

**Board of Selectmen's Meeting Minutes  
Board of Selectmen's Meeting Room  
March 13, 2007; 6:00 P.M.**

**Board Members Present:** Robert J. McHatton, Sr., Chairman; Robert C. Bell, Vice-Chairman;  
Arthur D. Triglione, Sr.; Robert F. Woodward

**Board Members Absent:** Joan M. Gardner

**Town Manager,** Mitchell A. Berkowitz was also present.

**1. Public Hearing; Notice of Intent to File the Application for the Waste Discharge Permit for the Town of Bridgton**

Chairman McHatton opened the Public Hearing for comments regarding the notice of intent to file the application for the waste discharge permit for the Town of Bridgton at 6:00 P.M. The Town of Bridgton will be filing with the Maine Department of Environmental Protection an application to renew the permit to discharge waste water from its public sewer system to the two septic fields in accordance with 38 MRSA Sections 413 and 414-A. The systems are designed for #20,139 gallons per day. A copy of the application is available for inspection at the Town Office. There were no public comments. The Public Hearing was closed at 6:05 P.M.

**2. Call to Order**

The Board of Selectmen's Meeting was called to order at 6:05 P.M. by Chairman McHatton.

**3. Presentations**

**a. Discussion with Chairs of the Planning Board and Appeals Board; Uniform Appeals Language**

*See Attached*

Fred Packard, Chairman and Steve Collins representing the Planning Board were present. Mr. Packard said that the proposed uniform appeal process is very important. Appeals from decisions of the CEO, and decisions of the Planning Board made without conducting a public hearing, shall be de novo. Appeals from decisions made after conducting a public hearing shall be purely appellate. Mr. Packard said that these new procedures will save time and funding for both the Town and the appellant. **Motion** was made by Mr. Woodward to hold a public hearing on March 27, 2007 and seek voter consideration via referendum ballot at Annual Town Meeting in June; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

Mr. Packard asked the Board to seek voter consideration to amend the Planning Board Ordinance to allow the Planning Board to hold more than one meeting per month. Currently, the agendas are very long and the meetings run very late. The Town Manager will gather additional information on this issue.

**b. Suggested Changes to the Street Naming, Addressing and Driveway Entrance Opening Ordinance**

*See attached*

The Board reviewed the changes to the Street Naming, Addressing and Driveway Entrance Opening Ordinance as proposed by the E-911 Addressing Officer and CEO. Selectman Woodward asked the Town Manager to clarify what is considered a "structure" for the purpose of assigning new numbers. **Motion** was made by Mr. Bell to hold a public hearing on March 27, 2007 and seek voter consideration via referendum ballot at Annual Town Meeting in June; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

**c. Drug Forfeiture Funds to the Police Dept.; Chief David Lyons**

Police Chief David Lyons reported that the Town has received payment in the amount of \$4,956.00 from the Department of Justice as a result of a major drug operation in West Bridgton. Chief Lyons credited former Bridgton Officer Tom Harriman for his hard work in bringing this case to a conclusion.

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**3. Presentations (continued)**

**d. Initial Presentation; Disorderly House Ordinance; Sgt. Douglas Taft**

This item was tabled until March 27, 2007.

**e. Recommendations; Sewer Committee; Soils Hydraulic Analysis for Septic Fields and Award of Contract**

The receipt of bids for soils hydraulic analysis for septic fields was closed at 2:00 P.M. on March 1, 2007. To follow are the bids received and their amounts:

**Woodward and Curran; Portland, Maine**

\$19,000 – Dodge Disposal Area  
\$15,000 – Ballfield Disposal Area  
(request to set aside an additional \$7,000 for the Dodge Disposal area and \$5,000 for the Ballfield Disposal area for unforeseen conditions)

**Sawyer Engineering; Bridgton, Maine**

\$16,075 – Dodge Disposal Area  
\$13,875 – Ballfield Disposal Area

**SME (Sevee & Maher Engineering, Inc.); Cumberland, Maine**

\$16,500

**Summit Environmental Consulting; Portland, Maine**

\$15,200 – Dodge Disposal Area  
\$10,600 – Ballfield Disposal Area

**Andrews L. Tolman; Freeport, Maine**

(returned mail as undeliverable)

