

## ALL 2013 MINUTES

### Montville Board of Selectmen Meeting– January 8, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectman), Susan Shell (administrative assistant), Sandy George

1. The meeting was called to order at 7:00 p.m.
2. The agenda and December 18, 2012 minutes were accepted. There were no Select Board meetings on December 25, 2012 and January 1, 2013.
3. Treasurer's Warrant #2 for \$45,834.75 was accepted and signed. Warrant # 52 for \$1,329.17 (payroll only) was signed on 12-26-12, and warrant #1 for \$13,538.58 was signed on 1-1-13.
4. Cathy has been in contact with Bill Butler of the Department of Environmental Protection to ask for clarification about variances on required setbacks in the transfer station application process should we change to dumpsters. Jay, Herman, and Cathy will meet with Bob Demers and Brad Peters to talk about the location of the dumpsters and possible concerns in a couple of weeks.
5. The Board reviewed the properties that automatically foreclosed in November for non-payment of 2010 taxes and signed a quit-claim deed for one of them, transferring the property back to the owner after receiving payment. There are four remaining.
6. The Board reviewed the revised listing of Open Space properties with public access. They asked Susan to photocopy and scan the Open Space maps so that they are more readily available to the public.
7. The Board was asked to change the date of town meeting from March 30 to March 23 because Easter is on March 31 this year. The Board decided to stay with the March 30 date in order to be consistent with our policy to hold town meeting on the last Saturday in March and also because the March 30 date has already been circulated. In addition, this decision is consistent with the scheduling of town meeting in both 2002 and 2005, the last two years that Easter fell on the last Sunday in March. Town meeting was held the day before Easter those years also.
8. Equipment sales: The Board will solicit bids on the old pick-up truck and snowplow together and also the old recycling trailer. The equipment will be advertised in the *Republican Journal*, *Craig's List*, and possibly *Uncle Henry's*. Bids will be due on Tuesday, February 5, 2013.
9. The Board adopted the Montville Drug and Alcohol Testing Policy, as required by state and federal law.
10. In response to a request from Abbie Hills, the Board granted permission to the Grange to plow out the parking area at the Community Hall.
11. Jay signed the auditor's letter. The auditors will come to begin the audit on February 4.
12. Meeting ended at 8:23 p.m.

Respectfully submitted by Susan Shell

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### Montville Board of Selectmen Meeting– January 15, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectman), Susan Shell (administrative assistant)

1. The meeting was called to order at 7:00 p.m.

2. The agenda and January 8, 2013 minutes were accepted.
3. Treasurer's Warrant #3 for \$4,351.28 was accepted and signed.
4. Cathy announced that the building committee will meet next Tuesday, January 22, 2013.
5. Greg Hills objected to the part of the minutes of December 18, 2012 that referred to the pianos in the community hall. Greg said the Grange was not asking for permission to move in a new piano; they were asking whether the town holds any value in the existing pianos.
6. The Board hired Hannah Hatfield and Debbi Lasky to clean the town office for \$15/hour.
7. Herman raised the issue of the drastic cuts to municipalities proposed by Gov. LePage. The following is excerpted from an email from MMA describing the proposed cuts:
 

*The proposed budgets either completely break or seriously violate nearly every significant financial agreement that has been struck over the last 80-plus years between state and local government as currently codified in statute, including:*

  - *The motor vehicle excise tax system established in 1929*
  - *The municipal revenue sharing system established in 1972*
  - *The "circuitbreaker" property tax relief program established in 1987*
  - *The property owners' Homestead Exemption established in 1998*
  - *The "55%" education funding directive established by the voters in 2004*
  - *The business equipment tax exemption system established in 2008*

*Unless substantially amended by the Appropriations Committee and the full Legislature, this proposed budget will strip \$420 million over the next two years either from municipal government directly or from the property taxpayers that support municipal government. The resulting cuts in local services or increases in property taxes that will necessarily result if the Governor's proposals become law can only be described as extremely serious.*

Herman will contact Cathy Littlefield to see what the Select Boards in Waldo County want to do as a group to express their opposition to these cuts.
8. The gravel roads have become incredibly muddy and rutted due to the recent warm weather. Steve Lucas was adding gravel to and grading the worst spots this afternoon and evening.
9. Meeting ended at 8:23 p.m.

Respectfully submitted by Susan Shell

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Montville Board of Selectmen Meeting-- January 22, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectman), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Jack Hills, Hannah Hatfield

1. The meeting was called to order at 7:10 p.m.
2. The agenda and January 15, 2013 minutes were accepted.
3. Treasurer's Warrant #4 for \$65,592.48 was accepted and signed.
4. Jack Hills came in to discuss the possible redemption of one of the recently foreclosed properties.
5. The Board was asked if the town will plow out the parking area next to the community hall for the remainder of the winter. While Steve Lucas plows the town house and the town office, the community hall and schoolhouse are not included in his contract. Steve will come up with a price to plow the community hall and get back to the Board. It was noted that most

of the parking for the community hall takes place on the road, which is plowed. Herman mentioned that the Historical Society takes care of plowing the schoolhouse.

6. Upon recommendation of the Planning Board and the Code Enforcement Officer, the Board voted to turn over administration and enforcement authority of timber harvesting in shoreland areas to the Maine Forest Service.
7. Transfers to balance accounts. The Board voted to transfer \$11,905.24 from the Snow Removal and Sanding account to the following accounts for the purpose of balancing these accounts.

|                               |                    |
|-------------------------------|--------------------|
| Misc Officials                | \$518.10           |
| Insurance WC/UE—admin         | 64.82              |
| Postage                       | 16.01              |
| Roads and Bridges             | 8,923.23           |
| Health & Sanitation Wages     | 365.77             |
| HS Equip Repair & Maintenance | 1,471.97           |
| Town House                    | 503.33             |
| Cemetery Wages                | 42.01              |
| <b>TOTAL</b>                  | <b>\$11,905.24</b> |
8. The Board transferred \$8,320.20, which is the balance of fire department (VFD) accounts (excluding matching grants), to the “VFD Equipment Reserve” account, as authorized by the 2011 town meeting.
9. The Board voted to carry over \$2,076.92, the remainder of the VFD matching grants account, to next year.
10. The Board recommends that the discount rate remain at 1% (to be voted on at town meeting).
11. The Board recommends that the interest rate for delinquent taxes remain at 3.5% (to be voted on at town meeting).
12. The Board recommends that the interest rate on overpayment of taxes be changed to 0.05% to match the interest that the town is currently earning (to be voted on at town meeting).
13. The Board asked Abbie Hills to ask Don Berry if he is available to be moderator for this year’s town meeting; he is available and agreed to moderate the meeting.
14. The Select Board will hold a budget and warrant-building workshop on Tuesday, February 12 at 7:00 PM at the town office. All residents and property owners are invited to give their input on developing the 2013 town budget as well as the warrant for town meeting.
15. The Montville Transfer Station is now accepting for recycling rigid plastic, such as buckets, lawn furniture, and toys, as well as plastic films, such as grocery bags, wood pellet bags, stretch film, and bubble wrap. Not accepted are plastic containers that contained oil or petroleum products and food-grade film, such as Saran Wrap.
16. Jay signed the Recycler License Zoning Renewal form for Dave and Sandra St. Clair.
17. A resident asked the town to submit an insurance claim on his behalf for a broken windshield that occurred when the resident drove his car by a sanding truck. Because the town contracts out its snow removal operations, the town’s insurance would not cover this damage. The Board referred the resident to the snow removal contractor.
18. The Board again discussed the severe cuts to municipalities proposed by Gov. LePage in the state budget. Herman spoke with Cathy Littlefield, Selectperson in Waldo, who is planning on calling a meeting of Waldo County Select Boards. Jay, Cathy, and Herman were invited by Rep. Brian Jones to a meeting in Freedom on January 30 on the budget cuts.
19. Meeting ended at 9:00 p.m.

Respectfully submitted by Susan Shell

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### Montville Board of Selectmen Meeting– January 29, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectman), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Hannah Hatfield

1. The meeting was called to order at 7:00 p.m.
2. The agenda and January 22, 2013 minutes were accepted.
3. Treasurer's Warrant #5 for \$7,449.97 was accepted and signed.
4. Steve Lucas gave the Board a price of \$40 per storm to plow the community hall. Herman pointed out that we do not currently receive fees that would offset this cost to the town when people use the building (except for private events). The Board decided not to spend money to plow the building this year. When the current town building use issues are resolved, the board will consider it again and maybe add the community hall to Steve's snow removal contract next year.
5. We are developing numbers to see how the state budget cuts proposed by Governor LePage would affect Montville.
6. The Sheepscoot Wellspring Land Alliance (SWLA) has asked that the town discontinue the old Whitten Hill Road off of the Halldale Road. The upper portion of the road was discontinued in 1971 but the lower portion was not. It has not been maintained by the town for many years. The Board will hold a public meeting on the proposed discontinuance on Tuesday, February 19 and will notify abutters and the Planning Board, as required by law. If approved by the Board on the 19<sup>th</sup>, the discontinuance will be voted on at town meeting.
7. Cathy and Jay reported on their meeting with transfer station attendants Bob Demers and Brad Peters about the possibility of moving to a dumpster system. Bob and Brad expressed concerns about the logistics of using dumpsters with regard to lifting heavy bags and barrels and the potential siting of the dumpsters by the old green trailer. Cathy will visit the Searsmont Transfer Station to see how its dumpster system works. The Board talked about reviewing the fee for garbage disposal, since residents are using varying size bags and barrels and being charged the same amount.
8. Meeting ended at 8:45 p.m.

Respectfully submitted by Susan Shell

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### Montville Board of Selectmen Meeting– February 5, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectman), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George, Diana Chapin

1. The meeting was called to order at 7:05 p.m.
2. The agenda and January 29, 2013 minutes were accepted.
3. Treasurer's Warrant #6 for \$46,234.93 was accepted and signed.
4. The Board opened five bids for the trailer and two bids for the pick-up truck and plow. They accepted the highest bid for each piece of equipment: \$950 for the truck and plow and \$350 for the trailer, and signed bills of sale for each.
5. Cathy and Herman reported on the meeting that they attended of local elected officials regarding the state budget cuts proposed by Governor LePage. The Board will be going to another meeting next Monday of all the Waldo County Selectpeople, as well as local

legislators. In Montville, assuming the budget stays the same, the proposed cuts would mean a 12% increase in taxes, as well as a loss of the homestead exemption to the nonelderly, currently valued in Montville as a \$155 reduction in taxes.

6. Cathy reported on her visits to the Searsmont and Belfast transfer stations and the Board continued its discussion about a possible dumpster system. They agreed to include an article in the town meeting warrant that would allow the Board to switch to a dumpster system, should they decide that it is more economical for the town.
7. Cathy reported on the building committee, which met earlier in the evening. The committee is considering drafting warrant articles for town buildings.
8. Meeting ended at 9:00 p.m.

Respectfully submitted by Susan Shell

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#### Montville Board of Selectmen Meeting– February 12, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectman), Susan Shell (administrative assistant), Hannah Hatfield (budget committee), John York (fire chief), Leslie Woods, Greg Hills, Glen Widmer, Bridget McKeen (and Whit), Linda Dartt, Debi Stephens, Sandy George, Diana Chapin, John Billings

1. The meeting was called to order at 7:00 p.m.
2. The agenda and February 5, 2013 minutes were accepted.
3. Treasurer's Warrant #7 for \$7,433.19 was accepted and signed. Jay reviewed the monthly bank statements.
4. Cathy reported that the Building Committee met again tonight. They discussed insurance concerns and continued to draft a warrant article for town meeting.
5. Proposed state budget cuts to towns: Herman attended a meeting last night in Waldo with the Waldo County Municipal Association and local legislators. The Board decided to draft a resolution in opposition to the cuts, to be voted on at town meeting.
6. Budget. Herman informed everyone that the grader will need roughly \$11,500 in repairs this year, and that the packer truck will need from \$8-12,500 in repairs if we keep it and don't go to a dumpster system. The Board reviewed the fire department budget with Fire Chief John York.
7. The Board was asked to name a local person, project, or group to receive the 2013 Spirit of America Foundation Tribute for outstanding community service. In 2011 the Montville Historical Society received the honor. The Board is accepting nominations from Montville residents.
8. The Board signed a quit-claim deed for a piece of tax-acquired property. There are three remaining foreclosures from non-payment of 2010 taxes.
9. Meeting ended at 8:50 p.m.

