sarah A. McCollum