

UNION VALE TOWN BOARD MEETING SEPTEMBER 20, 2018
TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:15 PM
PUBLIC HEARING: 2019 BUDGET

PRESENT: Supervisor Maas
Councilmen: Steven Frazier, David McMorris, & John Welsh
Attorney: Jeffery Battistoni
Town Clerk: Andrea Casey
Absent: Corrina Kelley

MOTION TO OPEN PUBLIC HEARING

Councilman Welsh made a motion at 7:00pm to open the public hearing on the 2019 Budget which was seconded by Councilman Frazier.

PUBLIC COMMENT FOR BUDGET:

Anne McCabe – Her budget concerns regard the possible passing of a resolution by the Town Board in August. The Resolution advocates for the reinstatement of the Tax Collector as an elected official. This potential reinstatement is troubling in the cost to the Town as another elected official. So far, the elected official will come with benefits and will accrue over a 10-year period. The last Tax Collector who voluntarily retired after her service in 2017 was paid about \$7,000.00, which was said at the last meeting. This year the Town has paid \$6,000.00 for that retired official's supplemental insurance, that's because the Town is paying 100% this year. Even if the Town were to follow the Town Code and pay only 50% of that insurance benefit, that would be \$3,000.00 a year, each year, and for what. When Ms. Maas introduced the idea of hiring a part time tax collector, Mr. Welsh said back in January, "a lot of this can be done by mail". When Ms. Maas insisted on having the employee work from February to June, Mr. Welsh said even when the position was held by an elected tax collector, it ended in May, not June. Burdening the Town with another elected official has financial implications that will follow the Town far into the future. The second part of the proposal which Mrs. McCabe described as troubling in terms of financial implications involves the words "it has been confirmed no financial hours of service or performance advantages were gained by transferring these powers to the office of the Town Clerk." She asks how anyone on this Board knows that, when in fact there was never an opportunity for the original plan which was to remove the elected tax collector and give those duties to the Town Clerk's office. In the past, the elected Tax Collector, who voluntarily retired in May, worked the seasonal time from January to May. When the part time tax collector was hired, the season was extended to June. However, there was only about 2.5 weeks in which the Town Clerk's office was able to collect taxes. She feels no one on this Board or in this world could have made a comparison in the "Whereas" section of the resolution where it was deemed no financial difficulty.

Supervisor Maas responded that she finds many people are well intentioned but misinformed, and corrected information where there were inaccuracies in the aforementioned statements. Councilman Frazier also added that those receiving the benefits were elected however, the salary they receive for all the work they do does not amount to much.

MOTION TO CLOSE PUBLIC HEARING

As there was no further public comment, Councilman Welsh made a motion to close the public hearing at 7:20pm which was seconded by Councilman Frazier and all were unanimously in favor.

UNION VALE TOWN BOARD MEETING SEPTEMBER 20, 2018
TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:30 PM

PRESENT: Supervisor Maas
Councilmen: Steven Frazier, David McMorris, & John Welsh
Attorney: Jeffery Battistoni
Town Clerk: Andrea Casey
Absent: Corrina Kelley

THE MEETING WAS OPENED WITH THE FLAG SALUTE.

MOTION TO ENTER EXECUTIVE SESSION

Councilman Frazier made a motion to enter Executive Session at 7:26PM for the purpose of addressing a personnel matter which was seconded by Councilman Welsh and all were unanimously in favor.

MOTION TO EXIT EXECUTIVE SESSION

Councilman McMorris made a motion to exit executive session and resume the regularly scheduled meeting which was seconded by Councilman Frazier and all were unanimously in favor. Supervisor Maas advised that no money was spent and no decisions were made.

CDGD Presentation by Engineer, Tom Harvey

Mr. Harvey began and gave the background about 2017 grant and explained how \$72,000 was awarded to the Town. This was specifically for improving the sidewalk, the parking around Tymor for handicap entry, with van accessibility in the rear portion as well as around the Park offices. Clove Excavators came in with the low bid and also recently did the Town Hall parking lot when they won the bid for the SAM grant. As the parking lot was done to everyone's satisfaction, the Town is looking forward to having Clove Excavators also perform the work in Tymor Park.

Mr. Harvey then explained "phase 2" which will attack the gravel lot, address drainage, regrade the parking lot, divert water, fence in some areas to direct traffic and pedestrians, two way entrances and also a storm water management. Once the timeline is completed they can come up with a plan and determine price points. The ad-alternate includes paying for the repaving of Tymor Park Road stretch of pavement, if it gets replaced now it would be a better surface area for painting crosswalks.

