



INFO@CITYYOUTHBALLET.COM 980-439-3078 (TEXT/CALL)

Audition Information & Application for the 2022 Production of
"The Nutcracker"

Auditions:

Saturday, September 17, 2022
Albemarle Academy of Dance
26810 Ross Drive – Albemarle, NC

Auditions for males & females, ages 5 through adult (age as of 9/17/22)

All auditionees must be currently enrolled in dance class(es) at any school/studio. Use the guidelines below to register for the most appropriate audition. Do not register for an audition outside of your age as of September 17, 2022.

- **11:00am**
 - Ages 5-8 with some dance training.
 - *Suggested:* Students enrolled in at least 1 dance/movement class per week with 0-2 years formal training
- **11:00am**
 - 9 & up with some dance training.
 - *Suggested:* Students enrolled in at least 1 dance/movement class per week with 0-2 years formal training
- **12:30pm**
 - Ages 7 & Up possessing age-appropriate classical ballet technique
 - *Suggested:* Students enrolled in a minimum of 2 BALLETT classes/week & at least 2 years formal ballet training
- **2:30pm**
 - Ages 12 & Up possessing strong classical ballet technique
 - *Suggested:* Students enrolled in a minimum of 3 BALLETT classes/week & at least 4 years formal ballet training
 - Females who are very proficient in pointe work should be prepared to audition in pointe shoes
- **Adults**
 - Non-dancing adults (extras) do not need to audition. We do need you to sign up on the sign up sheet at Albemarle Academy of Dance, or email us at Info@CityYouthBallet.com by Wednesday, September 21.

Auditions will begin promptly at the designated time. Please arrive early to check-in and prepare. No one will be admitted to auditions late. Parents, plan to stay close by for the duration of your child's audition. Performers will be dismissed as they are done and may not need to stay the entire time.

***Saturday, September 24th at 1:00pm - Mandatory meeting for all parents/guardians – Parental attendance at this meeting is a requirement for participation. Non-attendance will result in the performer being removed from the cast list.**

There will be no make-up auditions held for this production.

Please read City Youth Ballet Policies & complete the Audition Contract prior to your audition.

Submit application online at www.cityyouthballet.com or in person

Audition fee:
\$30 through September 15
\$40 after September 15

Performance fee:
\$50 due by September 26



AUDITION CONTRACT & POLICIES

When being cast in a large production such as this, performers and their parents hold many responsibilities. Listed below is what is expected of each performer, and their parent, as well as general information about City Youth Ballet and this production. It is imperative that you read it carefully BEFORE agreeing to the policies, or completing the audition application, and let us know if you have any questions.

GOVERNANCE

Board of Directors

Albemarle Academy of Dance is proud to be the official school of the City Youth Ballet; however, the two organizations are separate. The City Youth Ballet is governed by a Board of Directors with all Directors being voting members of CYB. The CYB artistic staff (artistic director, choreographers, technical directors, etc.) are not voting members of the Board of Directors therefore, their capacity is limited to day-to-day management of rehearsals, and production. The Board of Directors bears ultimate responsibility concerning governance and policy practices. Any questions or concerns regarding all policies must be directed to the board of directors at info@cityyouthballet.com. Do not contact AAD.

Posting of Audition Results

Friday, September 23 by 11:00pm - Audition results will be posted on our website

- Go to CITYYOUTHBALLET.COM
 - Scroll down on the main page until you see “CALLBOARD”
 - Click on “CALLBOARD” to be taken to the page
 - Confirm acceptance of your role(s) by completing the form on the Callboard page before 9am on Saturday, September 24. Any roles not “accepted” by this deadline will be immediately re-cast.

Saturday, September 24th at 1:00pm - Mandatory meeting for all parents/guardians - Parental attendance at this meeting is a requirement for participation. Non-attendance will result in the performer being removed from the cast list.

Casting Policy

- Casting is at the sole discretion of the professional guest adjudicators.
- Interference by dancers or parents will not be tolerated, and will jeopardize your performance participation.
- A dancer's commitment and attitude in previous productions may influence casting.
- Many “Nutcracker” roles are repeated. This does not mean you have not progressed. Professional dancers re-perform a role many times.
- Dancers and parents must understand that hard work is the only route to success, but the additional factors such as costuming, ensemble aesthetics, and planned choreography may be taken into consideration.

REQUIREMENTS

It has always been the policy of City Youth Ballet to expect excellent attendance, appropriate attitude, and good behavior in rehearsals and performances. The following consistent expectation policies will allow dancers to maintain the high standards that have always been an integral part of CYB. The Board of Directors reserves the right to remove any dancer, for any reason, from any role or performance, in order to maintain the integrity of the production and other dancers. In such an instance, no money will be refunded.

