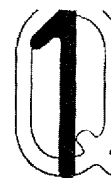


Application For Employment

Pre-Employment Questionnaire (An Equal Opportunity Employer)



First Quality
Building & Design, Inc.

Personal Information

Name	Last	First	Middle
Present Address	Street	City	State Zip
Permanent Address	Street	City	State Zip
Phone No	Are you 18 years or older?		Yes No
Are you either a U.S. Citizen or an alien authorized to work in the United States? Yes No			
Email address	Social media accounts		

Last

Employment Desired

Position	Date you can start	Salary Desired
Are you employed now?	If so may we inquire of your present employer?	
Ever applied to this company before?	Where?	When?
Referred By		

First

Education	Name and Location of School	No of years attended	Did you Graduate?	Subjects Studied
Grammar School				
High School				
College				
Trade, Business or Correspondence School				

Middle

General

Special Skills		
Activities: (Civic, Athletic, Etc.)		
Exclude organizations, the name of which indicates the race, creed, sex, age, marital status, color or nation of origin of its members.		
U.S. Military or Naval Service	Rank	Present Membership in National Guard or Reserves

The Age Discrimination in Employment Act of 1987 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

(Continued on other side)

Former Employers (List below last three employers, starting with last one first).

Date Month & Year	Name and Address of employer	Salary	Position	Reason for leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				
From _____ To _____				

Which of these jobs did you like best?

What did you like most about this job?

References: Give the names of three persons not related to you, whom you have known at least one year.

	Name	Address	Business	Years Acquainted
1				
2				
3				

The following statement applies in: Maryland & Massachusetts. (Fill in name of state)
it is unlawful in the state of _____ to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penal and civil liability.

Signature of Applicant

**In Case of
emergency notify**

Name

Address

Phone No.

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.
I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause.

Date

Signature

DO NOT WRITE BELOW THIS LINE

Interviewed by

Date

Remarks

Neatness

Ability

Hired: ☐ Yes ☐ No

Position

Dept.

Salary/Wage

Date reporting to work

Approved: 1. _____

2. _____

3. _____

Employment Manager

Dept. Head

General Manager