

SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, JANUARY 31, 2025  
HELD VIRTUALLY VIA ZOOM

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin  Deputy Mayor: Liz Turnbull  Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO)  Heather Luhtala, Assistant CAO</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor - ABSENT</p> <p>Attendees: n/a</p> <p>Delegation(s): n/a</p> <p>Public at Large: 0</p>
<b>1.</b>	<b>CALL TO ORDER</b>	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
<b>2.</b>	<b>AGENDA</b>	<p>1-25 <b>MOVED</b> by Deputy Mayor Turnbull that the January 31, 2025 Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>	<p>2-25 <b>MOVED</b> by Councillor Horne that the minutes of the November 29, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>DELEGATIONS</b>	n/a
<b>5.</b>	<b>PUBLIC HEARINGS</b>	n/a
<b>6.</b>	<b>BYLAWS</b>	

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<b>7.</b>	<b>BUSINESS</b>	
3-25		<p><b>MOVED</b> by Deputy Mayor Turnbull that as no changes were directed by Council at meeting time, the 2025 Draft Operating &amp; Capital budget be accepted for information and that an updated 2025 Draft Operating &amp; Capital budget be brought back to the next Council meeting for further review and consideration.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4-25		<p><b>MOVED</b> by Deputy Mayor Turnbull that the Summer Village continue to move forward with the Summer Village vs. Village status initiative project by considering the following next steps through consultant, Dwight Moskalyk, and communicate same in the spring newsletter:</p> <ol style="list-style-type: none"> <li>1. Council, Admin Complete Sustainability Strategy Self Assessment Questionnaire</li> <li>2. Public Letter and Survey #2 – Specific Service Delivery Questions (Service, Taxes, Future Use, etc.)</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>
5-25		<p><b>MOVED</b> by Deputy Mayor Turnbull that the matter with respect to a new Assessment Sub Class Bylaw to address consolidated lot properties, derelict properties and tourist home properties be deferred to the April 25, 2025 Regular Council meeting for further discussion and review of draft newsletter update on this matter.</p> <p style="text-align: right;"><b>CARRIED</b></p>
6-25		<p><b>MOVED</b> by Mayor Poulin that consideration of the agreement between the Summer Village of Silver Sands and Circular Materials for Services Related to Single-Use Products, Packaging and Paper Products be deferred for further consideration until the quote is received from the insurance provider for the required Environmental Impairment Liability Insurance.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7-25		<p><b>MOVED</b> by Mayor Poulin that Deputy Mayor Turnbull, Mayor Poulin and Administration be authorized to attend the Alberta Municipalities Municipal Leaders Caucus and President’s Summit on March 5 to 7, 2025 at the Westin Hotel in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8-25		<p><b>MOVED</b> by Mayor Poulin that Administration be authorized to attend the virtual session of the 2025 Brownlee LLP Emerging Trends in Municipal Law seminar in Edmonton on February 13, 2025.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9-25		<p><b>MOVED</b> by Deputy Mayor Turnbull that Angela Duncan be appointed Returning Officer for the 2025 Municipal Election for the Summer Village of Silver Sands with services being provided through Wildwillow Enterprises Inc.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p>10-25</p> <p>11-25</p> <p>12-25</p> <p>13-25</p> <p>14-25</p> <p>15-25</p>	<p><b>MOVED</b> by Councillor Horne that Diane Wannamaker be appointed Substitute Returning Officer for the 2025 Municipal Election for the Summer Village of Silver Sands.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that Nomination Day for the 2025 Summer Village of Silver Sands Municipal Election be held on Saturday, June 28<sup>th</sup>, 2025 from 10:00 a.m. to 12:00 noon at the Fallis Hall 53303 RR 52 Parkland County, and that there be a nomination period starting on Monday, June 23<sup>rd</sup>, 2025 and ending on Saturday, June 28<sup>th</sup>, 2025 at 12:00 noon, and FURTHER that during the nomination period, nominations will be accepted at the Municipal Administration Office, located at 2317 Township Road 545 Lac Ste. Anne County, Monday through Thursday from 8:30 a.m. until 3:30 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Horne that election day for the 2025 Municipal Election for the Summer Village of Silver Sands (if required) be held on Saturday, July 26<sup>th</sup>, 2025 from 10:00 a.m. to 7:00 p.m. at the Fallis Hall 53303 RR 52 Parkland County, and that an advance vote (if required) be held on Monday, July 21<sup>st</sup>, 2025 from 4:00 p.m. to 7:00 p.m. at the Fallis Hall 53303 RR 52 Parkland County.