Respectfully submitted by Susan Shell

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#### Montville Board of Selectmen Meeting– February 19, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Linda Dartt, Debi Stephens, Sandy George, Diana Chapin, Doug Thomas (Montville Fire Department), Mary Thompson (treasurer)

1. The meeting was called to order at 7:00 p.m.
2. The agenda and February 12, 2013 minutes were accepted.
3. Treasurer's Warrant #8 for \$67,229.05 was accepted and signed.
4. On behalf of the Volunteer Firefighters of Waldo County, Doug Thomas asked that the town purchase a half-page advertisement for \$300-400 in a yearbook for the Maine State Federation of Firefighters Annual Convention, which will be held in Belfast in 2015. Jay responded that the money could be taken out of the Fire Department's operations budget, rather than a special appropriation. Herman added that if Fire Chief John York feels strongly about it not coming out of the existing operations budget, he could add \$300-400 to his budget. Doug will pass on the information to John.
5. Debi Stephens nominated Edna Mitchell to receive the 2013 Spirit of America Foundation Tribute for outstanding community service. Debi will forward information about Edna to the Board.
6. Road Discontinuance: Jay moved and it was agreed unanimously that the Select Board order the discontinuance of a portion of the Whitten Hill Road as a town way and as a public easement as well, for a distance of approximately 650 feet beginning at the point where the Whitten Hill Road crosses the boundary of the property owned by Sheepscot Wellspring Land Alliance and continuing in a westerly and southerly direction to the northerly portion of the Whitten Hill Road discontinued by Article 12 of the Special Town Meeting held in 1971 and that no damages be paid to the abutting property owner. Jay then moved and it was agreed unanimously that the Select Board issue and file with the Town Clerk an Order of Discontinuance that accurately reflects the action taken by the Select Board to discontinue a portion of the Whitten Hill Road, and that the Select Board send the abutting property owner best practicable notice of this action without delay.
7. The Board reviewed the draft warrant for the annual town meeting. They intend to sign the warrant next week. Using the suggested article of the ad hoc building committee as a guide, they drafted four articles regarding non-town use of town buildings. At town meeting, the town will vote on whether to allow non-municipal use of the Community Hall, Firehouse, Town House, and the meeting room in the town office.
8. Mary Thompson clarified with the Board about her plan to move the contents of the Mount Repose Cemetery savings account into the Mount Repose Cemetery certificate of deposit and then to close the savings account. The Board agreed.
9. Meeting ended at 8:45 p.m.

Respectfully submitted by Susan Shell

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#### Montville Board of Selectmen Meeting– February 26, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Linda Dartt, Debi Stephens, Sandy George, Diana Chapin, John York (Fire Chief), Steve Lucas (Road Commissioner), Doug Thomas (Montville Fire Department), Mary Thompson (treasurer), John Boulay, Barbara Boulay

1. The meeting was called to order at 7:00 p.m.
2. The agenda and February 19, 2013 minutes were accepted.
3. Treasurer's Warrant #9 for \$3,415.24 was accepted and signed.

4. Cathy reported on the site visit that she, Herman, Fire Chief John York, and Assistant Fire Chief Doug Thomas had today with Robert Manning, Fire Inspector of the Office of State Fire Marshal, at the Town House, Community Hall, and the Town Office. The visit was scheduled as a result of inquiries by the ad hoc committee that has been meeting to discuss use of town buildings. Town House: They learned that in order to meet state fire code, the location of the woodstove needs to be moved out of the aisle and preferably closer to the chimney or chairs removed from around the current location of the stove in order to provide more room for egress. The stove is not up to code and needs to be replaced. Also, the interior walls are made out of a very flammable brown fiber board, which is no longer up to code, so will need to be either torn down and replaced or covered with another material. We can apply for a variance for a fire watch in order to use the Town House for town meeting. Elections will not require a variance since they are under the capacity of 62 (we don't know the exact capacity of the building yet). The fire inspector stressed that only town officials should operate the woodstove. Herman noted that because the Town House is on the Register of Historic Places, we may be able to get grants more easily for renovation work. The Community Hall did not pass inspection; the fire inspector closed the building. No one is to use the building. The fire inspector wanted the town officials to padlock the building immediately but Cathy and Herman told him they wanted to give the Grange time to get their belongings out of the building. The fire inspector strongly recommended that the Fire House not be open to the public.

Sandy George suggested that the town elect a committee to study what is feasible for the town buildings; the committee could hire an architect to find out what we need to do to bring them up to code. The Select Board decided that we don't need an elected committee to do this work; an ad hoc committee will suffice.

Cathy explained that the ad hoc building committee that met several times in the last couple of months to examine appropriate uses for each town building will provide a report for town review. In the course of their work, the committee discovered that non-municipal events are not covered by the town's liability insurance; events have to be self-insured. The committee also learned the fire inspection will impact building use in the future. Cathy commended the committee for its diligent work and for taking responsibility in addressing issues such as liability insurance and fire safety.

5. The Select Board reviewed the town meeting warrant and the progress of the annual report. They tabled signing the warrant for one more week. They decided to remove the articles addressing the Town House, Community Hall, and Firehouse because of the new information they received today. The only remaining warrant article about town buildings asks the town to allow non-town use of the meeting room in the town office.
6. Fire Chief John York asked the Board to add enough money to the 2013 budget to repave the area in front of the firehouse. Steve Lucas, Road Commissioner, estimated it will cost \$6,000-8,000 to do the job. The Board decided not to increase the budget and suggested to John that he ask at town meeting for the added appropriation.
7. Herman and Cathy reported on the meeting that they attended with the school superintendent and other municipal officials. They brainstormed about ways the school district can save money but the budget situation is dire. Our school appropriation will surely increase next year.
8. The transfer station will be closed for town meeting and Easter weekend, March 30 and 31.
9. Sandy George stated that the North Ridge Road needs to be rebuilt because there is clay on the surface of the road and asked what the plan is to resurface it this year. Road Commissioner Steve Lucas replied that it would cost about \$200,000 to resurface the whole North Ridge Road and the town can't afford that. He explained that his approach is to repair

the worst spots on town roads. The priority is to make roads passable; unfortunately we do not have the resources for long-term resurfacing. Jay added that it doesn't make sense to rebuild the whole road. Many other roads in town are in as poor condition as it is. Several stretches of the North Ridge Road have been repaired over the last few years. Herman said that we do not have the tax revenues to allow us to do the amount of work that we would like to do.

10. To prepare the Town House for town meeting on March 30, Jay will bring some firewood from his house, Herman will get the plumbing going to open up the bathroom, and Cathy will sweep the floor.
11. There was discussion about the packer truck. John Boulay asked what the cost of a new packer would be. Susan was asked to find the answer.
12. The Select Board was informed by the Auditor that there was an error in the amount the town carried over last year in the fire department matching grants account. Due to the variance, the Board amended the amount that it voted to carry over on January 22, 2013 for this year from \$2,076.92 to \$2,098.34.
13. Meeting ended at 8:55 p.m.

Respectfully submitted by Susan Shell

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#### Montville Board of Selectmen Meeting– March 5, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Linda Dartt, Debi Stephens, Hannah Hatfield, Sandy George, Diana Chapin, John York (Fire Chief), John Billing, Carol Visser, Glenn Visser, Greg Hills, John Boulay, Barbara Boulay, Mary Thompson (treasurer), Randy Hayes

1. The meeting was called to order at 7:00 p.m.
2. The agenda and February 26, 2013 minutes were accepted as amended at the meeting as requested by Sandy George to include a mention of clay on the surface of the North Ridge Road.
3. Treasurer's Warrant #10 for \$48,013.24 was accepted and signed.
4. The Board received another nomination for the Spirit of America Award. Jodie Martin nominated Union Harvest Grange #591.
5. Herman stated that the fire inspector told us the benches need to be removed from the Town House because they are blocking an exit.
6. Town Meeting Warrant. The Select Board and Fire Chief John York agreed to have Town Meeting at the Town House. Sandy George and Glenn Visser asked if people will be turned away if we exceed the limit. The Board and John said no. John and the fire department will be conducting a fire watch during the meeting: firefighters posted at the doors, extra extinguishers, and a fire truck parked outside. We haven't received the written fire inspector's report yet. We discussed other possible locations for town meeting in case we decide not to have it at the Town House. John Billings asked legally how long the warrant needs to be posted before town meeting, in case we need to change the location; the law is seven days. The discussion about the town meeting warrant and the town house evolved into a discussion about the recent building inspection.....
7. Town Building inspection. Glenn Visser asked John York to have the fire inspector come back and inspect all of the town buildings. Carol Visser: are the concerns real or is it a

“pissing contest” to get at people who want to use the buildings... are the issues real? She has heard that people think the fire inspector was called in to shut down the community hall. Cathy responded that that is absolutely untrue. She explained the history and decisions of the building committee: the committee raised questions about insurance and health and safety codes. The Committee asked John York about these questions. Unfortunately and sadly, the questions were answered in a way that we don't like. In response to a question about why the Board hasn't come up with solutions, she stated that we're not at the point of problem solving; we just got the information. Linda Dartt added that the whole point of the committee was to create articles for the town meeting warrant so that the people could decide which buildings would be available for public use. Herman stressed that the Board has no ill will towards the Grange and no wish for the Grange to stop using the Community Hall. He hopes the town can transfer the building to a non-profit organization so that it can continue to be used as a community building. Greg Hills stated that he was present at the building committee meeting at which it was decided to call the fire inspector and he was not in agreement with the decision.

8. Signing Town Warrant. Greg Hills presented to the Board three petitions, all signed by the requisite 46 voters, for six articles to be placed on the town meeting warrant: to institute secret ballot voting at town meeting beginning in 2014 (two related articles), to elect a Constable, Fire Chief, and Animal Control Officer, and to require an itemized tax bill (circulated by G.W. Martin). Herman expressed frustration that the petitions came in so late, considering that we had a warrant-building workshop several weeks ago, and are ready to sign the warrant tonight. This may delay the printing of the book. Glenn Visser submitted a petition with a warrant article that would require that the software in use for animal control to be changed to Trio. He described a problem that occurred on Sunday with a stray dog in which he didn't have the information he needed to locate the dog owner. Jay offered to work on the program to make it more effective instead of spending thousands of dollars to buy a new computer program. Because they feel the problem can be solved without buying new software, the Board did not accept the warrant article (this one did not have the minimum number of signatures). As an aside, Jay asked Carol and Glenn Visser if there is a third person he can call about animal control problems when the ACO and the Deputy ACO are unavailable. They gave several suggestions, such as the ACO of a neighboring town, asking the person who found the dog to hold onto it for a while.
9. Cathy stated that there was an incident of verbal abuse by a resident towards an employee on Monday. The board will write a letter to the resident stating that this type of behavior is unacceptable and will not be tolerated. Further action will be taken if it happens again.
10. The Board received a Freedom of Access request for 13 items.
11. The Board signed the 2013 town meeting warrant.
12. Meeting ended at 9:45 p.m.