Town Manager Berkowitz and the Sewer Committee recommended awarding the bid to the low bidder. **Motion** was made by Mr. Woodward to award the bid to Sevee & Maher Engineering, Inc. as recommended; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

**f. Community Center Memorandum of Understanding; Steve Collins**

Steve Collins reported that the Memorandum of Understanding between the Community Center and the Town clearly defines the relationship. The documents were implemented when the building was being leased from the Dept. of the Army. Mr. Collins noted that outside agencies are reluctant to grant funding due to the five year agreement; he requested that the agreement be for a longer duration with a "roll-over" clause absent any violations or disagreements. **Motion** was made by Mr. Bell to appoint the Town Manager and Selectman Woodward to meet with the Trustees of the Community Center to re-write the Agreement between the Town and Center; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

**g. Eco-Maine; Single Sort Recycling; Mahlon Johnson**

Mahlon Johnson provided a presentation regarding single sort recycling. He reported that instead of separating recyclables by type; simply combine all glass, metal, paper cardboard, and plastics into one recycling container. Discussion ensued. Mr. Johnson and Town Manager Berkowitz will gather additional information on single sort recycling and the financial aspects. Chairman McHatton thanked Mr. Johnson for providing a great presentation.

**4. Approval of Minutes; February 27, 2007 and March 5, 2007**

**Motion** was made by Mr. Bell for approval of the minutes of the February 27, 2007 and March 5, 2007 Board meetings; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

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**5. Public Comments; Non-Agenda Items**  
There were no public comments.

**6. Correspondence and Other Pertinent Information**  
Fire Chief Glen Garland asked the Board to schedule a workshop session on April 10, 2007 at 5:30 P.M. at Central Fire Station for the purpose of viewing a new fire truck. The Board agreed and will meet at the place and time requested.

**7. Town Manager's Report**  
Town Manager Berkowitz reported the following:

**APPLICATIONS FOR EXEMPTIONS:**

Applications for Homestead Exemptions, Veterans Exemptions, Blind Exemptions are all available from the Assessing Office. The deadline for all of these applications is April 1<sup>st</sup>, 2007. If you have applied in the past for any of the applications you do not need to do so again. There has been a change in the Federally Recognized Dates for the Vietnam War. Please contact the Assessing Office for more information on any of these exemptions.

**BID RESULTS FOR A PWD WORK TRUCK:**

Four auto vendors competed for the supply of one work pick up truck for the Public Works Department. The low bidder was Walker Chevrolet of Parsonsfield Maine with a bid of \$14,493 for one 2007 Chevrolet Silverado 4 X 2 pick up ½ ton vehicle.

**COMMUNITY CENTER ABATEMENTS:**

The firm of Air Quality Management Services, Inc. completed their testing for lead based paint in sections of the garage at the Community Center. They have determined levels of lead which will require proper remediation or controls. The next step will be for the development of a scope of services and a bid process to remediate these items. This will be developed over the next month for a formal bid process for qualified vendors.

**WATER TESTING RESULTS:**

The Lakes Environmental Association has issued the results from their 2006 water testing. Some 37 water bodies were tested throughout the region. The water bodies in Bridgton were either categorized as moderate to high in their degree of concern except for Woods pond which had only an average degree of concern. Areas of concern were color, transparency, chlorophyll, phosphorus and PH levels. A detailed report is available for inspection at the Town Office front lobby.

**CDBG SET ASIDE AMOUNT:**

Micah Niemy of our Community and Economic Development reports the Town will receive \$225,000 of set aside funds for the year beginning July 1, 2007. This was the top end of the amount originally projected and will be focused on the rehabilitation and capacity expansion of the sewer system which serves the downtown.

**8. Old Business**

Town Clerk Laurie Chadbourne reported that all outstanding 2004 have been paid in full. The Town will not acquire any property through the tax lien foreclosure process this year.

