

The Moran City Council met in regular session on Monday, March 1, 2021. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

<u>Mayor</u> Jerry D Wallis	<u>Elected Officials Present:</u> <u>Council Members Present</u> Bill C. Bigelow Chad A. Lawson Corliss E. Lynes Kris R. Smith	<u>Council Members Absent</u> James A. Mueller
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City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk.

Visitors Present: Lee Roberts, Kyle Spielbusch, Mitch Bolling, and Levi Wagner.

CONSENT AGENDA

Council member Bigelow moved to approve the March 1, 2021 consent agenda as follows:

- February 2021 Minutes
- February 2021 Petty Cash Report
- March Pay Ordinance totaling \$164,910.66
- February 2021 Utility Audit Report

Kale seconded the motion, motion passed with all approving.

VISITORS

Mitch Bolling informed the Council that he forgot to pay his February utility bill and he was charged a penalty due to the late payment. Mr. Bolling asked the Council to waive the penalty for this one late payment occurrence. Mayor Wallis suggested the Council waive the penalty for Mr. Bolling’s business but not the rental properties. Mr. Bolling stated he feels the 10% penalty amount is excessive, especially when considering the overall amount that he pays for his monthly utility bills. The Council took no action on the request.

Levi Wagner asked the Council for an extension to pay his February utility bill until March 12, 2021. Levi noted he was unable to work during the cold spell in February. Council member Lynes moved to approve the Wagner’s request for the extension to pay. Kale seconded the motion, motion passed with all approving.

2020 Audit Report – Kyle Spielbusch from Jarred, Gilmore, and Associates reviewed Generally Accepted Accounting Principles as applied to Cash Basis Law. Mr. Spielbusch then presented the 2020 Fiscal Audit Report to the Council reviewing receipts, expenditures, transfers, encumbrances, and ending cash balances for the City as of December 31, 2020. Mr. Spielbusch reviewed employment liabilities and explained the references to the City’s obligation to the net pension liability to Kansas Public Employees Retirement System. He also reported the audit found the City of Moran was in compliance with the cash and budget requirements of the State of Kansas for 2021. Spielbusch asked the Council if they had additional questions, none were raised.

OLD BUSINESS

Water Project Update – Clerk Evans noted the low to moderate income survey was ongoing with Thrive monitoring and tabulating the survey results. No action was taken and the topic was tabled until the April meeting.

Kansas Municipal Energy Agency (KMEA) – The Council discussed the unexpected increase in bulk electric prices during the Polar Vortex in mid-February. Customer billing and cost recovery options were discussed. The Council chose to take no action as the final billing from KMEA will not be available until later in the month. Council member Bigelow moved to pay the final invoice for February once it is received. Kale seconded the motion, motion passed with all approving. Topic was tabled until the April meeting.

Moran Museum – Clerk Evans reported the Kansas Board of Tax Appeals will review the City’s application for tax abatement on the property. At present, the City does not know a date for the hearing. Topic was tabled until the April meeting.

NEW BUSINESS

Resolution 2021-02 – Council member Bigelow moved to approve the passage of Resolution 2021-02 *A RESOLUTION OF THE CITY OF MORAN, KANSAS DECLARING A LOCAL STATE OF FINANCIAL EMERGENCY.* Smith seconded the motion, motion passed with all approving.

2021 Sewer Rates – Clerk Evans asked the Council if they would like to consider using an alternative month due to the excessively cold weather in February. The Council discussed and agreed to use the months of December, January, and February as set by Moran City Code. The Clerk’s office was given the authority to make adjustments to the customer average for customers who allowed their water to drip to prevent water lines from freezing up.

Fair Housing Month Proclamation – Council member Smith moved the Mayor sign a Proclamation declaring April as Fair Housing Month. Lynes seconded the motion, motion passed with all approving.

Annual City Wide Clean Up – The Council agreed to sponsor a City Wide clean up May 21-June 1. A roll off dumpster will be set at the park during this period. The City crew will provide curb side pickup up on May 25th.

Website Renewal – Clerk Evans reported the City’s account with Go Daddy was up for renewal in April. Yearly website costs are unchanged from 2020 with costs of \$20.99 for morancity.org domain and \$179.88 for web hosting for a total of \$200.87. Council member Bigelow moved to approve renewing the website. Smith seconded the motion, motion passed with all approving.