Respectfully submitted by Susan Shell

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Montville Board of Selectmen Meeting– March 12, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Doug Thomas (assistant fire chief), Hannah Hatfield, Linda Dartt, Debi Stephens, Sandy George, Diana Chapin, Karen York, John Billings, Greg Hills

1. The meeting was called to order at 7:00 p.m.
2. The agenda and March 5, 2013 minutes were accepted.
3. Treasurer's Warrant #11 for \$13,166.41 was accepted and signed.
4. Community Hall architect. Herman asked Sandy George about the architect she mentioned last week who looked at the building in 2000. Sandy said that he gave us no written report, but mention of his findings was made in the Nash Lot Report. Sandy said she remembers that the architect's findings were just about the same as what the state fire inspector said.
5. The Board received a letter from Eric Dick, attorney with Farris, Foley & Dick in Augusta, on behalf of Greg Hills, grange master of the Union Harvest Grange. The letter asks the Board to provide Mr. Dick with a copy of the report from the State Fire Marshal's office that inhibits the town's obligation to permit access to the Community Hall by the Grange. The Board asked Susan to email Mr. Dick a copy of the fire inspector's report that prohibits occupation of the building.
6. We received the written fire inspection reports on the Community Hall and the Town House today. Sandy George asked Debi Stephens of the Montville Historical Society if she has seen the report on the Town House because it notes the need for a new door and she wonders how that affects the building's National Register of Historic Places listing. Debi said she hasn't had a chance to read the report so she isn't sure yet. She knows an architect, Chris Glass, who works with historic buildings and may be able to help the town figure this out. Greg Hills asked if we can find out how many seats will be allowed in the Town House after all the work is done. Cathy responded that we will need an architect to work with us on that, to figure out how to reconfigure seating in order to maximize it, etc. Hannah Hatfield asked if there is a detriment to taking the building off the Historic Register if it means it would help us use the building better (and gain more seats). Jay pointed out that being on the Register may help us more easily get grant money. Cathy stated that it is important to get all the information we can for both buildings so that we can make the best decisions possible. An architect may help us find other options. Cathy is optimistic that there are solutions for both buildings. We need to respond to the report within 10 days. Jay volunteered to draft a response. Jay asked Debi Stephens, and she agreed, to set up a meeting with architect Chris Glass and the Select Board.
7. The Select Board responded to a query from the Planning Board about whether they need Select Board approval to spend funds to attend a seminar. The Board agreed that the Planning Board can make its own decisions about how to spend its allotted budget (\$500/year).
8. Cathy will attend the Legislature's Appropriations Committee hearing tomorrow on portions of the proposed state budget, including cuts to municipal revenue sharing and homestead exemption.
9. The Select Board agreed to ask Sean Anderson to do the summer mowing again this year for the town buildings, the Greenwood Cemetery, and Mount Repose Cemetery.
10. Sandy George asked what the plan is for the maintenance of the town's fixed assets (town-owned land, buildings, equipment, and roads). The vast majority of the town's fixed assets are roads. Cathy and Jay stated that we don't have a long-term plan, but we have shorter term plans to take care of our roads and other assets. The problem is we don't have much money to plan way in advance. We tend to spend money on immediate needs. Jay said that it might be beneficial for us to gain a better understanding of the long-term costs of paving roads to be able to make long-term projections of costs. Jay pointed out that regular maintenance has been done on the buildings: in the last few years, for example, the roof on the sand shed was replaced, the exterior of the Town House and Community Hall have been

painted, the furnace and the foundation of the Community Hall have been repaired, and major weatherization work was done in the garage and fire house.

11. Meeting ended at 7:50 p.m.

Respectfully submitted by Susan Shell

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#### Montville Board of Selectmen Meeting– March 19, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), John York (fire chief), Matthew York, Linda Dartt, Debi Stephens, Sandy George, Diana Chapin, John Billings, Greg Hills, John Chapin, Hannah Hatfield

1. The meeting was called to order at 7:00 p.m.
2. The agenda and March 12, 2013 minutes were accepted.
3. Treasurer's Warrants #12 for \$70,340.29 (all but payroll) and \$849.11 (payroll only) was accepted and signed. The treasurer's warrants were separated this week (payroll/non-payroll) because of the snowstorm, in case only one Board member was able to make it in to sign for payroll.
4. Summer Mowing: tabled.
5. Spirit of America update: tabled.
6. Town Meeting. Cathy stated she thinks we should move town meeting to Walker School because the fire inspector set the legal capacity of the Town House at 90. Herman added that at first he thought we could hold town meeting at the Town House because he originally understood from the fire inspector that we could have a variance that would allow us to substantially increase the capacity. Now that we have a concrete number on the fire inspector's written report, he agrees that we should move the meeting to Walker. John Billings relayed a message from G.W. Martin asking that we hold the town meeting at Dave St. Clair's community building in Liberty. The Board responded that Walker is preferable because it will not cost the town anything. Hannah asked about using a tent outside the town house. Cathy pointed out that the community should meet as a whole, not with some people outside and some inside. Additionally, the weather may not be amenable to meeting in a tent. The Board decided to move town meeting to Walker School (Cathy and Herman in favor, Jay opposed) and signed a new warrant.
7. Certified ratio: tabled.
8. Town meeting dinner. John Billings stated that the Union Harvest Grange is planning on offering free pulled pork sandwiches to everyone who attends town meeting on the 30<sup>th</sup>.
9. Request from Union Harvest Grange. Greg Hills withdrew his request to use the Community Hall on a monthly basis.
10. Freedom of Access request. The town received another request from Sandy George and Diana Chapin. One of the documents requested is "title reference to validate municipal ownership of North Ridge Meeting House" (the Montville Town House). Debbie Stephens of the Historical Society offered to find the information for the Board.
11. Building Committee Report. Cathy informed the Board and the residents attending the meeting that the report of the ad hoc building committee is complete. She and Linda Dartt, who drafted the report, have received verbal agreement from five of the seven members of the committee; they are waiting to hear from the other two. The Building Committee Report is available on the town website.

12. Meeting ended at 7:45 p.m.

Respectfully submitted by Susan Shell

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Montville Board of Selectmen Meeting– March 26, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Herman Peaslee (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George, Diana Chapin, John Billings, Debi Stephens, Mary Thompson (tax collector), Linda Dartt, Greg Hills

1. The meeting was called to order at 7:00 p.m.
2. The agenda and March 19, 2013 minutes were accepted.
3. Treasurer's Warrant #13 for \$10,789.03 was accepted and signed.
4. Summer Mowing: Sean Anderson has agreed to mow the town buildings, Mount Repose Cemetery, and Greenwood Cemetery for the same price that he did it for last year.
5. Spirit of America Award: The Board received three suggestions for nominations from town residents. Each nominator was asked to provide supporting material for the group or individual nominated. One nominee withdrew. The second nominator did not provide supporting material for her nominee. The people who suggested Edna Mitchell as the town's nominee provided extensive material in support of her nomination. The Board selected Edna to receive the award and will notify the Spirit of America organization.
6. Town meeting preparations. Glen Widmer will open the building for us at 8:30. Susan will put signs up on the town house for anyone who hasn't heard that the meeting was moved and goes there first. Greg Hills announced that the grange will be organizing a potluck for a town meeting dinner. Susan and Abbie will help get the word out.
7. Jay signed the fire inspector reports.
8. Jay signed the annual insurance application as well as the volunteer firefighters blanket accident insurance renewal form.
9. The previous owners of the three foreclosed properties will need to pay the projected 2013 taxes (to be determined by the assessors), as well as the 2010 taxes in order to redeem their properties after April 1, because after that date the town will be the owner of record and the previous owner won't be assessed taxes. The Board decided not to buy property coverage for the two foreclosed houses at this time.
10. Warrant review: The Board briefly discussed some of the articles on the warrant, particularly the transfer station/dumpster issue. Jay will bring the figures he prepared on the costs of dumpsters and the packer truck.
11. Town Buildings. Cathy reported that Jay, Debi Stephens, and she met with architect Chris Glass today to get his input on addressing the code violations in the Town House and the Community Hall. They discussed how to expand the capacity of the Town House. Chris Glass thinks that by rearranging the seating plus adding folding chairs, we could get the capacity up to 160 without too much expense. We would need to add a door to the front of the building, which we could do in a way that wouldn't jeopardize the building's listing on the National Register of Historical Places. We may be able to renovate the existing woodstove without having to buy a new one. He also gave us input on how to cover the existing interior siding (which is very flammable and was cited by the fire inspector). During their visit to the Community Hall, Chris Glass discussed possible remedies to the many code violations in the building. A more extensive plan based specifically on the determined building use would be required to address the code violations.

12. Meeting ended at 7:45 p.m.

Respectfully submitted by Susan Shell

Montville Board of Selectmen Meeting– April 2, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George, Diana Chapin, Roy Antaki, Ana Antaki, John Spinney, Buck O’Herin, Greg Hills, Holly Westover, Jamie Westover, Paige Zeigler, Bernice Nadler, Hannah Hatfield, Jerry Burleigh

1. The meeting was called to order at 7:00 p.m.
2. The agenda and March 26, 2013 minutes were accepted.
3. Treasurer’s Warrant #14 for \$13,191.89 was accepted and signed.
4. Open to the Public: Diana Chapin submitted two items that she asked to be placed verbatim in the minutes:

*A request to properly record municipal officer’s positions: Will the Montville Select Board recognize the minority on issues before the board?*

*This is a request to abolish the consensus decision-making process and to return to a democratic process of Selectors taking votes on actions before the board which affect Montville taxpayers, property owners and residents. The democratic process acknowledges the minority view when their vote is recorded; the consensus process reflects an absence of expressed opposition. This effort recognizes that each Selector’s view should be recognized equally and referenced on the public record.*

*A request to place the following article on the next town meeting warrant—To recognize the article submitted by selectors to the March 30, 2013 warrant which was passed over at town meeting. The amendments in language address the lack of definition in the original Article 9.*

*To see if the Town will authorize citizens’ free use of the meeting room in the Town Office for the purpose of discussing issues relating to community, government, taxation, education and other matters pertaining to the public interest. To see if the Town will authorize the Select Board to set policy and fees for use of the Town Office meeting room for private events which are not open-to-the-public.*

Regarding Diana’s first request, Jay stated that the Board does record votes when decisions are not unanimous and he asked Diana if it would help that unanimous decisions are noted as such in the minutes. Diana answered yes. The Board unanimously agreed to note unanimous decisions in the minutes. Regarding Diana’s second request, the Board decided unanimously to let Diana know at least two weeks before the next town meeting warrant is signed whether or not they will accept her article in order to give her time to collect signatures if needed.

5. Open to the Public: Jamie Westover asked about grants to repair roads, as Liberty has received. Jamie mentioned the Halldale and Peavey Town Roads as especially needing attention. Jay offered to talk with Tammy Reynolds, Liberty Road Commissioner, to find out more about the Liberty grants.
6. Town Meeting follow-up. Cathy expressed how upset she was about how town meeting went, noting the divisiveness and anger. However, she believes that we can

continue to find common ground to work through our differences so we can work together as a community. Several residents who were attending the meeting spoke about how disturbed they were by the meeting, noting in particular the personal attacks, shouting, and name-calling. It was mentioned that it would have been helpful had the moderator run a tighter ship.

7. Town Buildings. Cathy said that she has been trading phone messages with the assistant fire marshal; she wants to get a clear sense from him about what the expectations are for responding to the recent safety inspection report. There was a discussion of where we go from here. We need to explore what our options are for the community hall (i.e., the town maintains ownership and renovates, sells the building, gives to Grange, entertains building a new community hall). We talked about different options for the building, the least expensive of which would be closing off the 2<sup>nd</sup> floor and using the 1<sup>st</sup> floor only, for assembly only. Jay will take measurements in the town house and the community hall and start developing floor plans of both buildings.
8. We received the annual bridge report. Susan will show it to Road Commissioner Steve Lucas.
9. Sign mowing agreement: tabled
10. The Select Board unanimously appointed and set compensation for the following town officers:
  - Road Commissioner: Steve Lucas (\$8,000)
  - Emergency Management Director: John York (\$1,000)
  - Code Enforcement Officer: Bob Temple (\$3,000)
  - Licensed Plumbing Inspector: Bob Temple (\$500 plus fees)
  - Animal Control Officer: Carol Visser (\$1,000)
  - Deputy Animal Control Officer: Glenn Visser (\$12.04/hour)
  - General Assistance Administrator: Susan Shell
  - Public Access Director: Abbie Hills
  - E-911 Addressing Officer: Cathy RobertsThey also set compensation of \$4,000 for Fire Chief John York (who does not need to be reappointed every year). All appointments are for one year.
11. Assessing visits will start in a couple of weeks after Bob gets a chance to read the assessing manuals.
12. Jay offered to work on creating a tax bill with more details and to look into ways to send tax bills electronically to those who request it.
13. Meeting ended at 8:00 p.m.

