

# Sydenham Parish Council

Minutes of virtual Parish Council meeting held on 6<sup>th</sup> January at 7pm

Present: Michael May (MM) - Chair  
 Alison Isherwood (AI) - Vice Chair  
 David Wilkins (DW)  
 Cheryl Belson (CB)  
 Heather Mullins (HM) – Clerk

Apologies: Hayley Smith (HS)

Due to the current coronavirus situation it was not possible for the scheduled meeting to take place in the Old School Room, and it was therefore held remotely.

153	<b>Members' declaration of interests (for items on the agenda)</b>	None.	
154	<b>Minutes of previous meeting</b>	The minutes were approved and will be signed as soon as possible.	
155	<b>Planning</b>	P21/S1458/FUL Wayside, Stert Road, Kingston Stert Development work. Amendment No. 3 as amplified by information received 9 December 2021, for information only.	
156	<b>Finance</b>	The following items were approved for payment £4.55 SSE telephone box £7.96 Virtual Landline, reimburse clerk for virtual landline £66.00 OALC training course for clerk £418.75 Clerk's salary £31.20 Pet Waste Solutions, dog bin emptying for October £360.00 The Partners, Kingston Stert Farm – hedge trimming, verges and ditching	
	NatWest Current a/c: b/f £486.86	Payments: £418.75 Clerk's salary – November £1,422.00 Grafham Construction Limited – footpath surfacing works £38.18 DW expenses – fuel for mower £7.96 Buzz Networks virtual landline, reimburse clerk £113.00 MM expenses – daffodil bulbs £31.20 Pet Waste Solutions – dog bin emptying November £51.60 Community Heartbeat – defibrillator electrodes £34.95 Clerk expenses – printer cartridges £4.55 SSE Telephone box supply £418.75 Clerk's salary - December Receipts: £2,000.00 transfer from reserve account £200.00 transfer from reserve account £350.53 collection from Santa Sleigh (Fayre receipt)	Closing balance at 31/12/21          £496.45

Signed ..... Date .....

	NatWest Reserve a/c: b/f £30,372.21	Receipts: £0.25 interest in December Payments: £2,000.00 transfer to current account £200.00 transfer to current account	£28,172.46
		The budget for 2022/2023 was finalised after discussion. It was agreed that the precept for the forthcoming year should be set at £16,000. The form to be completed and submitted.	HM
157	<b>Matters carried forward</b>	<b>Playing field</b> The ditching works have been completed with a change in level and improved finish. The goalpost may need to be replaced in the Spring.	
158		<b>Speeding on B4445 and through the village</b> The safety audit for the pinch point is progressing. Chinnor PC have indicated in Full Council minutes dated 6 <sup>th</sup> December 2021 that the pinch point will be included within the main scheme of the measures that Chinnor will be taking. Need to seek clarification with CPC on funding. OCC are running a countywide scheme for 20mph, with a few pilots. If Sydenham is successful in their application the road markings and roundels will be replaced and the two village VAS signs will need recalibrating. Need to clarify if we have separate CIL grant for 20mph Aston Rowant PC have contacted Sydenham regarding a joint approach to the 20mph zone. Planted tubs have been suggested for the three pinch point islands on Sydenham Road - cost of half barrels to be investigated.	MM  AI  MM  DW
159		<b>Wildflower meadow and Queens Canopy trees from Woodland Trust</b> The trees have been temporarily heeled into a holding patch before planting in February.	
160		<b>Village repairs and maintenance</b> The daffodil planting has been completed, with roughly 3000 bulbs planted throughout the village.	
161		<b>Footpaths and bridleways</b> Expenditure was approved for further hardcore application to the Jays footpath in the Spring if the landowner is in agreement. The TOE grant application for the gate to Footpath 378 is currently under consideration. A decision is expected later in January.	MM
162		<b>Faster broadband</b> Openreach surveying is currently underway including testing of existing ducting, some remedial works will be necessary which should start next month.	

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		In due course villagers who have not already signed up for vouchers will be able to connect to the ultra fast broadband and details will be publicised once available.	
163		<b>NatWest bank security box</b> c/fwd	HM/HS
164		<b>The sign for the Old Sun</b> The owner has works in hand.	
165	<b>Matters arising</b>	<b>Damage to the VAS sign on the B4445</b> The engineer's report refers to battery charging and location issues. Clarification to be sought from Swarco regarding the quote for parts, as this issue might be resolved under warranty.	DW
166		<b>Purchase of FloodSax for the Emergency Plan kit</b> Expenditure of £248 was approved for the purchase of 40 sacks. Storage options to be explored. One of the 'Road Closed' signs has been moved from the Inn at Emmington and needs to be found. The two new snow shovels to be given out.	HM  HM
167		<b>Scheme of Delegation with regard to covid</b> If required, the Scheme of Delegation adopted by Sydenham Parish Council on 2 <sup>nd</sup> April 2020 will be implemented. In summary, in response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk, in consultation with the Chair and Vice-Chair shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.	
168	<b>Correspondence</b>	OALC – documents and protocols for Operation London Bridge SODC – updated planning enforcement statement OCC – Local Transport and Connectivity Plan consultation ARPC – Community Governance Review	CB MM
169	<b>Any Other Business</b>	Sydenham Fayre meeting to be held during this month. Funding for Fairy Folk Trail suggestion to be included in discussion.	CB/HS
		There being no other business the meeting closed at 8.20pm. The next meeting date will be Thursday 3 <sup>rd</sup> February at 7pm in the Old School Room	

Signed ..... Date .....