

KAPA‘A FIRST HAWAIIAN CHURCH  
Church Council Meeting Minutes  
January 13, 2019

- I. Call to Order 11:19 am Jo Manea
- II. Pule Wehe/Pule ‘Ohana R. Kalei Ka‘auwai, Sr.
- III. Roll Call Isaiah Ka‘auwai  
Barry Mick (Kahu), Sally Jo Manea (Moderator), R. Kalei Ka‘auwai, Sr. (Vice-Moderator), Isaiah Ka‘auwai (Secretary), --- (Treasurer), Rose Cummings (Financial Secretary), Kealoha Enrique (BOCE), C. Hōkūlani Ka‘auwai (BOD), Ka‘upena Ka‘auwai (BOT).  
Excused:  
Quorum: yes 8/9  
Guests: Deloros Ka‘auwai, Joe Ka‘auwai, Jr., Lokelani Ka‘auwai
- IV. Additions/deletions to agenda
- V. Secretary’s Report Isaiah Ka‘auwai  
Minutes of Nov 11, 2018-tabled to Feb Mtg  
Minutes of Nov 18, 2018-tabled to Feb Mtg  
Motion to Approve: Second:
- VI. Treasurer’s Report Milton Ching  
Handout Maile Ka‘auwai  
TEAF donations were accepted by the financial secretary in Dec although there were no applicants earlier in the year.  
Motion that TEAF donations be placed into TEAF asset account for use in 2019:  
Rose Cummings Second: Kahu Barry Mick  
Motion passed unanimously in favor.  
  
Motion to approve the following, Sally Jo Manea, Royce Ka`auwai, Sr., Isaiah Ka`auwai, Sally Anson aka Sarah Anson as authorized signers for the church’s Gather Checking Account: Isaiah Kaauwai Second: Royce Ka`auwai, Sr.  
Motion passed unanimously in favor.  
  
Motion to Approve treasurer’s report: Isaiah Ka‘auwai Second: Rose Cummings  
Motion passed unanimously in favor.
- VII. Kahu’s Report Kahu Barry Mick  
Strategic Report will be ready in Feb  
Taking another ‘Ōlelo Hawai‘i class at Kaua‘i CC

“Journey Through Grief with Hospice” co-leading a group for six weeks  
beginning Jan 16  
Consider attending the presentation on Jan 22 at Kōloa Union Church

- VIII. Moderator’s Report Sally Jo Manea  
No report
- IX. Vice-Moderator’s Report R. Kalei Ka’auwai, Sr.  
No report
- X. Financial Secretary’s Report Rose Cummings  
handout  
\$702 donation to Ko’olau Hui’ia Church from Dec 29 worship service collection.
- Motion to Approve the Executive Officers’ Reports: Rose Cummings  
Second: Royce Ka’auwai, Sr.  
Motion passed unanimously in favor.
- XI. Committee Reports
- A. Board of Christian Education Kealoha Enrique  
Handout  
Motion to carryover fundraising \$2,364.56 to 2019. Kealoha Enrique  
Second: Hōkūlani Ka’auwai  
Two fundraisers for HIM conference are scheduled. \$200 per person ground & air  
transportation  
Will raise monies first then use \$5,000 dual donation. This would leave a \$700  
balance.
- B. Board of Deacons C. Hōkūlani Ka’auwai  
Cochairs: Hōkūlani & Linda Kaauwai-Iwamoto (rotate every three months)  
Deacon of the Month & Aloha Hour info forthcoming
- C. Board of Trustees Ka’upena Ka’auwai  
handout  
Milton resolved problem with Kapahi home.  
He will check on fire  
extinguishers.
- D. Committees  
A. Treasurer’s duty review no report

Motion to Approve Boards & Committee Reports: Hōkūlani Ka’auwai  
Second: Rose Cummings Motion passed unanimously in favor.