Respectfully submitted by Susan Shell

#### Montville Board of Selectmen Meeting– April 9, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George, Diana Chapin, Eric Dayan, John Spinney, Paige Zeigler, Linda Dartt, Debi Stephens

1. The meeting was called to order at 7:00 p.m.
2. The agenda and April 2, 2013 minutes were accepted.
3. Treasurer's Warrant #15 for \$40,808.21 was accepted and signed.
4. Open to the Public: Eric Dayan informed the Board that he and his partner Maisie are interested in the Bragdon land that foreclosed for nonpayment of 2010 taxes. The Board told Eric that they had agreed to give a resident some time to research a couple

of questions regarding the land on behalf of Martha Bragdon. The Board informed Eric that if the land is not redeemed by the owner, it will be put out to bid. Cathy told Eric that she will keep him posted about the status of the property.

5. Schedule assessing trip: Jay, Cathy, and Bob will go out assessing Friday, April 19 at 9:00.
6. Mowing agreement: tabled until next week
7. Town House and Community Hall: Cathy reported on her recent phone conversations with Assistant Fire Marshal Rich McCarthy. Mr. McCarthy indicated that the current stove in the Town House may be able to be renovated to code but we would need a stove certification that meets NFPA-211 Standard. Bryant Stove Works could provide such a certification. Cathy discussed with Rich the other renovations for the Town House that she, Jay, and Debi Stephens reviewed earlier with architect Chris Glass: change the wall board, add an exit in the front of the building, shift the chairs, restore and/or replace stove, address location of stove, and add to the rails outside. He agreed that this was a good plan. About the Community Hall, Rich agreed that the 2nd floor could be closed off so that we could make changes on the first floor and still use the building for assemblies. Items that he would want addressed to make this possible include: add additional exit, remove kitchen stove, enclose furnace, change wall board, look at existing exit and check how door opens, and establish occupancy based on available seating. We could have pot luck dinners in the building and food could be served if prepared elsewhere, although items like microwaves, coffee pots, and crock-pots could be used in the Community Hall. Cathy reported that Rich is willing to work with us. He is primarily interested in seeing that we are taking action and proceeding with the process. He is willing to attend a Board/Town meeting if necessary. Cathy proposed, and Jay and Bob agreed to, the following plan of action for both town buildings: 1) We will submit an update to Rich McCarthy on how we are moving forward in response to the inspection report. 2) Jay, as a retired engineer, will draw up plans for both buildings. Architect Chris Glass will be our consultant and, as such, will certify the plans with an “architect’s stamp.” Chris is offering us a reduced hourly rate of \$37.50, although some of his time (including all of it so far) will be donated. It was suggested that we develop two plans for the Community Hall, one as outlined above, and one with more extensive renovations that would enable us to use the 2<sup>nd</sup> floor. 3) We will develop cost estimates based on the plans to present to the people of Montville so that they can make a decision about the future of the buildings.
8. The Board asked Susan to draft a letter to Sen. Mike Thibodeau, Rep. Brian Jones, Gov. LePage, and members of the Joint Standing Committees on Appropriations and Taxation regarding the resolution that passed in town meeting:

*WHEREAS, the Governor’s unprecedented biennial budget proposal places towns in an untenable and uncertain fiscal position during their budget planning; and*

*WHEREAS, the proposed cuts in various programs will shift costs to towns, whose only major means of raising revenue is property taxes; now, therefore, be it*

*RESOLVED: that we, the people of the Town of Montville assembled at our annual town meeting on March 30, 2013, call upon the Legislature of the State of Maine to reject these proposals, identify less harmful cost savings, and raise revenue in an equitable fashion to avoid this tax shift onto the property owners of Montville and other Maine cities and towns.*

9. The Board unanimously appointed Abbie Hills as Registrar of Voters and set compensation of \$300. The Board unanimously reappointed Chris Schmidt and Leslie Woods to three-year terms on the Appeals Board.
10. Meeting ended at 7:40 p.m.

Respectfully submitted by Susan Shell

Montville Board of Selectmen Meeting– April 16, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Abbie Hills (town clerk), Sandy George, Diana Chapin, John Spinney, John Billings, Greg Hills

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and April 9, 2013 minutes were accepted.
3. At the April 2 meeting Jay stated that there was no requirement for the Board to record minutes of our meetings. The MMA Municipal Officers Manual (May 2000 revised edition) states:  
“Board Minutes: Although there are some important exceptions (primarily in the area of board meetings of a quasi-judicial nature, see below), there is nothing in State law which requires that minutes be taken or a tape recording be made of public meetings.”  
In 2011 Maine statutes were revised. Title 1 Sec 403(2) states:  
“Record of public proceedings. Unless otherwise provided by law, a record of each public proceeding for which notice is required under section 406 must be made within a reasonable period of time after the proceeding and must be open to public inspection. At a minimum, the record must include:  
“A. The date, time and place of the public proceeding;  
“B. The members of the body holding the public proceeding recorded as either present or absent; and  
“C. All motions and votes taken, by individual member, if there is a roll call. “  
The Board thanks Diana Chapin for informing us of the change in law.
4. Treasurer’s Warrant #16 for \$4,177.16 was accepted and signed. Jay reviewed the monthly bank statements.
5. Jay LeGore was unanimously chosen as Chair of the Select Board.
6. Jay signed the mowing agreement between the town and Sean Anderson for the town buildings and Greenwood and Mount Repose Cemeteries.
7. Jay reported on his work on plans for the Town House and the Community Hall. He will try to complete the preliminary drawings for review by the next Board meeting. Cathy sent a progress report to Rich McCarthy, Assistant Fire Marshal, last Friday.
8. Steve Lucas agreed to get an estimate for the needed packer repairs. Steve also thinks we need to build a carport type structure next to the garage in which to park the packer truck when it is not in use. Bob will make a conceptual design so that we can put the work out to bid.
9. Cathy shared a concern from the transfer station attendants that residents are using contractor bags and barrels (roughly 50-55 gallons) and paying the same sticker price as is charged for regular trash bags (roughly 32-33 gallons). The Board discussed reviewing the current fee of \$1.50 and is considering a price change to differentiate various size bags. Cathy will draft a warrant article to set fees for the different sized bags.
10. The Board unanimously appointed John Twomey as a regular member and Karin Look as an alternate member to the Appeals Board, both for one year.

11. Cathy asked Abbie Hills, Registrar of Voters, to clarify what the requirements are for registering to vote in a certain town. Abbie read a list of criteria, the primary one being that the residence of a person is “that place where the person has established a fixed and principal home to which the person, whenever temporarily absent, intends to return.” The following factors can also be used to determine residency, as outlined in Maine State statute. The registrar need not find all of these factors to be present in order to conclude that an applicant qualifies to register to vote in the municipality:

- A direct statement of intention (oath) by the person;
- The location of any dwelling currently occupied by the person;
- The place where any motor vehicle owned by the person is registered;
- The residence address, not a post office box, shown on a current income tax return;
- The residence address, not a post office box, at which the person’s mail is received;
- The residence address, not a post office box, shown on any current resident hunting or fishing licenses held by the person;
- The residence address, not a post office box, shown on any motor vehicle operator’s license held by the person;
- The receipt of any public benefit conditioned upon residency, defined substantially as provided in this subsection; or
- Any other objective facts tending to indicate a person’s place of residence.

Abbie also stated that a person does not lose residency if he or she temporarily moves somewhere else.

12. Mary Thompson reported that she recently mailed 30-day lien notices for nonpayment of 2012 taxes on 129 parcels.
13. Meeting ended at 8:20 p.m.

Respectfully submitted by Susan Shell

Montville Board of Selectmen Meeting– April 23, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), John York (fire chief), John Spinney, Roy Antaki, Ana Antaki, Barbara Lucas, Sandy George, Diana Chapin, John Spinney, John Billings, Greg Hills, Debi Stephens, Herman Peaslee, Linda Dartt

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and April 16, 2013 minutes were accepted.
3. Treasurer’s Warrant #17 for \$63,904.11 was accepted and signed.
4. Open to the Public: Fire Chief John York gave the Board a letter from Hidden Valley Camp asking the town to sign a form for accreditation and insurance purposes stating that the Montville Volunteer Fire Department is prepared to respond whenever possible to all emergencies at the camp. John was advised by MMA to not sign a similar form last year because he is not authorized to sign a contract on behalf of the town. The Board asked Susan to check with MMA to ask about how we should proceed.
5. The fire department received a grant to get two automatic defibrillators and asked if the Board wants to buy one for the town office (for about \$700). Jay questioned whether there is enough traffic at the town office to warrant the need for one. The Board decided to wait on making a decision for a week.

6. Jay presented plans that he has drawn up for changes to the Town House and the Community Hall. He stressed that he is not advocating these plans; they are just what make sense to him to address the issues raised in the fire inspector's report. Town House: The plans give a capacity of 182. Roy Antaki asked whether we can use the old Selectmen's office in the corner of the Town House. Debi Stephens commented that the Historical Society would like to be able to keep the office and pointed out that there is a large, heavy safe in the office that the town would have to deal with. Other people pointed out that we very well may need a capacity of more than 182 for town meeting. Bob stated that he thinks we should get rid of the woodstove. Debi pointed out that a direct vent gas heater can be very expensive to use. Community Hall: Jay asked the assistant fire marshal about whether we can do some things now to make the building available for meetings. Cathy will contact Assistant Fire Marshal Rich McCarthy and Architect Chris Glass to come meet with us. John York and Debi Stephens asked to be kept informed.
7. Cathy brought in three different sized trash bags to show the difference in sizes. She thinks it might be a good idea to charge different amounts for different sized bags. She raised the issue of logistics of having stickers that cost different amounts. It was suggested to have either three different colored stickers or different numbers of stickers for different sized bags. Jay suggested and the rest of the Board agreed that we ask the transfer station attendants to keep track of which size bags come in for a few weeks before developing a price structure proposal. Cathy will give them a check-off sheet.
8. The Board approved the annual personal property letters. Susan will send them out.
9. The Board unanimously decided to buy winter salt from Harcros through the state program again next winter: 225 tons @ \$57.21/ton.
10. Bob agreed to be the animal control liaison, a role that Herman Peaslee used to fill.
11. Meeting ended at 7:55 p.m.

Respectfully submitted by Susan Shell

#### Montville Board of Selectmen Meeting– April 30, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George, Herman Peaslee, Hannah Hatfield, Everett Lingley, Forrest Peavey, Deanna Dyer

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and April 23, 2013 minutes were accepted.
3. Treasurer's Warrant #18 for \$4,441.43 was accepted and signed.
4. Open to the Public: Forrest Peavey asked when the broken culvert at the end of his driveway can be replaced. Steve Lucas said he will do it this week, or as soon as he can after getting cleared by Dig Safe.
5. Town Buildings: Tabled for a week: Cathy has been unable to reach the assistant fire marshal.
6. Transfer Station: Brad and Bob are keeping a log of the different sized bags dropped off at the transfer station. In the first half-day, they recorded the following bags and barrels: eight 55-gallon barrels, twenty-six 55-gallon bags, two 32-gallon bags, and two 13-gallon bags. The attendants will keep a log for two more weeks.
7. Packer Truck Repairs: tabled, because Steve hasn't been able to get in touch with the potential welder.
8. Lean-to in which to house packer truck: Bob has been working on plans. A problem is that the garage isn't high enough to support enough of a pitch to allow the snow to slide off the

roof. The Board brainstormed other locations on the property for a lean-to but couldn't come up with a building side that is 100' away from a road. They discussed the possibility of buying a pre-fab aluminum or steel shelter. Cathy will research possibilities.

9. The Board discussed the need to clean the town office on a regular basis. Because there isn't money in the budget to hire a regular cleaner, they decided to ask Mary, Abbie, and Susan to join them in a 6-person rotation to vacuum the building twice a month. Hannah Hatfield offered to organize a thorough annual cleaning of the building by volunteers, with the first one being this fall.
10. The Assessors signed a supplemental warrant (farmland penalty).
11. The Board unanimously decided to not purchase a defibrillator for the town office.
12. Meeting ended at 7:56 p.m.