- Adhere to all rehearsal & performance policies and scheduling commitments
- Pay Nutcracker fees
- Meet goals for volunteer hours
- Meet goals for fundraising efforts by posted deadline
- September 24th, 1:00pm meeting attendance is mandatory for parents

Rehearsal & Performance Scheduling Commitments

If you will not be available for all rehearsal and performance dates, **please do not audition.**

- Rehearsals will be held September 24 through November 30. Most rehearsals will be held on Fridays and Saturdays, with principal roles rehearsing on Sunday as well. As show time approaches, weeknight and Sunday rehearsals will be added as needed. November 18 through 30, rehearsals will be held at the theatre, and will be much more frequent. All cast members must be available for all rehearsals including the Saturday & Sunday after Thanksgiving (November 26-27), and all performance dates:
 - November 22 and December 1-4
- Rehearsal scheduling is up to the discretion of the artistic director, and attendance is **MANDATORY** at all scheduled rehearsals, costume fittings, and performances. Cast members who miss a rehearsal without prior explicit approval from the artistic director will be replaced that same day. We realize that emergencies are unavoidable. In the case of an emergency, please contact us immediately at this number: 980-439-3078
- Rehearsal Schedules are posted at least 48 hours in advance, normally much farther in advance. After it is posted, rehearsals may be added and/or changed. Check the online call board daily. Dancers are responsible for reading all material posted on *The Nutcracker* callboard.
- There is no extra time built into the rehearsal schedule, so missed rehearsals cannot be made up even if the dancer is ill.
- City Youth Ballet will provide all costumes and they shall remain the property of City Youth Ballet. Scheduled costuming times shall be treated as importantly as rehearsals. You may NOT be absent or tardy from your scheduled costuming times. For costuming you should be dressed in tight fitting dance clothing or easily removable clothing for costuming
- All rehearsals are held at Albemarle Academy of Dance unless otherwise noted. All rehearsals are considered “closed rehearsals,” meaning only participants (no parents) are allowed to be inside the rehearsal space.
- Rehearsal schedules will NOT be emailed. All rehearsals will be posted on our website:
 - Go to CITYYOUTHBALLET.COM > Scroll down on the main page until you see “CALLBOARD” > Click on “CALLBOARD” to be taken to the page.
- Parents/performers are responsible for checking the callboard DAILY. Make sure to refresh the page each time you check it. Failure to attend rehearsal because a parent forgets to check the schedule, or because the dancer does not have a ride, will still result in the dancer being replaced.
- Parents must have a Facebook page. Everyone needs this to be added to our private Facebook group. This is a way for us to easily communicate with you.

Rehearsal & Performance Policies for Performers and Guardians

CYB will not keep dancers who behave inappropriately or that hinder to forward progression of the production. Dancers who continue to undermine the artistic integrity and safety of the production by exhibiting negative attitudes towards casting or rehearsals standards forfeit their roles, and may be immediately dismissed from the production without any refunded money. A dancer may be dismissed from the production for violating any of the following:

- Have a positive attitude towards casting, artistic staff, volunteers, and fellow dancers.
- Be present, punctual, and prepared for rehearsals, costuming, and other events. Tardiness is NOT ACCEPTABLE, nor is leaving early. ON TIME means dressed, with shoes on, hair ready, and thoroughly warmed up. This generally means you should arrive **at least** 15 minutes prior to rehearsal
- Sign-in at every rehearsal
- Check the online callboard and briefings daily. Stay up-to-date on all schedules and requirements.
- Stay quiet and attentive in all rehearsals, and display a positive attitude and positive body language.
- Display a professional level work ethic.
- Do not give corrections to others. Giving corrections is the job of the artistic staff ONLY.
- Honor the dress code by wearing clean, well fitted ballet attire. Hair in a bun for females, and pulled away from the face for males. (Dead shoes are not an excuse to be off pointe in a rehearsal for an en pointe role).
- Take written notes during the 'notes' portion at the conclusion of every rehearsal.
- Be prepared for every rehearsal by remembering and rehearsing your parts, and reviewing your written notes before rehearsals.
- Take extreme care of props and costumes. *Not taking care of costumes or props will not be tolerated. The cost of damage to costumes or props will be paid by the dancer or parent immediately.*
- Do not touch or move any prop or costume that does not belong to you.
- Respect the facilities. Clean up after your lunch, do not take food or drink in the studio or dressing rooms. Food is allowed ONLY in the lobby. Dancers may bring in bottled water to the studio with them. Dispose of all food trash in the outside trash cans.
- Be a good ambassador of City Youth Ballet in rehearsals, performances, and the community.
- Follow all CYB safety and backstage procedures at the Agri-Civic Center (to be reviewed before load-in).

Fundraising

In general, the cost of Nutcracker production is about \$25,000-\$30,000. All performers are required to participate in a minimum level of fundraising that will be discussed in detail at the mandatory parent meeting. We do have an option to opt-out of fundraising for a flat fee.

Photography/Videography

One photographer and one videographer may be hired by City Youth Ballet to photograph and make a video of this production. Parents will not be allowed to video or photograph. Photos and DVDs may be available for you to purchase. A portion of the proceeds from sales will be returned to CYB. Strict copyright laws are in effect for this production and must be enforced.