There is \$20,000 already in the budget and \$47,000 would need to be budgeted or financed for the ad alternate. The entire project would be done by Clove Excavators, however, Mr. Harvey pointed out, in the bid, there is an allowance of \$3,500 that can be used if things come up, if it is not used, and would be credited to the Town of Union Vale.

TOWN SUPERVISOR

Supervisor Mass explained this month's cash flow statement: the last part of the year is the tightest part of the year, 104% revenue 86% expenditure. She is proud of all the Department Heads for being under budget. She reported that she is in the middle of the budget process but there are many more components. She has been dealing extensively with the Towns Works Compensation plan as on August 21st she received word that the premium would be increased to \$74,000 whereas, for the past 6 years the premiums have ranged between \$12,000 to \$16,000. When she inquired about the large increase they responded that they did not know how to calculate it in years prior. There have been letters written from the Town but no response has been received as of yet. She had spoken to Scott Curry, Project Manager for Cricket Valley as they had a large chopper that people were complaining about when it was flying during the 911 ceremony in Verbank. Mr. Curry apologized profusely and reported they are back to their regular schedule. Supervisor Maas also updated everyone on the Library Contract as the Board had a special meeting on September 10th, but have not heard back from MHLS as of yet, but hope to by September 25th. If they do not respond, or reject the contract, the question of funding will be placed as a proposition on the ballot in November. In addition, the proposition of the Tax Collector position returning as an elected position is also scheduled to appear as well. Lastly, she reported the cell tower project off of DeForest Lane is still being investigated and Ray Vergati, project manager, did another site walk with Councilwoman Kelley and Councilman McMorris earlier in the month. They are in the process of a title search however, no offers have been made at this point but she will keep everyone posted.

Councilman McMorris reported on the first meeting with contractors for the RFP Solar project and another will be Sept 26th. Everyone is impressed so far with the land and what it can produce. He is hopeful to utilize the landfill property for solar and the property across the street.

Councilman Welsh also went to the meeting and feels this could be great revenue for taxpayers. He is also working on the scenic road chapter in the Town Code which was supposed to have been replaced. As this was not done, he is seeing to it that this is addressed. He also commented on the two projects noting that there would be no adverse impact on the schools, fire district or EMS however, positive impact to all with access to the radio for free.

Councilman Frazier also spoke about the cell tower, improved cell service, better public safety, noting in a very secluded location with minor visual impacts of simply, a gravel road into woods; all with added revenue to the Town.

Supervisor Maas explained that this was part of the goal of finding 3 revenue sources to help the Town and all money will be returned to the Park funds to help with maintenance and beautification.

TOWN CLERK REPORT

Town Clerk Casey reported on the update to those attending the Veterans Parade and thanked the County, specifically Marc Coviello's Veterans Affairs office for organizing this lovely event.

PUBLIC COMMENTS ON AGENDA ITEMS

None

PARKS

Park Manager, Jake Gosnell wanted to give a Thank you to Richie Albrecht who brush hogged the field behind Town Hall. He also reported on the kiddie pool as it has been out of commission for 2 seasons. This has been a long process to get contractors to take a look and there has been a sealed bid placed in the paper with a deadline of October 1, 2018. The silo repair company will begin in the second week in

October and as always, lots of mowing. After Oktoberfest, construction will begin on 11 Tymor Park Road house.

Councilman Frazier asked about the issue with the kiddie pools, one problem is broken pipes, second, is a liner issue. He has heard about a product that is blown into the pipes that may help and hopes the Town can take a look at this.

RECREATION

Mr. Gosnell also reported for Recreation Director Jessica Dickinson, stating Oktoberfest is Sunday September 23rd everyone is welcome to come, East Fishkill Provision will be doing the food and weather is looking good.

RECYCLING CENTER

Administrator, Tom St. Onge, reported his concerns with running at a deficit as the Board is aware. In 2016 it produced a revenue of \$1,200. However, the cost of the average bill has tripled as these companies have increased their fees. He has made cost cuts and determined to hold off on the 30 yard container to purchase. They have also switched to dual stream rather than single stream which will reduce the bill substantially. He recommends the Town Board raise the trash card fee from \$30 to \$40 to lessen the deficit from the increased trash fees from Royal Carting. He did note that in 30 years, permit fees have never increased.

MOTION TO INCREASE SOLID WASTE CARD

Councilman McMorris made a motion to increase the fee for the solid waste card (household trash) from \$30 to \$40 as of October 1, 2018. This was seconded by Councilman Frazier and all were unanimously in favor.