Respectfully submitted by Susan Shell

#### Montville Board of Selectmen Meeting– May 7, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George, Karen York, Holly Westover, Jamie Westover, Richard Peavey, Diana Chapin, Greg Hills, John Billings

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and April 30, 2013 minutes were accepted.
3. Treasurer's Warrant #19 for \$12,516.86 was accepted and signed.
4. Open to the Public: Greg Hills asked if the Grange can use the Community Hall this week. Jay said not yet. The Board will be meeting with the assistant fire marshal later this week. Jay said he will propose to the Fire Marshal's office that we be allowed to use the building temporarily under certain conditions, such as: a) we don't use the furnace, b) we disconnect the gas stove, c) we use only the downstairs, and d) we limit it to 20 people. Jay said we will probably need a written agreement.
5. Open to the Public: Jamie Westover submitted a petition from residents of the Peavey Town Road about the potholes on the road. Richard Peavey and Holly Westover also complained about the road. Steve Lucas, road commissioner, explained that the grader broke down while it was being used to grade the Peavey Town Road last Sunday. Steve said that a different grader will be used to grade the road and it will be done tomorrow. Jamie also asked that gravel be added to the road. Bob asked Steve how he prioritizes grading roads in the spring. He said he first grades the roads that are used the most and are in the worst condition. Jay pointed out that this has been an unusually bad spring for potholes because of the fact that there were a couple of early thaws and also the grader has broken down more than once. Richard Peavey also suggested grading the road more often; he said the gravel will last longer this way and the town will spend less money in the long run. Cathy suggested working in conjunction with the road commissioner to evaluate each road and develop a long-term plan for each one. Bob agreed that it would be a good idea. It was moved, seconded, and unanimously passed to create a plan of needs, priorities, and costs for maintaining our gravel roads.
6. Town Buildings: The Board will meet with fire marshal's office and architect later this week, so we will have more information next week.
7. Transfer Station: The log for the different sized bags dropped off at the transfer station last Saturday was: eight 55-gallon barrels, thirty-nine 55-gallon bags, twenty-three 32-gallon

bags, and five 13-gallon bags. Sandy said she brought in four 42-gallon bags. The attendants will keep a log for one more week.

8. Packer Truck Repairs: the potential welder won't be able to do the work. Bob Demers will take the truck to Maine Equipment in Hermon, who gave us a quote before, to see if their quote includes the side panels.
9. Lean-to in which to house packer truck: Cathy found quotes for three different prefab buildings. The much cheaper possibility of using a tarp system to cover the packer truck was raised.
10. Solar panels: we ended up paying a very small amount for electricity the winter of 2012-13 (\$67), because our solar credits didn't extend quite far enough. We will continue to monitor the panels' production over the next couple of winters.
11. The Select Board signed the warrant for the RSU 3 District Budget Validation Referendum.
12. Meeting ended at 8:15 p.m.

Respectfully submitted by Susan Shell

#### Montville Board of Selectmen Meeting– May 14, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Sandy George, Diana Chapin, Greg Hills, John Billings, Ana Antaki, Roy Antaki, John Spinney

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on May 7, 2013 were accepted.
3. Treasurer's Warrant #20 for \$10,625.02 was accepted and signed. Jay reviewed the monthly bank statements and checked them against the treasurer's warrants.
4. Open to the Public: Diana Chapin asked if grading could be done again on North Ridge Road before her greenhouse business opened on May 18<sup>th</sup>.
5. Jay and Bob reported on meeting held with Rich McCarthy, State Assistant Fire Marshal, Chris Glass, Architect, and Greg Hills. They all reviewed the preliminary plans for the Town House and the Community Hall. Overall, the plans seemed acceptable. The Fire Marshal has agreed to allow the Union Harvest Grange to use the first floor of the Community Hall for meetings if the following conditions are met: limit the occupancy to 49 on the first floor, disable the furnace and range, replace entry lock with a lockset, and install battery-operated smoke alarms. Jay sent a letter to the Fire Marshal to confirm that this action will be taken. Jay will purchase smoke alarms. Greg Hills will look into purchasing a lockset, paid for by the town, and possibly install.

The Fire Marshal also said there is an acceptable paint that can be used to cover the wallboard in the Town House so the fiberboard does not have to be removed. He does not want the current woodstove to be used and would like the town to replace it with a code-acceptable stove or install a propane stove that could be vented through the existing chimney. Location of the new front door is still in question, as distance of voting booth regulations need to be confirmed.

6. Cathy reported that the Historical Society recently met and discussed the possible removal of the office space in the Town House. It was the consensus at that meeting that they would prefer the office stay in tact to preserve the historical integrity of the building. Jay and Bob commented that they could see removing the office and using the space for extra seating since the office was currently being used just for storage.

7. Greg Hills presented a letter to the Board on behalf of the Union Harvest Grange, stating that their members do have interest in obtaining the Community Hall.
8. Granting permission to the Grange for use of the Community Hall also brought up discussion regarding insurance coverage for non-municipal events. Cathy will email MMA and ask if the Town can request coverage that will cover a specific group. She will also contact other insurance agencies to see if alternative coverage from MMA is available. The Board also discussed getting legal advice on this issue for clarification, as well as asking an MMA representative to come to a meeting.
9. The possible covers considered for the packer truck are expensive options. Jay will check with Steve regarding a cover/tarp for the packer truck.
10. The Board will ask Steve to check all gravel roads and begin to prioritize needs. Board members will work with Steve on devising a plan.
11. The Board approved a request from Debbi Lasky, chair of the Board of Appeals, to attend a training in Augusta on June 3.

Respectfully submitted by Cathy Roberts, 2<sup>nd</sup> Selectperson

Montville Board of Selectmen Meeting– May 21, 2013

Present: Jay LeGore (1st Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Cliff Coburn, Erica Bickford, Greg Hills, John Spinney

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on May 14, 2013 were accepted.
3. Treasurer's Warrant #21 for \$2,639.87 was accepted and signed.
4. Open to the Public: Cliff Coburn asked if the town will hire him to cut brush on the Choate Road, which he said is needed. He explained that he is qualified to cut brush and has been hired by other towns to do so. He gave an estimated price of \$2,640/mile for one side of the road. Cathy mentioned that the road commissioner and the three Selectors will be driving all the gravel roads in the near future to assess and prioritize the needs, including brush-cutting needs. No action taken at this time.
5. Community Hall: Jay reported that he bought smoke detectors and will install them. Greg Hills will help with a lockset and disconnecting the gas stove. Jay clarified that groups other than the Union Harvest Grange should be able to use the building for assemblies of under 49 people under the same conditions that the Grange is going to be allowed to do so. He will communicate with the Assistant Fire Marshal about that. The Board asked Susan to draft an application to use the Community Hall that includes an indemnification and hold harmless clause.
6. The Board is planning to hold a special town meeting in mid-July on the following items: proposed plans for changes to Town House, decision about whether to repair, sell, or donate the Community Hall, citizen-submitted article on public use of town office meeting room, Planning Board proposed amendment to the Subdivision Ordinance, and reorganization of sticker fees for household trash.
7. The packer truck has been taken to Maine Equipment in Hermon to get an estimate on needed repairs.
8. The Board signed a quit-claim deed to a property owner who paid off her 2010 taxes.
9. We received a report from the Department of Transportation itemizing three bridges in Montville that have deficiencies or preventative maintenance issues that need to be addressed: the Center Montville bridge on the Morrill Road, the Morrison bridge on the

Kingdom Road, and the Peavey Town bridge. Road Commissioner Steve Lucas will address the problems.

10. The Board will look into an offer from Efficiency Maine to include a brochure on home energy loans in our tax bill mailing this summer.
11. The Board authorized Jack Hills to spend \$30 to buy sand and topsoil to fill a hole at the Stewart Road cemetery.
12. Meeting ended at 8:25 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– May 28, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George, Debi Stephens, Linda Dartt, Greg Hills

1. The meeting was called to order at 7:05 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on May 21, 2013 were accepted.
3. Treasurer's Warrant #22 for \$1,927.52 was accepted and signed.
4. Open to the Public: Sandy George complained about the condition of the North Ridge Road. Steve Lucas, road commissioner, said half the road was graded today.
5. Town Buildings: Jay clarified with Rich McCarthy, assistant state fire marshal, that groups in addition to the Union Harvest Grange may use the Community Hall under the same conditions:
  - Limit use to the first floor and no more than 49 persons.
  - Disable or remove the gas cook stove and oil furnace.
  - Replace the padlock on the exterior door with a lever handle lockset.
  - Install 2 wireless 10-year lithium ion battery smoke detectors in the first floor assembly area and one in the kitchen area.
6. Transfer Station: Having received an estimate for repairing the packer (close to \$4,000), as well as considering constructing a carport to keep the packer under cover, the Board discussed the possibility of voting at the upcoming special town meeting on the issue of changing to a dumpster system, tentatively scheduled for July. Bob suggested making it a temporary decision, so it could be a trial until the regular town meeting in March 2014. It was suggested that two questions be included on the warrant, one to make the change temporary and one to make it permanent.
7. The Board set the certified ratio (percentage of just value) at 98% for 2013.
8. We will ask three different trash-hauling companies for their prices for roll-off containers.

Meeting ended at 8:20 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– June 4, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George, Ana Antaki, Linda Dartt, Roy Antaki, Debi Stephens

1. The meeting was called to order at 7:03 p.m. at the Montville Town Office.

2. The agenda and the minutes of the meeting on May 28, 2013 were accepted.
3. Treasurer's Warrant #23 for \$9,830.87 was accepted and signed.
4. Transfer Station: we will back the packer truck into the salt shed for the next few months to keep it under cover. Cathy will communicate with Bill Butler, our contact at the Maine Department of Environmental Protection, about tentative plans for instigating a dumpster system to be sure we would be in compliance with state rules.
5. The Board reviewed the draft of the special town meeting warrant. They decided to hold the meeting in September with a public hearing in July or August.
6. It has been brought to the attention of the Board that the condition of the New Ireland Bridge is deteriorating. The bridge was discontinued by the town at the 2007 town meeting. It is currently used by recreational vehicles only. While the town does not have an obligation to repair the bridge, since it has been legally discontinued, the Board discussed checking to see that it is clearly posted as dangerous and mentioning to the local snowmobile club that they may want to repair the bridge.

Meeting ended at 8:20 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– June 11, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner) Linda Dartt, Herman Peaslee

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on June 4, 2013 were accepted.
3. Treasurer's Warrant #24 for \$4,321.36 was accepted and signed.
4. Transfer Station: The Board reviewed emails from Bill Butler and Eric Hamlin of the Department of Environmental Protection regarding our questions about 1) whether the transfer station attendants are required to attend the upcoming training on Hazardous Waste and Special Waste and 2) switching to a dumpster system. Cathy will get clarification from Bill Butler, our DEP project manager. Both Eric and Bill stated that dumpsters do not have to be placed on a cement pad, do not have to be fenced in, and do have to be watertight and covered. Eric Hamlin recommended that a permanent cover be placed over them to keep out potential water and eliminate leakage.
5. The Board discussed roll-off day, scheduled for July 13-14. Susan is getting prices from three different companies. The Board asked her to find out if we can get a container for scrap metal a couple of weeks before roll-off day.
6. In order to prevent public harm and to prevent confusion about the legal status of the New Ireland Bridge, the Board will post both sides with signs that say, "Bridge is not maintained by the town. Users should proceed at their own risk." At the advice of Maine Municipal Association's Legal Services, the Board decided to not suggest to the local snowmobiling club to repair the bridge for recreational vehicle traffic.
7. At the request of a resident, the Board decided to write a letter to the Department of Transportation that the speed limit of the North Trotting Park Road be decreased to 25 MPH.