- XII. Old Business
- A. Treasurer’s position Jo Manea  
No assigned person. Milton Ching, Maile Ka’auwai and Sally Anson are willing to  
help with the position. Maile & Sally will meet this week to determine the bills that

need to be paid. Sally will write the checks. This plan is in place for Jan and Feb. Hoping someone is willing to volunteer for the position.

Question: Foodland donations – Rose to speak to Maile about her question.

B. Strategic Plan

Kahu not ready to present the results yet.

Kahu Barry Mick

C. Columbarium

Jo Manea

Recommendation to provide a survey to the membership and include costs, plan, designs.

BOT has presented some ideas previously.

XIII. New Business

A. Appointment of Finance (Budget) Committee

Jo Manea

Considering appointing people to this committee

B. Appointment of Pastoral Relations Committee

Jo Manea

Ron Clark, Monica Ka'auwai,

Possibly Keith Olsen or Edith DeFries

Kahu has copies of Pastoral Relations committee duties

C. Addressing the 2019 deficit (fundraising)

Jo Manea

Ideas/suggestions:

Gift Fair:

-recruit more vendors

-allow another day in the month (Valentine's, Christmas, etc.)

-have vendor applications available during the fair, Risa and Tepairu have been verbally recruiting during the fair, maybe they can pass out the applications.

-Invite vendors as part of church's events,

-Church make something or sell drinks on first Sat.

-If KFHC group(s) chooses to sell prepackaged items during the gift fair, they need to complete the facilities use form.

Lū'au fundraiser – benefit concert, hula, Hawaiian culture & language, church. choir, youth, food, will need to form a committee

D. Hula

Jo Manea

BOD unable to resolve. There was no majority at any one time.

Maybe a survey item

E. Same sex weddings – discussion next meeting

Suggestion was made for two separate surveys:

1- Hula, same sex marriage

2- Columbarium, fundraiser lu'au

F. Timeframe for Council meetings

Isaiah Ka'auwai

Keeping meetings to 1 ½ hours

Although no voting, all in agreement to limit meetings to 1 ½ hours.

XIV. Next Meeting:

Sun, Feb 10, 2019 @ 11:15 am

XV. 'Ohana Assignment

Jan - Vice Mod

Feb – Sec

Mar – Treas

Apr - BOCE

May – BOD

Jun - BOT

XVI. Announcements

XVII. Pule Ho'oku'u

Kahu Barry Mick

XVIII. Adjournment – Motion: Hōkūlani Ka'auwai

Second: Rose Cummings

Time: 1:04 pm

Me ka 'oia'i'o

Isaiah Ka'auwai  
Council Secretary

DRAFT

KAPA‘A FIRST HAWAIIAN CHURCH  
Church Council Meeting Agenda  
February 10, 2019

- |       |   |         |                        |
|-------|---|---------|------------------------|
| I.    | <u>Call to Order</u>  | am      | Jo Manea               |
| II.   | <u>Pule Wehe/Pule ‘Ohana</u>  |         | Isaiah Ka‘auwai        |
| III.  | <u>Roll Call</u>  |         | Isaiah Ka‘auwai        |
|       | Barry Mick (Kahu), Sally Jo Manea (Moderator), R. Kalei Ka‘auwai, Sr. (Vice-Moderator), Isaiah Ka‘auwai (Secretary), --- (Treasurer), Rose Cummings (Financial Secretary), Kealoha Enrique (BOCE), C. Hōkūlani Ka‘auwai (BOD), Ka‘upena Ka‘auwai (BOT). |         |                        |
|       | Excused:  |         |                        |
|       | Quorum: ____ yes no   |         |                        |
|       | Guests:   |         |                        |
| IV.   | <u>Additions/deletions to agenda</u>  |         |                        |
| V.    | <u>Secretary’s Report</u>   |         | Isaiah Ka‘auwai        |
|       | Minutes of November 11, 2018  |         |                        |
|       | Minutes of November 18, 2018  |         |                        |
|       | Motion to Approve:  | Second: |                        |
| VI.   | <u>Treasurer’s Report</u>   |         | ??                     |
|       | Motion to Approve:  | Second: |                        |
| VII.  | <u>Kahu’s Report</u>  |         | Kahu Barry Mick        |
|       | Strategic Plan Report   |         |                        |
| VIII. | <u>Moderator’s Report</u>   |         | Sally Jo Manea         |
| IX.   | <u>Vice-Moderator’s Report</u>  |         | R. Kalei Ka‘auwai, Sr. |
| X.    | <u>Financial Secretary’s Report</u>   |         | Rose Cummings          |
|       | Motion to Approve the Executive Officers’ Reports:  | Second: |                        |
| XI.   | <u>Committee Reports</u>  |         |                        |
|       | A. Board of Christian Education   |         | Kealoha Enrique        |

