

Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES
Michael S. Thiessen, President
Theron G. Tobolski, Trustee
Michael Dickman, Trustee

22 Calendar Ave. STE D
LaGrange, IL 60525
Phone 708-352-4480
Fax 708-352-4417

NOTICE

NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE

November 28, 2016 – 5:30 P.M.

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting to be held in the office of the School Treasurer located at 22 Calendar Court, Suite D., LaGrange, Illinois, on November 28, 2016 at 5:30 P.M.

AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments**
4. **FY16 Audit Presentation**
 - Ms. Betsy Allen, Miller Cooper & Co., Ltd.
5. **Review/Approval of Minutes**

The review and approval of the Lyons Township School Treasurer's minutes of:

 1. September 26, 2016 – Open Session
 2. September 26, 2016 – Closed Session
 3. October 31, 2016 – Open Session
 4. October 31, 2016 Closed Session
6. **Review/Approval of the Lyons Township Treasurer's Financial Reports**

The review of the Lyons Township School Treasurer's financial statements for the following months as presented:

 - October, 2016

7. Review School Districts Official Records

Board of Trustee review of the Lyons Township Schools and Coop's financial records for:

- August, 2016
- September, 2016
- October, 2016

8. Review/Approval of Payables List

Approval and ratification of the payment of expenses is requested for the Lyons Township School Treasurer's payables list for:

November 28, 2016 \$ 91,526.80

- Total expenses requested for approval = \$ 91,526.80

9. IMRF Discussion

10. Employment Recommendation

Claudette Hillock, Financial Services Specialist
Catherine Pavlik, Records Manager

11. Lyons Township Trustees of School Board Policy & Resolution

- Approval of Policy – Attendance by Means Other Than Physical Presence
- Approval of Resolution to Regulate Expense Reimbursements

12. FY17 Commercial Insurance & Workers Compensation Coverage Renewal

Approve renewal of FY17 Commercial Insurance & Workers Compensation premium payments.

13. District Updates

14. Motion to suspend the Special Meeting for the purpose of entering closed session

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, "Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting."
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c) (1)*, "Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body."

15. Motion to reconvene the Special Meeting of the Board of Trustees

16. Action as a result of Closed Session

17. Adjournment