LIBRARY UPDATE

Supervisor Maas noticed there had been correspondence from MHLS and informed the Town that the four impacted libraries have agreed to the terms in the one-year contract for 2019.

CLOVE CIRCLE

Supervisor Maas explained the difference in the two options given by the County DWP. Option 1 will be similar to the existing set up with the concept of a circle still in place. The second removes circle completely, Wingdale traffic will have right of way, sight lines are improved by moving stop signs closer to intersection also recommended two stone walls as a “welcome to Union Vale” as you are heading towards Town Hall & Tymor Park. DPW Commissioner, Robert Balkind, was very responsive and helpful during the entire process.

RECREATION DEPARTMENT FACILITY RENTAL FORM UPDATE

The Facility rental form has been updated to include language about prohibiting drones in the park and addresses the way alcohol permits are given to those renting the facility for consumption, not sale. The new procedure is when the applicant fills out the form and allocates if alcohol is served, the Park Department will make a determination and if approved, forward the information to the Town Clerks office who will issue the permit to the applicant. The procedure for larger events of 250 people or more has not changed and approval must be made by the Town Board.

TYMOR PARK SCHOLARSHIP FUND

Supervisor Maas read aloud a letter from the Tymor Park Scholarship fund announcing the recipients for this year.

CONSESSION STAND

Supervisor Maas reported that every year the park runs a concession stand and one year it was even farmed out. Every year had unfortunately created a loss in revenue however, this year Lori Smalley who managed it made revenue of \$2,500.00. Supervisor Maas and the Board were very pleased and impressed by her efforts and thank her for her hard work.

MOTION TO ALLOW TYMOR SCHOLARSHIP 50/50

Councilman Frazier made a motion to allow fundraising at Oktoberfest for the Tymor Scholarship fund to hold a 50/50 raffle. This was seconded by Councilman McMorris and all were unanimously in favor.

NEW IT POLICY

Supervisor Maas mentioned this has been reviewed and revised as this was one of the many manuals the Town needed to formulate and update.

MOTION TO POSPONE RESOLUTION #18-23 TO WEDNESDAY

Councilman Frazier made a motion to post-pone Resolution #18-23 to Wednesday’s meeting as there was discussion on how exactly to finance phase 2 of the project, which was seconded by Supervisor Maas.

Supervisor Maas	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye
Councilman Frazier	Aye
Councilwoman Kelley	Absent

RESOLUTION # 18-24 REGARDING ADOPTION OF NEW IT SECURITY AND SOCIAL

MEDIA POLICY ENTITLED: “INFORMATION SYSTEMS USAGE AND SECURITY POLICY”

WHEREAS, the Town Board of the Town of Union Vale has hired Sullivan Data Management as the town’s new Information Technology manager; and

WHEREAS, the Town Board of the Town of Union Vale has previously identified the need to compile a series of new policies in 2018 of which an IT Security and Social Media Policy was one; and

WHEREAS, with the addition of Sullivan Data, the Town Board has access to the type of expertise required to customize a policy which will inform the actions of employees, consultants and vendors so as to protect the town’s critical information technology infrastructure;

NOW, THEREFORE, BE IT RESOLVED that:

The Town Board hereby adopts the *Information Systems Usage and Security Policy* prepared in conjunction with Sullivan Data Management to be implemented and distributed to all employees and consultants as soon as is practicable and as new security updates are made to the Town’s systems. All employees will sign an acceptance form, signaling receipt and understanding of the requirements of the Policy, which will be duly placed in each employee’s file.

The preceding resolution was offered by Councilman McMorris, who moved its adoption, seconded by Councilman Frazier.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Maas	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye
Councilman Frazier	Aye

Councilwoman Kelley	Absent
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Ayes 4

Noes 0

Dated: September 20, 2018

Andrea Casey, Town Clerk

**RESOLUTION # 18-25 REGARDING ADOPTION OF PROCEDURE FOR ISSUING A SPECIAL
PERMIT FOR USE OF ALCOHOL ON TOWN PROPERTY**

WHEREAS, the Town Code of the Town of Union Vale in Chapter 174, Article II, describes the “regulated and prohibited conduct” in Parks and other Town-owned property and specifies in § 174-5 E that Alcoholic Beverages are prohibited upon Town property unless authorized by special permit; and

WHEREAS, the Town of Union Vale Recreation Department has applicants indicate their desire to use or serve alcohol at an event when completing a *Facility Rental Form* for groups under 250 without heretofore providing written permission for the alcohol use upon acceptance of the application; and