- B. Board of Deacons Catherine Hōkūlani Ka‘auwai
- C. Board of Trustees Ka‘upena Ka‘auwai
- D. Committees
  - A. Treasurer’s duty review
  - B. Pastoral relations

Motion to Approve Boards & Committee Reports: Second:

- XII. Old Business
  - A. Input on surveys for raising funds, columbarium and worship hula. Sally Jo Manea

- XIII. New Business
  - A. March visit of Colorado student group Kahu Barry Mick
  - B. Reorganization of Board of Trustees Sally Jo Manea

XIV. Next Meeting:  
Sun, March 10 @ 11:15 am

- XV. ‘Ohana Assignment  
Feb – Sec    Mar – Treas    Apr – BOCE    May – BOD    Jun - BOT

- XVI. Announcements  
Church leaders event, Feb 23 in Honolulu: delegates; Kahu Mick, Royce Ka’auwai, Rose Cummings and Edie DeFries. Others?

- XVII. Pule Ho‘oku‘u Isaiah Ka‘auwai

- XVIII. Adjournment – Motion: Second:  
Time: \_\_\_\_\_ pm

Kapa`a First Hawaiian Church Council Meeting February 10, 2019

Moderator's Report:

Welcome for Gordon Ridgway, Cornwall, Connecticut, January 12: Many KFHC members attended the welcome dinner and `aha mele to honor the Mayor of Cornwall and honor the relationship between Hawai`i and Henry Opukaha`ia and other Hawaiian men who attended the Hawaiian Mission School 200 years ago. The mayor and his family were touched at the outpouring of hospitality during their visit.

Kaua`i Association HUCC meeting January 22: Tracey Barnowe HCUCC Minister for Church Vitality presented information about "B-1", a website - social media program for all UCC churches currently being developed at the Regional level. At a minimal cost (\$20/month for small churches), participating UCC churches will have the benefits of web site development and maintenance, social media presence and broadcasting, email blasting, and other digital technologies. The development involves UCC churches in all western regions of the US.

February 4<sup>th</sup> Board of Trustees meeting: The minutes of the January, 2019 Trustee's meeting note that the chairman stated he wished to continue as chairman.

The minutes of the 2-4-19 meeting state "The Board of Trustees reorganization was completed." Nothing further is reported in the minutes as to how this transition occurred. It is this Moderator's opinion that this re-organization was inappropriate and not conducted according to Robert's Rules of Order as mandated by the Church's By Laws. A major issue such as nomination and election of leaders warrants prior notice and designation on a written and agreed-upon agenda. It is important to assure that all committee members be involved in the discussion and decision-making. A basic principle of Robert's Rules states "Promote courtesy, justice, impartiality and equality . This insures that everyone is heard, that members treat each other with courtesy, that everyone has the same rights, and that no individual or special group is singled out..."

It is my understanding that this basic principle was not followed, that reorganization was not on the agenda, and that the chairman and one other member were not present when a reorganization motion was made and voted on. Therefore, the reorganization is invalid, and should be addressed properly in accordance with Robert's Rules.