# Triumphant Learning Center Road to Reopening

To parents and legal guardians,

We are looking forward to being able to open our doors. The first day of school is <u>August 3rd, 2020</u>. School will begin at 8 am and end at noon for kindergarten students and 3:45 for all other students. Due to recent events, we understand that there may be some concerns. Our staff feels enthusiastic about the steps we have taken to ensure better health and safety for our students, and visitors. We want you to know that the well-being of our children is of great importance to us.

## First Line of Defense

Family is our first line of defense in preventing the spread of a virus. If your child is sick: running a fever, coughing, sneezing, headache, nauseous, or has diarrhea please keep them home and call the school office to report the absence. Medicating your child and sending them to school will exasperate the spread of the virus causing more illness.

# Steps The Administration is Taking

- Intensified routine of maintenance and cleaning efforts.
- Upgraded the HVAC to include UV-C GI protection in the return air system and increased our fresh air intakes.
- A plan for checking staff and students' temperatures daily.
- Staff and students will wash their hands at the beginning, during break,
   lunchtime, and other various times throughout the day using the 20-second rule.
- Face masks are optional at this time. Yet, if you feel more comfortable with your child wear a mask we would encourage such action.

#### School Attendance on-campus or distance learning

Attendance and turning in classwork is imperative to student progress. The student absenteeism policy explains that during ANY absence families are required to; Inform the office/teacher in advance that the student will be gone, the student will complete the classwork regardless of how many days they miss, students will return to school as soon as possible following their time away for whatever reason.

With any absence, you and your child will be able to find the makeup work needed to be done on the classroom app. The teacher will post the class lesson and assigned classwork on the app for student review. Additional information regarding the online application will be available prior to the start of school.

In accordance with our current absence policy, the amount of days missed is the same amount of days that child has to turn in the work that was missed. (For example, if the student was absent for 2 days, that student has 2 days to turn in the work they missed before it is counted as late or not acceptable). The student is responsible for all missed classwork. Classwork will be graded and become part of the student's quarter grade. We hope to eliminate excessive absences.

### Online Registration

Online registration allows for noncontact registration and enrollment. Registration will be <u>July 13th- 16th</u>. To register, visit the TLC Tyler SIS page at this address: <a href="https://tlcenteraz.tylertech.com/TLCenterAZ">https://tlcenteraz.tylertech.com/TLCenterAZ</a> TSI Live 360/login

- If you are registering as a **returning student** sign in to your account.
- If you are registering a **new student** click the "register new student" icon underneath the login information.

Then follow the given prompts. Thank you!

#### Communication

Our staff plans to maintain clear communication between home and school and will continue preparing TLC to accommodate future changes when necessary. Triumphant Learning Center staff strives to make your child's/children's experience as positive as possible. Please encourage your children to participate as much as possible and be optimistic about these educational changes. We want you to be confident in our efforts as we strive to provide an excellent environment for your child's/children's academic success.

If you have any questions or concerns please feel free to contact your students' teacher or call our office at (928)348-8422. We would be more than happy to assist you with this new online registration and enrollment process or to answer any other questions.

Sincerely,
Robin Dutt
Shanna Marble
Kristi Adams
Sam Showers
(Office Administration)