Meeting ended at 8:10 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

### Montville Board of Selectmen Meeting– June 18, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George, Avis Beach, Cindy Harriman, Richard Harriman

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on June 11, 2013 were accepted.
3. Treasurer's Warrant #25 for \$10,158.64 was accepted and signed.
4. Transfer Station: Our transfer station attendants will take Hazardous Waste and Special Waste training next week. Bill Butler, the town's DEP project manager, offered to meet with the Select Board and the transfer station attendants to talk about the possibility of changing to a dumpster system. Cathy will set this up.
5. After getting almost identical prices from two companies, the Board decided to ask DM&J to supply containers for roll-off day, scheduled for July 13-14. DM&J has serviced the town for several years. They will bring a container for scrap metal a couple of weeks before roll-off day.
6. The Board reviewed the draft Community Hall Use Agreement. They asked Susan to make some changes then send it to Maine Municipal Association to review.
7. Jay and Cathy reported on their meeting with Chuck Thompson of Thompson Oil regarding a new heating system at the Town House. They learned that direct vent propane heaters probably wouldn't work because of the lack of wall space and the cost. Chuck will send a quote for ceiling heaters. The Board discussed other options: woodstoves, pellet stoves, corn stoves.
8. The Board signed a letter to the Department of Transportation asking that the speed limit of the North Trotting Park Road be decreased to 25 MPH.

Meeting ended at 8:55 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

### Montville Board of Selectmen Meeting– June 25, 2013

Present: Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Kathryn Campbell, Bonnie Hrichak, Monique Kady, Linda Dartt, Debi Stevens, Greg Hills, Diana Chapin, Sandy George

1. The meeting was called to order at 7:20 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on June 18, 2013 were accepted.
3. Treasurer's Warrant #26 for \$3,279.89 was accepted and signed.
4. Open to Public:
  - a. Burnham Hill Road residents were there to complain about grading and width of the road, a culvert that has issues, and the need for ditching. After discussion Cathy told them that the board was going to create a list of gravel roads and travel them with Road Commissioner Steve Lucas to assess their condition and needs. However this will not happen until after tax assessing and commitment. Others asked if the same person does all the grading because some roads, such as the Morrill Road, seem to have a better crown and stay in better shape. Another person asked if there was a grader operator school that our operator could be sent to. Greg Hills said that he thought we should hire an independent contractor to perform that function.

- b. Greg Hills said that, in his opinion, there was a legal problem with the way the New Ireland Road was closed to maintenance and that putting up signs to warn of the unsafe bridge might put us in legal jeopardy. He suggested that we get legal advice and consider removing the bridge completely.
5. Roll-Off: The Board discussed tire disposal costs (\$2/tire) and whether the town makes any money on the sale of scrap metal that we collect.
6. The Board tabled discussion of Community Hall Use Agreement draft and editing Transfer Station Manual.
7. Cathy gave a report on fuel oil usage last year. We used less than estimates for both the town office and the town garage by small amounts.
8. Cathy and Bob signed appointment paper for Greg McDaniel to be the new regular Planning Board member.

Meeting ended at 8:20 p.m.

Respectfully submitted by Bob Price, 3<sup>rd</sup> Selectman

### **NO MEETING WAS HELD ON JULY 2, 2013**

#### Montville Board of Selectmen Meeting– July 9, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Adam Hills, Debi Stephens, Linda Dartt, Sandy George

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on June 25, 2013 were accepted. There was no meeting last week, July 2, 2013.
3. Treasurer's Warrant #28 for \$15,368.73 was accepted and signed. Last week Bob signed warrant #27 for payroll only in the amount of \$2,183.62.
4. Open to Public: Adam Hills, President of the Mid Coast ATV Club, requests permission of the Board to establish ATV access routes to Frye Mountain on the Morrill Road, North Ridge Road, and possibly the Spring Hill Road. The Board will hold a public forum on the proposal at its regular meeting on July 30.
5. The Board edited the Community Hall Use Agreement. They will consider a final draft next week.
6. Cathy reported on her work editing the Transfer Station Manual.
7. Oil pre-buy: tabled.
8. The assessors committed the 2013 property taxes to tax collector Mary Thompson.
9. In response to a request by John York and Road Commissioner Steve Lucas, the Board decided not to purchase "pavement ends" signs for certain town roads.
10. Cathy reported that she and a group of residents met with the CMP arborist regarding cutting on Route 220 near White's Corner.

Meeting ended at 8:20 p.m.

Respectfully submitted by Bob Price, 3<sup>rd</sup> Selectman

Montville Board of Selectmen Meeting– July 16, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Herman Peaslee

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on July 9, 2013 were accepted.
3. Treasurer's Warrant #29 for \$68,550.95 was accepted and signed.
4. Roll-Off Review: There was a back-up on Saturday due to broken backhoe. Needed to wait for Steve Lucas's bucket loader to arrive. Long line but patient residents. Transfer station attendant had a minor accident. Sunday went smoothly. The feedback from the attendants was this was the busiest roll-off weekend that they could remember. Figures will be reported when received. Special thanks to Brad Peters, Bob Demers, Jack Hills, Peter Natale, and Levi Westover for working the roll-off weekend.
5. The Select Board and the transfer station attendants will meet with Bill Butler of the DEP on July 25.
6. The Community Hall Use Agreement was approved.
7. The issue of installing "Pavement Ends" signs was reviewed again. Select Board is re-considering installing signs, two on the Halldale Rd., one on the Burnham Hill Rd., and one on the Morrill Rd. They will get an estimate and make a decision at a later date.
8. Oil pre-buy: approved at the current price of \$3.339/gallon.
9. The Board set the date for the special town meeting for Saturday, September 14, with a public hearing on Tuesday, September 3.

Meeting ended at 8:20 p.m.

Respectfully submitted by Cathy Roberts, 2<sup>nd</sup> Selectperson

Montville Board of Selectmen Meeting– July 23, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Lance Philbrook

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on July 16, 2013 were accepted.
3. Treasurer's Warrant #30 for \$72,181.10 was accepted and signed.
4. Open to the Public: Several residents asked about assessing issues.
5. The Select Board approved the solicitation letter to winter sand contractors. Susan will send the letters out tomorrow.
6. The Board okayed a poster that Susan developed, which outlines the different property tax exemptions available to residents.

Meeting ended at 8:40 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– July 30, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Adam Hills (Midcoast ATV Club), Ana Antaki, Roy Antaki, Susan Jones, Judd Jones, Cathy Courand, Peter Courand, Lance Philbrook, Doreen Butteri, Bo Atkinson, Wendy Rowland, Dan Rowland, Sandy George, Mark

Merrifield (game warden, Department of Inland Fisheries and Wildlife), Doug Thomas, Michael Giggey, Dave Phillips (Friends and Neighbors ATV Club), Kerry Scates (Friends and Neighbors ATV Club), Deborah Scates (Friends and Neighbors ATV Club)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on July 23, 2013 were accepted.
3. Treasurer's Warrant #31 for \$77,856.92 was accepted and signed.
4. ATV Access Routes. Adam Hills of Midcoast ATV Club asked the Board for permission to approve ATV access routes on the North Ridge (from the Hannan Road north), Morrill (from the Center Road to the discontinued portion of the Howes Road), and Spring Hill Roads for a period of one year. Cathy Roberts asked whether the access routes would be posted on either the club's or the state's websites. She passed along a concern from a resident that such exposure on the internet might increase usage. Cathy also asked about how kids' speed might be addressed. Adam answered that ATVs have to abide by the same speed limit as vehicles (25 mph for North Ridge and Spring Hill and 45 mph for Morrill). Road Commissioner Steve Lucas expressed his concern about granting ATVs access on Montville gravel roads. He stated that there has already been damage to the shoulder of the Spring Hill Road because of ATV traffic. Susan Jones expressed concern about safety concerns: the impact to the newly paved Morrill Road, with the sharp corner at the bottom of the steep hill. Bo Atkinson raised the question of liability to the town. Dan Rowland expressed concern about the impact to the roads in the springtime. Adam Hills responded that they close their trails during mud season. Sandy George expressed support for allowing ATV access routes, so that they use roads rather than fields and also because ATV owners pay excise taxes and gas taxes and thus should be allowed to use the roads. Ana Antaki suggests taking a straw poll on the issue at town meeting, and then the Board will vote to reflect the decision of the town meeting. Dan Rowland is concerned that if we create access routes, we will become a destination for ATVs. The Board will discuss this again on August 27 and will continue to take written comments until then.
5. Transfer Station Visit. The three Selectpeople and the two transfer station attendants met with Bill Butler, our point person at the Department of Environmental Protection. Mr. Butler strongly encouraged the town to repair the packer and continue with that system rather than moving to a dumpster system. The packer needs to be repaired so that it is watertight. He thought it was not a great site for dumpsters. Although dumpsters could be a viable alternative, he felt that there could potentially be some expensive challenges to overcome based on the general location of the transfer station. He also told us that we need signs at both entrances that states our hours and that there is no trespassing when the station is not open ("by order of the Montville Select Board").
6. Cathy and Jay decided to delete from the special town meeting warrant voting on switching to a dumpster system. Jay suggested writing a warrant article that would give authority to the Select Board to set the sticker fees. Decision tabled.

Meeting ended at 9:10 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– August 6, 2013

Present: Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Debi Stephens (Montville Historical Society), Linda Dartt

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meeting on July 30, 2013 were accepted.
3. Treasurer's Warrant #32 for \$10,111.16 was accepted and signed.
4. Open to the Public: Debi Stephens asked for and was granted permission to install an alarm system at the Kingdom Schoolhouse. The Historical Society will pay for the system. The system will be connected to the town office's alarm system through the phone system.
5. The Board granted permission to the Historical Society to borrow the town's historic weights and measures to display on Field Day. The Historical Society assured the Board that they will be kept locked when not directly supervised.
6. The Board reviewed and edited the special town meeting warrant for September 14, 2013.
7. Cathy will work on having one of the required transfer station signs made. The Board asked Susan to order the other.
8. Bob and Cathy will attend a workshop for Elected Officials sponsored by MMA on August 28.
9. The Board reviewed the new three-year animal care facility agreement with the Humane Society of Knox County in Thomason. The rate has increased from \$1.25/resident in 2010 to \$1.40/resident.

Meeting ended at 8:40 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– August 13, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Debi Stephens (Montville Historical Society), Linda Dartt, Steve Lucas (road commissioner), John York (fire chief), Josh Wellman (DM&J Waste), Carol Visser (animal control officer), Sandy George

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda was accepted and the minutes of the meeting on August 6, 2013 were tabled.
3. Treasurer's Warrant #33 for \$20,523.04 was accepted and signed.
4. Josh Wellman of DM&J Waste, the company that provides containers for Montville's roll-off days, came to the meeting to talk with the Board about three things: 1) providing a container for metal collection year-round, 2) presenting a two-year contract for roll-off days for 2014 and 2015 at the same rates as this year, and 3) instituting a single stream recycling system, which would entail the town collecting it then driving it to DM&J in Winterport. They charge \$70/ton for recycling. The Board didn't make any decisions yet.
5. Open to the Public: Animal Control Officer Carol Visser told us about an incident last week in which a dog was killed on Route 3 and it took a while to find the owner. Carol wanted to clarify, in the instance when an animal dies and there no owner is found, who is responsible for removing the body and who is responsible for dealing with the carcass. Sandy George suggested transporting the body to a place where eagles and other animals would feed on the carcass. Carol will also look into the option of composting animals' bodies.
6. Open to the Public: Sandy asked about reparations to the Field Day field being torn up on Saturday because of the 2-3 inches of rain on Friday. Sandy thinks it needs to be rototilled and reseeded and Steve Lucas thinks a roller will suffice. Nothing can be done until it dries more.
7. Because of Yom Kippur falling on September 14, the Board changed the date of the Special Town Meeting to Saturday, September 28 at 10:00 at the Montville Town House.