**9. MSAD #61**

*The monthly MSAD #61 Budget Report is in the BOS FYI Folder.*

**10. New Business**

**a. Permits/Documents Requiring Board Approval**

**1. Victualer's License; Restaurant & Liquor License Renewals**

**Trailside Steak & Seafood**

**2. Hawker & Peddler License; Farmers Market**

**Motion** was made by Mr. Bell for approval of 10a1 and 10a2; 2<sup>nd</sup> from Mr. Triglione.

4 approve/0 oppose

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**10. New Business (continued)**

**3. Award of Public Works Department Truck Bid**

The receipt of bids for a public works truck was closed at 2:00 P.M. on March 9, 2007. To follow are the bids received and their amounts:

Macdonald Motors; Bridgton, ME; \$16,652; Option – used 2003 Dodge Ram \$9,699  
Walker Chevrolet; Parsonsfield, ME; \$14,493  
Goodwin Viking Motors; Oxford, ME; \$15,023; Option – with air conditioning \$15,719  
Macdonald Motors; Center Conway, NH; \$14,648; Option – with air conditioning \$15,328  
Ripley & Fletcher; South Paris, ME; \$15,375

Public Works Director Jim Kidder recommended awarding the bid to the low bidder. **Motion** was made by Mr. Triglione to award the bid to Walker Chevrolet for the bid amount of \$14,493 as recommended by the Public Works Director; 2<sup>nd</sup> from Mr. Woodward. 4 approve/0 oppose

**4. Amended Policy for the Transfer Station**

The Board reviewed the amended policy for Transfer Station charging. The policy was amended to include that *“any vendor that is 120 days overdue and/or has an outstanding balance in excess of one and one half times their charge limit, will not be allowed to charge until balance due is brought up to date.”* **Motion** was made by Mr. Woodward for approval of this amendment; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

**b. Boards and Committees**

**1. Vacancies**

**Board of Appeals**

**Robert Mawhinney; Regular Member (term 2007-2012)**

**Peter Lyon; Alternate Member (term 2007-2010)**

**Motion** was made by Mr. Woodward to appoint Robert Mawhinney as a regular member to the Board of Appeals and to appoint Peter Lyon as an alternate member to the Board of Appeals; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

**c. Legal Matters**

The Town Manager reported that the Public Works Department Association is ready to begin contract negotiations. The first meeting is scheduled for March 23, 2007 at 9:00 A.M. **Motion** was made by Mr. Woodward to appoint Selectman Triglione to the bargaining team; 2<sup>nd</sup> from Mr. Bell. 4 approve/0 oppose

**d. Selectmen's Concerns**

Selectman Woodward requested that draft ordinances for public hearing be made available on the website. The Board agreed.

Selectman Triglione asked the Board to consider developing a policy that prohibits smoking on all town property, including building, beaches and parks. The Town Manager will gather additional information and report his findings back to the Board.

Vice-Chairman Bell reminded the Town Manager to submit a letter to former Police Officer Gary Chadbourne for his 20 plus years of service to the Town.

Chairman McHatton reminded interested individuals that nomination papers for Board of Selectmen, Planning Board, MSAD #61 Board of Directors and Water District Trustee are available at the Town Clerk's Office beginning Monday, March 19, 2007.

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**10. New Business (continued)**  
**e. Other Matters**

There were no other matters.

**11. Agendas for the Next Board of Selectmen's Meetings/Workshops**

The Board reviewed their preliminary agenda for March 27, 2007.

**12. Treasurer's Warrants**

**Motion** was made by Mr. Woodward for approval of Treasurer's Warrant numbered 636, 637, 757, 759 and 759; 2<sup>nd</sup> from Mr. Triglione. 4 approve/0 oppose

**13. Executive Session**

There was no executive session.

**13. Adjourn**

The meeting was adjourned at 7:35 P.M.

Respectfully submitted,

Laurie L. Chadbourne  
Town Clerk

*Next Regular Meeting: March 27, 2007*