

<p>Present</p>	<p>Robert Pratt, President Jan Williams, Vice President Judy Sikes, Secretary Cindy Mihelich, Past President Beth Thatcher, Board Member Jane Garnett, Board Member Leon Harwood, Board Member Maria Reyes, Board Member Renee Greenway, Board Member Wayne Hunter, Board Member Mike Atlas-Acuña, Executive Director Terri Martinez, Associate Executive Director, Adult Services Director Pat Morales, Human Resources Erica Adamson, Case Manager Director Melinda Rizley, Children’s & Family Services Mariah Schofield, Finance Director Donna Zabukovic, Administrative Assistant</p>
<p>Absent</p>	<p>Polly Boggs, Treasurer Joel Thompson, Board Member Sandra Montee, QI & Compliance</p>

Board Meeting was called to Order by Jan Williams.

Welcome Guests

Welcome to outside the agency guest: Derick Blickenstaff and Dave Blickenstaff.

Proxy Votes

- Polly Boggs gave her proxy vote to Cindy Mihelich.
- Joel Thompson gave his proxy vote to Judy Sikes.

Action Items

- Meeting Minutes
 - **Motion to Approve** January 2018 Board Meeting Minutes

Motion to approve the January 2018 Board Meeting Minutes	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

- December 2017 Financials – See attached Financial Sheet at the end of the minutes.
- **Motion to Approve** the December 2017 Financials as presented.

Motion to approve the December 2017 Financials as presented.	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Mariah reported that she is in the process of Consolidating accounts by opening seven (7) new accounts with one of our current banking providers. The accounts are being moved from two other banking institutions in Pueblo. There are several more to be transferred and will occur once these transfers are completed.

The Board appreciates the new format of the Financial Report and the work Mariah is doing with streamlining our banking system.

- Executive Director Expense Report - November 2017 and December 2017 will be reported next month
- Personnel Committee Minutes
 - **Motion to Approve** the January 2018 Personnel Committee Meeting Minutes.

Motion to approve the January 2018 Personnel Committee Meeting Minutes.	
<i>Action by:</i>	Beth Thatcher
<i>Seconded by:</i>	Cindy Mihelich
<i>Passed:</i>	Unanimously Approved

Executive Director Report

Regional Center: Meetings continue on a quarterly basis. Also, Erica Adamson was asked to be on the interview team to select the Director of the Pueblo Regional Center. Jodi Merrill-Brandt is currently the interim director and also was one of the applicants. It is our hope that she is assigned as the permanent director.

Performance Audit: We recently received a request to provide some initial information for this audit and that an onsite visit will occur within the next few months. The information is all directly related to case management operations.

Conflict Free Case Management: The Business Continuity plan instructional guide and workbook was sent to CCB's on December 29, 2017. As you are aware, I forwarded it to the Board and the management team. I've been reviewing it and trying to determine a format to use in writing the plan. If anyone has some ideas please let me know. The template I've been considering is a Business Plan format.

Interchange / Bridge Update: As I reported last month, The Interchange / Bridge System is showing improvements, but there remains some difficulties. We continue to work with HCPF and the billing contractor to make the necessary changes.

Internal Analysis: The internal analysis of CBE income and expenses is in process by Cal Logan. Mariah and her staff have been very busy completing the forms he provided. This is the study that will provide the financial data we need to help us determine which choice we will make to comply with CFCM. We will also be able to build a new budget based on these data.

Awareness Day: Awareness Day will be held February 28, 2018 at the McNichols Building. There is still room for one board member, so please let Donna know if you want to be included.

Blizzard Run: The Blizzard Run is scheduled for March 17, 2018 at the Colorado State Fair Grounds starting at 10 am.

Performance & Quality Audit: We were recently notified that HCPF will be returning to conduct an audit on our CM/Administration functions. This is similar to the audit that they conducted in August 2016. We expect them to be onsite in February.

Public Comment

- None

Upcoming Events

- February 14, 2018 – BASS Valentines Party
- February 28, 2018 – Awareness Day at the Capital
- March 15, 2018 – BASS St. Patrick's Day Party
- March 17, 2018 – Blizzard Run
- March 2018 – Employee Forum (Date TBA)
- May 3, 2018 – BASS Cinco de Mayo Party
- June 2018 – Employee Picnic (Date TBA)
- June 2018 – Employee Forum (Date TBA)
- June 20, 2018 – BASS Talent Show
- August 29, 2018 – BASS End of Summer Picnic
- September 2018 – Employee Forum (Date TBA)
- October 2018 – In Service Day
- October 25, 2018 – BASS Halloween Party
- November 1, 2018 – Fashion Show

- November 13, 2018 – BASS Thanksgiving
- November 2018 – CBE Thanksgiving (DATE TBA)
- December 19, 2018 – BASS Christmas Party
- December 2018 – Employee Forum (Date TBA)
- February 2019 – BASS Super Bowl Party

Motion to Adjourn

- **Motion to Adjourn at 12:21 pm before going into Executive Session**

Motion to adjourn at 12:21 pm before going into Executive Session	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Donna Zabukovic, Administrative Assistant
 Recording Secretary

Reviewed by: _____ Date: _____
 Mike Atlas-Acuña, Executive Director
 Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
 Judy Sikes, Secretary
 CBE Board of Directors

COLORADO BLUESKY ENTERPRISES, INC.
AGENCY FINANCIAL REPORT
YEAR TO DATE
December 2017

	November 2017	December 2017	Variance
Assets			
Investments	\$ 1,641,490.32	\$ 1,641,490.32	\$ -
Operating Cash	\$ 1,799,733.88	\$ 1,864,010.16	\$ 64,276.28
Savings	\$ 1,982,937.77	\$ 2,003,403.93	\$ 20,466.16
Other Assets	\$ 2,257,374.02	\$ 2,140,685.34	\$ (116,688.68)
Property & Equipment	\$ 6,378,090.48	\$ 6,378,090.48	\$ -
Depreciation	\$ (4,778,130.69)	\$ (4,799,247.95)	\$ (21,117.26)
Total Assets	\$ 9,281,495.78	\$ 9,228,432.28	\$ (53,063.50)
Liabilities			
Accounts Payable	\$ 78,135.97	\$ 87,439.26	\$ 9,303.29
Group Homes Note	\$ 167,279.86	\$ 162,287.63	\$ (4,992.23)
Other Liabilities	\$ 1,837,118.56	\$ 1,813,243.46	\$ (23,875.10)
Total Liabilities	\$ 2,082,534.39	\$ 2,062,970.35	\$ (19,564.04)
Fund Balance			
	\$ 7,198,961.39	\$ 7,165,461.93	\$ (33,499.46)
Total Liabilities & Fund Balance	\$ 9,281,495.78	\$ 9,228,432.28	\$ (53,063.50)

Total Unexpended YTD \$111,960.65