Volunteer Requirements

City Youth Ballet is supported entirely by volunteers. The opportunity for your dancer to experience The Nutcracker ballet is only possible because of these great volunteers! Because volunteers are the key to a successful production, it is required that ALL Nutcracker participant families fill at least one volunteer position during the season. One person may be on multiple committees. You will receive your committee assignments on September 24 at the mandatory parent meeting.

Volunteer Committee Information:

- Costuming
 - Must be able to do simple sewing and mending. Make alterations, sew items, steam costumes, etc. Will assist with gathering costumes after final performance. Presence will be required at some costume fittings.
- Fundraising
 - Assist in getting additional corporate sponsors, help compile fundraising materials
- Events/Publicity
 - Contacting proper agencies to get the word out about our performance. Tea party. School show. Compiling and delivering School Show materials.
- Construction/Load In/Strike/Set Decoration
 - Construction experience is a plus, but no experience necessary. Painting and being creative is also a plus.
- Backstage & Dressing Rooms
 - Organizing costumes in dressing rooms. Assisting with changes and staying with performers backstage.

BUSINESS MATTERS

Financial Assistance

Financial Assistance is based upon need and is designed to permit a limited number of qualified dancers to be a part of the Nutcracker. It is available through CYB Financial Assistance. A family with limited resources who feel they may qualify for aid should request an application and requirements prior to the audition date. At that time an independent committee will review all financial assistance requests and allocate funds. You will be notified of your amount.

Returned Checks

If your check is returned for insufficient funds, we will contact you immediately. There is a \$30 charge for all returned checks.

FEES FOR NUTCRACKER

All checks should be made payable to City Youth Ballet.

All fees paid are non-refundable and non-transferable.

Audition Fee:
\$35 prior to 9/15/22
\$40 after 9/15/22

Performance fee:
This fee is per performer.
\$50 due by 9/26/22

Additional Costs:
Performers will be asked to provide: shoes, make-up, undergarments, and certain hair accessories by a designated date.

Please read the City Youth Ballet contract & policies before completing this application. Feel free to attach a copy of your performance resumé if available.

Audition fee paid by:

Perform. fee paid by:

CITY YOUTH BALLET AUDITION APPLICATION

PERSONAL INFORMATION

Performer's Name:	
Date of Birth & Age on 9/17/22:	
Performer's Email:	
Performer's Phone #:	
Parent/Guardian's Name:	
Parent/Guardian's Email:	
Parent/Guardian's Phone #:	
Performer's Current Dance Studio:	
Describe your dance training (genres, levels, years, hours per week, etc.)	
Describe any special performance skills you'd like taken into consideration:	
When casting, we take into consideration scheduling conflicts; your unavailability will affect the parts we will be able to give you. Please list only unavoidable conflicts between the dates of September 24-December 4:	
How many roles (parts) are you/your child able to handle in the performance?	

Please attach a headshot with your application

ADULT VOLUNTEER PREFERENCE

Name of Volunteer(s):	
-----------------------	--

Please select three volunteer preferences below, and label them 1, 2, 3 with 1 being your most preferred:

Costuming	Fundraising	Publicity/Events	Backstage/Dressing Rooms	Construction/Load-in/Strike

PHOTO RELEASE

Permission to Photograph: _____ (performer's name)

I grant City Youth Ballet, its representatives and employees the right to take photographs and/or videos of me/my child (name listed above). I give permission for City Youth Ballet, its assignees and transferees to copyright, use and publish the same in print and/or electronically.

I agree that City Youth Ballet may use such photographs and/or videos of me/my child with or without my name, and for any lawful purpose, including for such purposes as publicity, illustration, advertising, and web content.

▶ **Parent Signature:** _____ **Date:** _____

PERFORMER AGREEMENT

I, _____ (performer's name), understand the rules and policies set forth by the City Youth Ballet. I have read and agree to the contract & policies. I understand that I may be dismissed from the cast at any time due to failure to abide by the policies and procedures for this production. I understand that if I quit after I have accepted my role(s), I will not be allowed to audition for any future City Youth Ballet productions.

▶ **Performer Signature:** _____ **Date:** _____

PARENT/GUARDIAN AGREEMENT

I, _____ (parent's name), understand the commitment that both I, and my child are making to this production. I will make sure that my child attends all scheduled rehearsals, on time, in proper rehearsal attire, ready to work. I will pick my child up after the scheduled rehearsal. I understand that all rehearsals are closed to parents and spectators. I understand that if I, and my child, do not adhere to the rules and procedures set forth by City Youth Ballet, they will be immediately dismissed from the cast and no fees paid will be refunded. I understand that I am required to volunteer in some aspect of this performance, and agree to check rehearsal schedules, emails, phone messages, Google classroom and Facebook pages, and call boards regularly. I understand that if I allow my child to quit after they have accepted their role(s), that my child will not be allowed to audition for any future City Youth Ballet productions, and any fees paid or money collected from fundraising will not be refunded. I have read and agree to the contract & policies.

▶ **Parent Signature:** _____ **Date:** _____