8. Winter sand bids. Four bids were submitted. Before making a decision, Jay will talk to the low bidder to see if he can give us sand that is more live and grittier. The Board has heard from our snowplow contractors that some of the sand in recent years has been too fine.
  9. Jay signed a three-year Animal Care Facility Agreement with the Humane Society of Knox County in Thomaston for 2013-16. The new annual rate is \$1.40/resident or \$1,444.80/year.
  10. Debi Stephens returned the weights and measures.
- Meeting ended at 8:30 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– August 20, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Jack Martin, Jonathan Thornhill

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of the meetings on August 6 and August 13, 2013 were accepted.
3. Treasurer's Warrant #34 for \$67,263.39 was accepted and signed.
4. The Board learned it would be cost prohibitive to collect scrap metal year-round at the transfer station and decided against it.
5. Snowplow contracts: The Board met with the three snow removal contractors and mutually agreed to enter into three-year contracts at the same rate (\$3,400/mile) and same fuel clause (reimbursement for added cost over \$4.00/gallon) as last winter. The contractors will be paid one-tenth of the total in November and December, and one-fifth of the total in each of January-April.
6. The Board decided unanimously to accept the winter sand bid from Lucas Construction of \$6.86/yard. In response to reports from the snow removal contractors that the sand we bought the last few years hasn't been gritty enough, Jay conducted a winter sand particle size test, which concluded that the particle size of the Lucas sand is significantly larger.
7. The Board unanimously voted for Clement Blakney of Unity to serve on the Waldo County Budget Committee.

Meeting ended at 8:30 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– August 27, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Lance Philbrook, Doreen Butteri, Michael Giggey, Kelly Cimino, Chip Schwartz, Rocky Taddeo, Kal Keithan, Shannon Keithan, Randy Berndt, Raymond Garrey, Adam Hills and Bill Ward from Mid-Coast ATV Club.

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of August 20, 2013 were accepted.
3. Treasurer's Warrant #35 for \$11,255.54 was accepted and signed.
4. The Board voted 2-1 in favor of allowing an ATV access route from the intersection of the Hannan and the North Ridge Roads to the intersection of the Morrill and the discontinued Howes Roads for a trial period of one year. Jay and Bob voted in favor of it and Cathy voted

against it. Cathy stated that although she was impressed with the ATV club's presentation of the facts and appreciated their request for a trial period, three points influenced her decision: 1) Club members did reassure the Board of their intention to self-monitor ATV users with regard to speed, safety, and potential road damage; however, she felt the possibility for a significant number of ATV users who were not Club members and/or residents, could become present on these roads and enforcement may be difficult. Recently she visited two favorite sites that were significantly impacted by an increased number of people from out of the area. She learned that these sites were advertised on internet blog sites as "gems" not to be missed. She is concerned that since Frye Mountain is an ATV hub, the possibility of the new Montville access route could be announced on ATV websites, the Maine tourism site, and blogs, thus impacting the entire Montville community. 2) Cathy is also concerned about the negative and costly impact to Montville roads, and agrees with Road Commissioner Steve Lucas's opinion, as expressed at a former hearing about this issue. She feels that annually upgrading the roads in Montville is one of the town's primary financial challenges and granting permission to ATV access routes could add to these costs if damage occurs. 3) In addition, Cathy stated that the Select Board has received many letters, phone calls, and emails about the issue. All but one response was against the ATV access routes. The residents who attended the Board meeting tonight were all in favor of granting ATV access routes. In discussing his vote in favor of it, Jay listed and responded to the issues he has heard in the last few weeks: noise (doesn't think ATVs would be any louder than trucks), impact to roads (he thinks we can specify that they drive in traveled way to eliminate driving on shoulders), liability (the Maine Tort Claims Act provides complete immunity from liability for municipalities), and safety (doesn't think ATV's are any more unsafe on public ways than bicycles or pedestrians). Since the law allows for access routes, Jay asked what these routes would give access to. Adam Hills explained the routes he is planning and the landowners he has contacted or is planning to contact. The route would give access between Frye Mountain and land owned by Robbins Lumber. Bob agreed to allow the access route as well. The Board said they will allow a one-year trial period that can be revoked at any time. Signs will be placed every half-mile, as well as at the beginning and end of the access routes. The signs should state that speed limit is 25 MPH, even on the Morrill Road, which has a legal speed limit of 45. Jay asked that the signs state "ride in travel way," so that people don't ride on the shoulder. The access routes will open when the signs are in place.

5. Road Commissioner Steve Lucas reported on the roadwork that has been completed recently. The Peavey Town and Foy Roads have been ditched. The Peavey Town, Mehuren, and Howes Roads have been resurfaced. Additionally, the area in front of and around the Montville Firehouse has been dug out and leveled in preparation for paving.

Meeting ended at 8:20 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– September 3, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Abbie Hills (town clerk), Mary Thompson (treasurer/tax collector), and 33 Montville residents and property owners

1. The meeting was called to order at 7:10 p.m. at the Montville Town House.
2. The agenda and the minutes of August 27, 2013 were accepted.
3. Treasurer's Warrant #36 for \$7,854.80 was accepted and signed.

4. Public Hearing on draft warrant for special town meeting to be held Saturday, September 28, 2013 at 10:00 AM: all warrant articles were discussed, with some articles reworded in response to concerns addressed by those present. The article that would allow non-municipal use of the Town House was deleted in favor of discussing it at a regular town meeting where there tends to be greater attendance. The articles that would instruct the Select Board to sell and repair the Community Hall will be reworded so that it is clear that they will be considered only if the article to give the building to the Union Harvest Grange does not pass. The citizen-initiated article that allows non-municipal use of the town office meeting room will be worded to clarify that the room may be used free-of-charge when such use is open to the public, assuming that the change in wording is acceptable to the person who submitted it. Meeting ended at 9:07 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– September 10, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Linda Dartt, Debi Stephens, Sandy George

1. The meeting was called to order at 7:10 p.m. at the Montville Town House.
2. The agenda and the minutes of September 3, 2013 were accepted.
3. Treasurer's Warrant #37 for \$12,005.62 was accepted and signed. Jay reviewed the monthly bank statements and compared them with the treasurer's warrants.
4. The Board clarified the wording of some of the articles in the special town meeting warrant in response to suggestions from a Maine Municipal Association attorney.
5. Jay reported that he has been in communication with Abbie Hills regarding the election limitations and requirements of altering the town house, and with Chris Glass regarding checking with the historical preservation commission about putting in a new door.
6. The Board asked Susan to remind the Animal Control Officer to submit her dog bite report from a recent incident to the Board by next Monday.
7. Jay suggested that the permission to establish an ATV access route be modified to stipulate that the route is used only during the day. The Board asked Susan to call Adam Hills of the ATV club to inform him of this and get his response.
8. Jay reported that he received a call on Sunday night from the dispatcher saying that he couldn't reach the Animal Control Officer or the Deputy ACO. The Board will ask the ACO to come up with a plan to find someone to cover for her when she and her deputy are out of town.

Meeting ended at 8:30 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– September 17, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Bonnie Hrichak, Kathryn Campbell, Sandy George, Greg Hills

1. The meeting was called to order at 7:00 p.m. at the Montville Town House.
2. The agenda and the minutes of September 10, 2013 were accepted.
3. Treasurer's Warrant #38 for \$68,701.97 was accepted and signed.

4. Open to the Public: Bonnie Hrichak and Kathryn Campbell gave the Board a packet of papers regarding their concerns about recent roadwork on the Burnham Hill Road. They will come back in 2-3 weeks to discuss it.
5. Open to the Public: Greg Hills asked if the Board can include in its meeting next week some time to give people in Montville an opportunity to ask about the Union Harvest Grange and its plan for the Community Hall, should the town vote to donate the building to the grange.
6. Steve Lucas reported that the grader has broken down again.
7. Jay reported that the Historical Preservation Commission has reviewed our plans for the town house and has recommend that the new emergency door be moved from the north to the west end of the building. He presented the revised plan.
8. The Board signed the special town meeting warrant for September 28, 2013.
9. The Board decided to change its meeting night from Tuesdays to Mondays, beginning October 21, 2013. The Board will not meet on state holidays that fall on Monday.
10. The Board discussed wanting to keep the regular transfer station hours of 8-4 on Saturday, September 28, even though there will be a special town meeting that day. They asked Susan to talk with all the attendants to see whether they are planning to go to the meeting so that we can find coverage for that day.
11. The Board decided to run for two weeks a display advertisement in the *Republican Journal* announcing the special town meeting.

Meeting ended at 8:00 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– September 24, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Sandy George, Greg Hills, Abbie Hills, Glenn Visser, John Billings, Becky Billings, Mary Thompson

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of September 17, 2013 were accepted.
3. Treasurer's Warrant #39 for \$9,258.54 was accepted and signed.
4. Transfer station will be open Sept. 28<sup>th</sup>.
5. The Board discussed cost estimates for renovations to the Town House and believes they will not cost more than the \$10,000 appropriated at the March town meeting.
6. The Union Harvest Grange was available to answer questions. Greg Hills reviewed recent history of Union Harvest and purpose and goals of Grange. Meetings are open to public except brief opening.

Meeting ended at 7:30 p.m.

Respectfully submitted by Jay LeGore

#### Montville Board of Selectmen Meeting– October 1, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of September 24, 2013 were accepted.
3. Treasurer's Warrant #40 for \$7,750.55 was amended to \$6,405.70 and then accepted and signed.

4. The Board discussed the work that needs to be done on the Town House. We would like to paint the interior walls with fire-retardant paint and put in the new emergency door this fall. Bob and Cathy thanked Jay for all the work he has done on the Town House plans.
5. Community Hall deed: Jay will ask Attorney Lee Woodward to review the deed Susan drafted.
6. New transfer station stickers. The transfer station attendants would prefer that we use three different colors for the three different-sized bags, which will now have varying prices. We will also provide punch cards in matching colors to cut down on the cost of stickers. We will aim to start the new system on Saturday, November 2.
7. Town Office Meeting Room. Following the decision from Saturday's Special Town Meeting to allow use of the meeting room, the Board discussed draft policies. While their decisions are not yet final, the Board agrees that people wanting to use the building during non-business hours will need to fill out a use agreement, agreeing to pay any damages incurred as a result of their use of the building and to hold the town harmless from liability. The Board also agreed to not charge anyone to use the meeting room, but to ask for a nominal donation to help cover the costs of heat and electricity.

Meeting ended at 8:05 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– October 8, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of October 1, 2013 were accepted.
3. Treasurer's Warrant #41 for \$157,517.26 was accepted and signed. This includes the annual county tax of \$135,562.11, as well as the final town office loan payment. The town is now debt-free.
4. Road Commissioner Steve Lucas and the Select Board planned a time to drive around and assess the town roads as a first step in establishing a multi-year plan for road work.
5. Town House plans update. Jay learned that the fire retardant paint required by the Fire Marshall will cost approximately \$500.00. We have been in communication with the State Elections Office to be sure the changes keep us in line with state elections regulations.
6. On behalf of Debi Stephens and the Historical Society, Cathy presented an inventory list of items that are currently in the Community Hall and are believed to belong to the town. Sandy George offered to take a copy of the list to the Grange meeting later this week.
7. Recycling Updates: The transfer station attendants asked Cathy to inform residents that shredded paper must be bagged separately from mixed paper. Also, very large pieces of corrugated cardboard (over 4' long) should be cut or torn into smaller pieces.
8. The Board worked on the new Use Agreement for the Town Office Meeting Room.
9. The Board granted permission for Cliff Randall and the Palermo Snowmobile Club to continue to use the snowmobile trail behind the town salt shed this winter.
10. The Board will hold a public hearing on October 28 on the Montville Ordinance Restricting Vehicle Weight on Posted Ways. The ordinance will legitimize the longheld practice of posting roads to heavy vehicles during mud season. Because it is a traffic ordinance, it will be considered and enacted by the municipal officers rather than the town meeting.