WHEREAS, the Town Board of the Town of Union Vale reviews all *Facility Rental Forms* for groups of 250 or more and votes to accept applicants’ use of property and alcohol on premises but also has not provided applicants with proof of acceptance in writing vis a vis a special permit;

NOW, THEREFORE, BE IT RESOLVED that:

The Town Board hereby adopts a new procedure in which the Town Clerk will issue a “*Town of Union Vale Alcohol Permi*” for all groups serving alcohol while renting Town-owned properties. For small groups approved by the Recreation Department, a copy will be held on file in the Recreation Department. Larger groups approved by the Town Board will have copies held in the Town Clerk’s office. Facility Rental Applicants will be given the special permit to display or produce during the event should such permit be requested by a Town Constable.

The preceding resolution was offered by Councilman Frazier, who moved its adoption, seconded by Councilman Welsh.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Maas	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye
Councilman Frazier	Aye

Councilwoman Kelley	Absent
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Ayes 4

Noes 0

Dated: September 20, 2018

Andrea Casey, Town Clerk

**RESOLUTION # 18-26 REGARDING ADOPTION OF DUTCHESS COUNTY'S DEPARTMENT OF
PUBLIC WORKS DESIGN FOR THE INTERSECTION AT COUNTY ROUTE 9 AND ROUTE 21**

WHEREAS, the Town Board and the Highway Superintendent of the Town of Union Vale have been concerned about the safety and effectiveness of the circle at Route 9 and Route 21 especially given the change in drivers' behavior since the roundabouts were installed in the neighboring Town of LaGrange; and

WHEREAS, the Town Board of the Town of Union Vale is also displeased about the appearance of this intersection and circle as unbecoming for such a prominent location in our Town. One direction marks the entranceway to beautiful Clove Valley and another direction leads one directly to beautiful Tymor Park and Town Hall; and

WHEREAS, Mr. Robert Balkind, Commissioner of Dutchess County Department of Public Works has designed two proposals for renovating the intersections: one is a true roundabout with *Yield* signs at four corners and the other is a straight intersection with no circle in the center containing two stop signs but maintaining the right-of-way for traffic coming down the mountain; and

WHEREAS, the Town Board has reviewed both proposals, intends to accept one and will request that the County install the new design as soon as is possible;

NOW, THEREFORE, BE IT RESOLVED that: The Town Board hereby adopts the design prepared by the County DPW department that is a simple intersection but that enhances all site lines and preserves the right-of-way for traffic coming off the mountain as we are ever mindful of the difficulties of traveling down Wingdale Mountain in ice and snow. The Town will also implement the following:

1. This plan calls for a healthy reduction in the amount of asphalt on the roadsides as a new squared off intersection will be cut. The corresponding result is an expansion of green roadsides on all four sides which will be seeded and cared for as soon as the project is complete;

The Town will consider the following:

2. Recognizing the importance of Rt. 21 as leading to Tymor Park and Town Hall, the Town Board will research the expense involved for adding two stone walls approximately 2 1/2 feet tall on either side of Bruzgul Road so a proper "Welcome to Union Vale" appearance can be discussed and installed.

The preceding resolution was offered by Supervisor Maas, who moved its adoption, seconded by Councilman Frazier.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Maas	Aye
Councilman Frazier	Aye
Councilman McMorris	Aye
Councilman Welsh	Aye
Councilwoman Kelley	Absent

Ayes 4

Noes 0

Dated: September 20, 2018

Andrea Casey, Town Clerk

APPROVE BUDGET ADJUSTMENTS, WARRANTS & PAY BILLS

Councilman Welsh made a motion to approve any budget adjustments, warrants and pay all bills which was seconded by Councilman McMorris and all were unanimously in favor.

PUBLIC COMMENT ON TOWN ISSUES

CJ Melille- Of Hoof Print Road – spoke about a vacant lot on Hoof Print Road. The lot has been vacant however, has recently been sold. Wants to talk about how the drainage is being addressed and who is paying for it. He further spoke about the landscape and terrain of the area. He has concerns about the drainage of the neighborhood and if this will further create flooding on his home and the surrounding neighborhood. He would like this further looked into and the neighbors notified of the changes.

Supervisor Maas replied that she would be meeting up there with the Town Engineer and would be happy to address his concerns and the neighborhood.

The next Town Board meeting is Oct 18, 2018.

MOTION TO ADJOURN

Councilman McMorris made a motion to adjourn the meeting at 9:14pm which was seconded by Councilman Frazier and all were unanimously in favor.

Respectfully Submitted,

Andrea Casey

Town Clerk, Union Vale