



## Forest Grove Board of Fire Commissioners October 25, 2022 - Meeting Minutes

**This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on October 25, 2022 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.**

### **1. Members Present**

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- \_ Thomas Bellone Sr. – Commissioner**

### **Public Present & Others:**

None Present

### **2. Reading of the minutes of the previous meeting**

A motion to accept minutes as read was made by Andrew Bellone Jr. and seconded by Samuel Scapellato. No changes to be made.

### **3. Treasurers Report & Bills against the Commission**

Joseph Scapellato reported:

The Board received the supplemental insurance grant in the amount of \$1,136.48. The check was processed and deposited.

The final insurance installment payment for year has been made.

The registration for 43-51 was received and is in the vehicle

Petty cash balance in the amount of \$102.00.

A motion to pay all bills and to accept the Treasurers report was made by Mykola Myronowskyj and seconded by Andrew Bellone Jr.



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### **4. Old Business**

Mykola Myronowskyj reported commented on the following:

Filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj continues to work on the Forest Grove equipment audit.

The MUA's for the surrounding locals that have not been completed yet will begin as soon as possible.

The 2021 financial audit is in progress. Mykola Myronowskyj spoke to Ed Paul and he advised that the audit should be completed in time for the November meeting.

The 2023 proposed budget was approved. The 2023 budget was sent to Ed Paul for review and comment. Mr. Paul stated that the proposed budget looked good and did not need any changes. We will file the proposed 2023 budget via the FAST system when it is due.

Gloucester County, County wide mutual aid agreement was received. The Board members reviewed the agreement and it was signed. The agreement was sent back to the Gloucester County Commissioner. We are waiting for our completed signed copy.

The new checks have been received, and all requested changes have been made.

### **5. New Business**

Mykola Myronowskyj reported:

The Boards CNC-3 form was mailed to the Chiefs email address. The Chief forwarded the email to me and he was not sure what it was. The CNC-3 form was saved to the file as needed.

Mykola Myronowskyj emailed Gina Hayes in the Tax Collectors office to advise of the correct mailing and email addresses. Gina replied that she would make the needed changes.

Fire & Safety Services invoice was received. This invoice was the list of work that the Chief reported that needed to be done during the August 2022 meeting. There were numerous gauges and other repairs that needed to be done on several of the apparatus pump panels. The Board approved the expenditure during the August meeting.



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**5. New Business continued**

When the new printer was installed in the Commissioner's office we noticed that the check alignment was slightly off. Mykola worked with Tamara to correct the alignment in QuickBooks. The check information is now properly aligned.

**6. Public Comments**

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

**7. Adjournment**

A motion to adjourn the meeting was made by Joseph Scapellato and seconded by Andrew Bellone Jr.

Meeting was adjourned at 19:08 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



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8:23 PM  
10/25/22  
Accrual Basis

**Franklin Township Fire District No 4**  
**Balance Sheet**  
As of December 31, 2022

	<u>Dec 31, 22</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Newfield Na Bk 0505	-24,695.17
Newfield Savings 9924	831,327.02
<b>Total Checking/Savings</b>	806,631.85
<b>Total Current Assets</b>	806,631.85
<b>TOTAL ASSETS</b>	<b>806,631.85</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
Restricted Fund Future Cap	378,748.54
<b>Total Other Current Liabilities</b>	378,748.54
<b>Total Current Liabilities</b>	378,748.54
<b>Long Term Liabilities</b>	
Future Capital	12,000.00
Truck Loan	-95,223.90
<b>Total Long Term Liabilities</b>	-83,223.90
<b>Total Liabilities</b>	295,524.64
<b>Equity</b>	
Opening Bal Equity	44,604.16
Retained Earnings	520,782.69
Net Income	-54,279.64
<b>Total Equity</b>	511,107.21
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>806,631.85</b>



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### Franklin Township Fire District No 4 Transactions This Month As of October 31, 2022

5:17 PM  
10/25/22  
Accrual Basis

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Check	10/04/2022		Intuit	-341.40
Bill Pmt -Check	10/25/2022	12993	1st Choice Safety Equipment	-5,325.00
Bill Pmt -Check	10/25/2022	12992	Capital One Trade Credit	-659.19
Bill Pmt -Check	10/25/2022	12991	Comcast (Xfinity)	-27.01
Bill Pmt -Check	10/25/2022	12990	Comcast 569	-220.73
Bill Pmt -Check	10/25/2022	12989	Dennis Allonnardo	-1,473.14
Bill Pmt -Check	10/25/2022	12988	Diamond Tool	-127.65
Bill Pmt -Check	10/25/2022	12987	Dival Safety Equipment, Inc.	-590.00
Bill Pmt -Check	10/25/2022	12986	DTA Solutions LLC	-125.00
Bill Pmt -Check	10/25/2022	12985	Fire and Safety Services, LTD	-3,658.79
Bill Pmt -Check	10/25/2022	12984	Forest Grove Fire Co	-3,543.73
Bill Pmt -Check	10/25/2022	12983	Glenn Insurance, Inc.	-8,785.00
Bill Pmt -Check	10/25/2022	12982	Mes PA	-390.00
Bill Pmt -Check	10/25/2022	12981	My-Lor Inc	-24.40
Bill Pmt -Check	10/25/2022	12980	Mykola Myronowskyj	-75.00
Bill Pmt -Check	10/25/2022	12979	New Pig	-284.57
Bill Pmt -Check	10/25/2022	12978	Public Saftey Outfitters	-1,039.00
Bill Pmt -Check	10/25/2022	12977	Riggins	-810.72
Bill Pmt -Check	10/25/2022	12976	Staples	-624.93
Bill Pmt -Check	10/25/2022	12975	TransUnion	-75.00
Bill Pmt -Check	10/25/2022	12974	Verizon Wireless 197	-192.16
Bill Pmt -Check	10/25/2022	12973	Vineland Auto Electric	-2,421.03
Bill Pmt -Check	10/25/2022	12972	Witmer Public Safety Group Inc	-86.99
Total Newfield Na Bk 0505				-30,900.44
<b>Newfield Savings 9924</b>				
Deposit	10/19/2022			1,136.48
Total Newfield Savings 9924				1,136.48
<b>TOTAL</b>				<b>-29,763.96</b>