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 ManchesterDance.com

Miss Cherie Manna  
 Artistic Director and Owner

## 2018-2019 Registration Form

New Student [ ]

Returning Student [ ]

*Please print clearly.*

Student's Name	
Age (as of 9/10/2018)	
Birthdate	
Street Address	
Town & Zip	
Mom's Name & Cell Phone	
Dad's Name & Cell Phone	
Contact Email	

Class Name	Class Day and Time	Tuition
	<b>TOTAL MONTHLY AMOUNT DUE (by 1st class each month)</b>	

**Registration Fee (New Student - \$50 / Returning Student - \$25)**  
*Please enclose amount (Cash or Check) with this Registration Form*

I have read and agree to the tuition terms above and the '2018-2019 Manchester School of Dance Arts Policies and Procedures' on the reverse side.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# 2018-2019 MANCHESTER SCHOOL OF DANCE ARTS POLICIES AND PROCEDURES

## Studio Objective

Our primary goal is to create a positive environment in which students feel secure and develop into quality dancers that are both physically and mentally healthy. The rules set forth are for the safety and well-being of all our dancers, as well as to provide each student with a quality learning environment.

## General Rules

- Students must be prompt for class
  - Dancers are to remain in the lobby/waiting area when waiting for their class to begin
  - If a student misses warm-up they may be asked to observe first for safety reasons
- No gum chewing, eating or drinking (except for water) allowed in the dance room
- No cell phones...they will be confiscated and returned only to a parent/guardian
- Young students must be accompanied by an adult between the parking area and the waiting room
- Parents of younger children, please note: arriving too early before class can cause anxiety in very young students. Also, prompt pick up after class cannot be stressed enough. A student worrying about being “forgotten” may ruin a wonderful class experience.
- Parents are not allowed inside the classroom during the lessons - the waiting area is located in the upstairs lobby

## Fee Schedule and Payment Policy

**New Student Registration Fee - \$50 / Returning Student Registration Fee - \$25**

The registration fee is nonrefundable. Fees include studio maintenance and insurance premiums; it also reserves your child’s place in a class. Classes may be closed upon reaching maximum capacity or cancelled if less than 5 students are registered as of September. Students will be referred to another appropriate class if their class is cancelled. **Class tuition is due upon the first class of each month (September – May; no payment in June).** Monthly dance tuition is based on a 36 week dance season with 9 equal payments for your convenience. Payment can either be made in cash or by a check made payable to “Manchester School of Dance Arts”. **Christmas Spectacular participation fee** is \$75 per student and **Showstoppers participation fee** is \$35 per student. Please note there will be a \$50 fee for all returned checks.

## Lyrical Class Requirements

Students must be enrolled in a ballet class in order to take lyrical class.

## High Intermediate Class Requirements

The Tuesday 6:15 class is a mandatory requirement for students registering for the following classes: Monday 5:00 Contemporary, Tuesday 5:30 Lyrical, and Tuesday 7:15 Pointe(By recommendation only).

## Advanced Level Class Requirements

The Monday 5:15 Technique class is a mandatory requirement for students registering for the following classes: Monday 7:15 Contemporary, Thursday 6:45 Technique/Pointe, Thursday 6:00 Lyrical.

## Make-Up Classes

Make- up classes will be scheduled only if more than 3 classes are cancelled. For details please check the information board in the studio lobby.

## Dress Code

Required dancewear and dance shoes must be worn to all classes (see the studio brochure for details). Failure to do so could result in students being asked to sit out during class. Repeated failure to wear required dancewear could result in termination of lessons.

## Care of Students

The studio cannot provide before or after class care of students. Students are not to be left at the studio for excessive amounts of time.

## Injuries

Dance is a physically challenging activity. While all due care is taken to provide proper warm-ups and instruction, parents, legal guardians of minor students, and adult students waive the right to any legal action for any injury sustained on school property (including parking lots) from lesson activity or any other activity before, during or after a lesson.

## Photo Release

The school is hereby granted permission to take photos of students to use in brochures, websites, posters, advertisements, and other promotional materials/mediums the school creates. Permission is also hereby granted for the school to copyright such photos in its name. If you do not wish for your child’s photo to be used in any promotional material, either printed or on-line, please notify Miss Cherie immediately in writing.