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the Summer Village of Silver Sands work with various other summer village municipalities to provide a candidate orientation workshop for potential candidates prior to the opening of candidate nominations.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that Council ratify the urgent plow truck repair expenditures in 2024, to Stony Plain Chrysler, in the amount of \$9,426.20 (includes GST).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the Regular Council Meeting scheduled for Friday, March 28<sup>th</sup>, 2025 be re-scheduled to Monday, March 31<sup>st</sup>, 2025 at 9:00 a.m. in-person at the Fallis Hall (subject to hall availability) and/or virtually via Zoom.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>8.</p>	<p>16-25</p> <p style="text-align: center;"><b>FINANCIAL</b></p>	<p><b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the income and expense statements as at December 31, 2024.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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9.	<b>COUNCIL REPORTS</b> 17-25	<p><b>MOVED</b> by Councillor Horne that the Council reports be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>ADMINISTRATION REPORT</b> 18-25	<p><b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the Administration reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>CORRESPONDENCE</b> 19-25	<p><b>MOVED</b> by Councillor Horne that the following correspondence be accepted for information as presented:</p> <ul style="list-style-type: none"> <li>a) December 4, 2024 – ABMunis Article – New Police Governance Regulations</li> <li>b) December 4, 2024 – Lac Ste. Anne Foundation 2025 Requisition – \$17,212.22 (2024 - \$16,375.75)</li> <li>c) December 13, 2024 – Non-Chargeable Invoice #1013 Medical Aid – \$841.64</li> <li>d) Municipal Government Act Change Notice - Councillor Orientation Update</li> <li>e) Municipal Planning Services – Holiday Newsletter</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
12.	<b>OPEN GALLERY</b>	No gallery present.
13.	<b>CLOSED MEETING</b> 20-25	<p><b>MOVED</b> by Deputy Mayor Turnbull that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 11:16 a.m. to discuss the following items:</p> <ul style="list-style-type: none"> <li>a) Intergovernmental Relations - “Community Peace Officer Agreement” – FOIPP Act Section 21”</li> <li>b) Intergovernmental Relations - “Fire Services agreement” – FOIPP Act Section 21”</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting did not recess as there was no public in attendance.</p> <p>The following individuals were present at the Closed Meeting:  Bernie Poulin  Liz Turnbull  Graeme Horne  Wendy Wildman  Heather Luhtala</p>

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	<p>21-25</p> <p>22-25</p> <p>23-25</p> <p>24-25</p>	<p><b>MOVED</b> by Councillor Horne that Council return to an open meeting at 10:43 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The meeting did not recess as there was no public in attendance.</p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the Summer Village of Silver Sands explore the possibility of entering into a community peace officer/bylaw officer service agreement with Lac Ste. Anne County by inviting County representatives to a future council meeting to discuss service levels, expectation and costs and FURTHER that administration continue to explore other potential options for this service delivery.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands Council and Administration continue their engagement with Alberta Beach and other municipal partners on the provision of fire services through Alberta Beach.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Horne that payment be authorized to Town of Onoway for Fire Contract Fees and Operational Services for the period January 1, 2025 to March 7, 2025 (Invoice #20250002).</p> <p style="text-align: right;"><b>CARRIED</b></p>
14.	<b>NEXT MEETING(S)</b>	The next Regular Council Meeting is scheduled for Friday, February 28, 2025 at 9:00 a.m. via Zoom (virtual only).
15.	<b>ADJOURNMENT</b>	The meeting adjourned at 10:49 a.m.

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Mayor, Bernie Poulin

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Chief Administrative Officer, Wendy Wildman