Meeting ended at 8:15 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– October 15, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George, Fran Gonzalez, Bonnie Hrichak, Monique Kady, Katie Campbell, Charles Omell

1. The meeting was called to order at 7:05 p.m. at the Montville Town Office.
2. The agenda and the minutes of October 8, 2013 were accepted.
3. Treasurer's Warrant #42 for \$4,775.88 was accepted and signed.
4. Open to the Public. Five residents of the Burnham Hill Road came to talk about the condition of their road and their concerns about the volume of traffic on it, especially large trucks. They asked that the road be restricted to vehicles of a certain weight. They also expressed concerns about the way the road has been recently graded and ditched. The Board will be on site to review the condition of the road next week. They and Steve Lucas, Road Commissioner, plan to assess all Montville roads to determine a long-term plan for road maintenance.
5. The Board unanimously adopted the Town Office Meeting Room Use Agreement.
6. The Board signed a notice for the public hearing on October 28 on the Montville Ordinance Restricting Vehicle Weight on Posted Ways.
7. Review task list: tabled
8. We received a letter informing us that the Peavey Town Bridge is in serious condition. It has been classified by the Maine Department of Transportation as "scour critical." Road Commissioner Steve Lucas will attend a workshop on October 28 where he will be given an action plan for the bridge.
9. Sharon Hibbard informed the Board that she will be stepping down as the Montville Recycling Representative. The Board is looking for a Montville resident to serve as the liaison between the town and the Unity Area Regional Recycling Center.
10. Tax Collector Mary Thompson informed the Board that she mailed foreclosure notices to the 36 property owners (51 parcels) who have not yet paid their 2011 property taxes. Their property will foreclose on November 15 if the taxes are not paid off.

Meeting ended at 8:35 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– Monday, October 21, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Sandy George

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of October 15, 2013 were accepted.
3. Treasurer's Warrant #43 for \$63,073.66 was accepted and signed.
4. Roads: The Select Board and Road Commissioner Steve Lucas spent four hours driving around on Montville roads this morning to assess their condition and prioritize the work that

needs to be done to them. Jay volunteered to summarize their findings from today. They will develop a long-term plan for road maintenance.

5. The three Select people and Hannah Hatfield painted the interior of the Town House on Saturday with fire-retardant paint, as required by the state fire marshal's office. The Board would like to thank Hannah for helping them, as well as Hidden Valley Camp for offering to donate half of the cost of the paint.
6. The Board reviewed their task list and made new assignments.

Meeting ended at 8:35 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– Monday, October 28, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (Road Commissioner), Sandy George, Fran Gonzalez, Bonnie Hrichak, Monique Kady, Katie Campbell

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of October 21, 2013 were accepted.
3. Treasurer's Warrant #44 for \$14,405.15 was accepted and signed.
4. Open to the Public: Four residents came in to talk about speeding on the Burnham Hill Road. The Board told the residents that they have arranged to have trucks counted on the road and they are planning to ask a representative from the Maine Department of Transportation to evaluate a culvert.
5. The new sticker system for the transfer station isn't ready yet, so we won't start it this Saturday as we had hoped.
6. The Select Board unanimously passed the Ordinance Restricting Vehicle Weight on Posted Ways.
7. The Assessors signed the Municipal Valuation Return.
8. The Select Board unanimously passed the following policy: "The Town is not responsible to repair or replace pavement over culverts that are under paved driveways."
9. The Board reviewed the draft policy manual. They will work on it again next week.
10. The Board amended the Town Office Meeting Room use Agreement to include the following sentence: "Use of the room must be initiated by a citizen of Montville."

Meeting ended at 8:07 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

#### Montville Board of Selectmen Meeting– Monday, November 4, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of October 28, 2013 were accepted.
3. Treasurer's Warrant #45 for \$43,288.68 was accepted and signed.
4. The new sticker system for the transfer station will begin on Saturday, November 16.

5. The Select Board amended item #5 of the minutes of October 21, 2013 to reflect the fact that the donation of half the cost of the paint for the Town House came from Hidden Valley Camp rather than from Peter and Meg Kassen.
6. The Board will discuss the contents of the Community Hall at its meeting on November 18.
7. Tax Collector Mary Thompson reported that the 2011 property taxes remain unpaid on 36 parcels (which includes 27 property owners). All parcels that remain unpaid on November 15 will automatically foreclose.

Meeting ended at 8:00 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

THERE WAS NO MEETING ON NOVEMBER 11, 2013 (HOLIDAY).

Montville Board of Selectmen Meeting– Monday, November 18, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant), Steve Lucas (road commissioner), Sandy George

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of November 4, 2013 were accepted. There was no meeting on November 11.
3. Treasurer's Warrant #47 for \$23,818.16 was accepted and signed. Last week's warrant #46 for \$1,605.31, which was for payroll only, was signed on November 12 by Jay. Jay reviewed this month's bank statements and checked them against the treasurer's warrants.
4. Cathy reported that the new sticker system for the transfer station went smoothly on its first Saturday, November 16.
5. Foreclosures: Eleven parcels belonging to nine property owners automatically foreclosed on November 15 due to non-payment of 2011 property taxes.
6. Town House Update: Jay reported that Chris Glass is submitting our plans and application for a construction permit to the State Fire Marshal's Office.
7. Contents of the Community Hall. Cathy reported that the Historical Society is interested in three items: pew doors, a door with old hardware on it that came from the Town House, and a curtain or backdrop on the stage upstairs.
8. The packer truck has been repaired. Cathy and Steve Lucas, Road Commissioner, think we need a cover for the packer, now that extensive repairs to the body have been made. Cathy will look into some options.
9. The Board set a hearing to consider a new General Assistance Ordinance, as well as Appendices to the ordinance, for next Monday, November 25.
10. The Board appointed Charles Fletcher to fill an opening on the Planning Board; Charles will serve as an alternate member of the Board until the annual town meeting in March 2014.
11. The Board was asked by the Islesboro Select Board to write a letter to the U.S. Army Corps of Engineers in support of a comprehensive Environmental Impact Statement regarding the dredging proposed for Searsport harbor. The Board declined to write the letter because they felt the project does not impact the town of Montville directly.

Meeting ended at 8:00 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– Monday, November 25, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of November 18, 2013 were accepted.
3. Treasurer's Warrant #48 for \$64,879.93 was accepted and signed.
4. Road Plans: Jay, Bob, and Steve finished driving around all the roads last week. Jay will draft plans for each road, then the Board and Steve will develop priorities.
5. The Board adopted a new General Assistance Ordinance, as well as appendices to the ordinance.
6. Some of the window and door trim on the exterior of the town office is rotting or warped. Bob volunteered to repair and/or replace the problem areas next spring.
7. The Board voted for James Guerra of Rockport to serve on the Municipal Review Committee Board of Directors.
8. The Board received the results of a 48-hour vehicle count on the Burnham Hill Road, which it had requested of the Maine Department of Transportation in response to concerns of a group of Burnham Hill Road residents. Over two days, the count was: 2 motorcycles, 201 cars, 83 pick-ups, 4 school buses, 8 box trucks, and 4 tractor trailer-type trucks. There were a total of 17 vehicles on the road between 9 PM and 6 AM.

Meeting ended at 8:05 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting– Monday, December 2, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Fran Gonzalez, Bonnie Hrichak, Kathryn Campbell, Charles Omell

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of November 25, 2013 were accepted.
3. Treasurer's Warrant #49 for \$8,716.27 was accepted and signed.
4. Open to Public: Discussion focused on results from vehicle count on Burnham Hill Rd. Residents from the road wanted to know what course of action the Board is going to take based on the data collected. The residents emphasized that high speed is a problem on the road. The Board agreed to ask Steve Lucas, Road Commissioner, to place an additional 25 M.P.H. sign on the street sign pole located at the top of Burnham Hill Rd. Cathy will call the Waldo County Sheriff's office to inform them of the speeding issue and request on-site monitoring. She will also inquire about placing a digital speed display on the road. Jay thought placing a video camera on the road could be helpful in identifying speeding drivers and specific trucking companies. Bob suggested placing three-season speed bumps on the road. The Board will talk to Steve Lucas about this idea.

The Burnham Hill Road residents also reported that there is erosion around the guardrail that was recently repaired on the road. The Board will ask Steve Lucas to inspect the site.

There was discussion on the interpretation of a state statute with regards to whether stone walls and fences over 40 years old are protected from road work even if they are inside the original 3- or 4-rod right-of-way. Jay will research the question.

5. Cathy is meeting with William Butler, Department of Environmental Protection, at the transfer station on Wednesday. He will inspect the packer truck.
6. The annual town meeting date was set for March 29, 2014.

Meeting ended at 7:45 p.m.

Respectfully submitted by Cathy Roberts, 2<sup>nd</sup> Selectperson

THERE NO MEETING ON DECEMBER 9, 2013 (WEATHER).

Montville Board of Selectmen Meeting– Monday, December 16, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson), Susan Shell (administrative assistant)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of December 2, 2013 were accepted. There was no meeting on December 9, due to weather.
3. Treasurer's Warrant #51 for \$77,133.52 was accepted and signed. (Warrant #50 for \$37,250.07 was signed on 12-10-13.)
4. Cover for packer truck: tabled
5. Town House update: Jay has contacted Chris Glass and is waiting to hear back
6. The Board signed the quitclaim deed transferring ownership of the Montville Community Hall to the Union Harvest Grange.

Meeting ended at 7:40 p.m.

Respectfully submitted by Susan Shell, Administrative Assistant

THERE WAS NO MEETING ON DECEMBER 23, 2013 (POWER OUTAGE/ICE STORM).

Montville Board of Selectmen Meeting– Monday, December 30, 2013

Present: Jay LeGore (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob Price (3<sup>rd</sup> Selectperson)

1. The meeting was called to order at 7:00 p.m. at the Montville Town Office.
2. The agenda and the minutes of December 16, 2013 were accepted. There was no meeting on December 23 due to ice storm and power outage.
3. Treasurer's Warrant #52 for \$1,783.17 (payroll only) and warrant #53 for \$7,752.09 were accepted and signed. Jay reviewed the monthly bank statement against the weekly treasurer's warrants.
4. The Board will look at various options to cover the packer truck. The packer truck passed DEP inspection, although two areas still need minor repairs. The Board will discuss it with Road Commissioner Steve Lucas.
5. Town House update: The Board learned that the fire marshal misplaced the application but he will review the proposal at his earliest convenience.

6. The Board signed two quit-claim deeds transferring back to the original owners property that had foreclosed as a result of non-payment of 2011 taxes. There are still nine outstanding foreclosed properties, seven from this year and two from last year. The Board signed a letter to one of the latter, informing the owner that it will consider more stringent action if payment is not made.
7. Roads Plans. The Board will review a draft next week.
8. Ice Storm.
  - a. The Board would like to thank Road Commissioner Steve Lucas, Emergency Management Director John York, and the many others who devoted many hours keeping our roads cleared of snow, ice, and tree limbs and keeping our residents safe during the last week.
  - b. John York is attending a Waldo County Emergency Management meeting tonight to assess the possibility of submitting an application for federal aid for assistance for individuals who were impacted by the recent ice storm.
9. Town Sand Policy. The Board reviewed and confirmed the existing policy on residents taking town-owned winter sand: “Montville residents are welcome to take one or two 5-gallon buckets of sand from the town sand shed for their driveways, but the town cannot afford to supply whole pick-up loads. Taking sand for commercial use is prohibited.” The Board discussed the possibility of blocking off the sand shed and putting a smaller pile outside for residents to access.

Meeting ended at 7:45 p.m.

Respectfully submitted by Cathy Roberts, 2<sup>nd</sup> Selectperson

Contact emails:

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Cathy Roberts, 2<sup>nd</sup> Selectperson/Assessor [montville2nd@fairpoint.net](mailto:montville2nd@fairpoint.net)

Bob Price, 3<sup>rd</sup> Selectman/Assessor [montville3rd@fairpoint.net](mailto:montville3rd@fairpoint.net)

Abbie Hills, Town Clerk [tcmontville@fairpoint.net](mailto:tcmontville@fairpoint.net)

Mary Thompson, Tax Collector/Treasurer [trmontville@fairpoint.net](mailto:trmontville@fairpoint.net)

Susan Shell, Administrative Assistant to the Select Board [montville@fairpoint.net](mailto:montville@fairpoint.net)

TOWN WEBSITE: [www.montvillemaine.org](http://www.montvillemaine.org)