City Park – The Council reviewed an email from Gavin Cole asking the Council to consider purchasing a pair of soccer goals for the youth soccer team to practice at the City park. Council Kale moved to purchase the goals as requested. Smith seconded the motion, motion passed with all approving.

The Council revisited Mitch Bolling's requested for waiver of the penalties paid with his February utility bill. Council member Lynes moved to decline the request, motion died for lack of action. Council member Bigelow moved to refund the penalties for the business if Mr. Bolling has not been given a waiver in years past. Smith seconded the motion, motion passed with Bigelow, Kale, and Smith approving and Lynes opposed.

DEPARTMENTAL REPORTS

Police Chief – Chief Smith said he was still working with Kaleb Stroud regarding ammunition needs for the department. He noted the car is running good and that he planned to schedule 8 hours of online training in the near future. Smith said he was monitoring properties needing cleaned up and would issue notices once the weather warms up.

Superintendent – Superintendent Stodgell presented the following work report for the month of February:

- Worked on generator at City Hall
- Security Lights- Cedar & Oak, Birch
- Changed out meter 223 W. Randolph, 103 S Elm, 643 N Cedar, 408 W Church
- Checked primary lines for ice buildup and cleared
- Re-stocked digger bucket truck
- 423 N Park had electric issues on their side
- Replaced fuse at 228 S Cedar
- Cleaned up transformer and checked for grounds
- Looked in service book for seal kit on #2 Bucket Truck
- Cleaned up front shop
- Winterized VAC and moved to front shop, put on 5083 JD Snowblade
- Worked on space heater
- Removed snow and ice from 54 Fitness
- Worked on generator behind City Hall
- Replaced toilets at Library
- Hoses froze up- 130 E Franklin, 315 N park, 316 N Linn
- Removed snow around water tower
- Cleaned out rags from bottom of #1 Lift Station
- Got sewer flush fittings ready need to blow #1 Lagoon cell inlet pipe out
- Water pit service going to house was out not deep enough- 423 N Park
- 423 N Park-hardware they need – 100' ¾" poly blue, 2-3/4"x3/4 CTS Comp fittings, 4 x 3/4" Stainless Steel inserts
- Pumped out 3 water pits and put antenna back on pipe
- Turned water off due to leaks at
 - 304 N. Cedar
 - 404 N. Pine
 - 207 W. Randolph
 - 229 S. Cedar
 - 205 W. First
 - 315 N. High
 - 421 N. High
- Water lead on Randolph by Emprise 6" CI Top- Shut off and repaired
- Water leak Cedar and Second-new service valve

City Clerk – Clerk Evans reported income for the month of February 2021:

General Fund		Water Fund	
Charges For Services	14.75	Sales To Customers	10,729.10
Refuse	1,646.00	Water Protection Fee	27.01
Court Fines/Debt Collection Fee	2,329.00	Connect Fee	50.00
Reimbursed Expense	3.00	Bulk Water Sales	314.10
ATV Permit	30.00	Penalties	772.90
KS Sales Tax	5,082.14	Water Tower Fee	50.00
54 Fitness Fee/Fobs/Ovpd	1,030.00	Electric Fund	
Interest Earned Checking/CDL	50.26	Sales To Customers	41,292.98
Kennel Fee	20.00	Connect Fee	49.14
Dog Tag	52.00	Overpaid	523.08
Osage Fire Contribution	5,000.00	Debt Collection Fee	69.04
Franchise Fee	100.00	Lieap Receipts	651.50
Sewer Fund		Light Rent	157.50
Sales To Customers	6,296.00	Gross Sales	<u>77,378.85</u>
Sales Tax		<i>Add: Interest to CD 44526614</i>	<i>11.01</i>
Sales Tax Receipts	1,039.35	Gross Receipts	<u>77,389.86</u>
		<i>Less: LIEAP Credit</i>	<i>75.43</i>
		<i>Utility Credits</i>	<i>250.17</i>
		<i>Recreation Fee Credit</i>	<u><i>160.00</i></u>
		Net Receipts	76,904.26

Attorney Heim advised he would reach out to KMEA regarding the recent billing costs to confirm the invoices are correct.

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 9:200 PM. Motion passed with unanimous approval.