

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The recessed meeting of the Board of Supervisors of the Heritage Oak Park Community Development District held on Thursday, July 21, 2016 at 10:00 a.m. was reconvened on Friday, August 5, 2016 at 9:04 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Olin Earl Bell	Chairman
Donald Oppenheim	Vice Chairman
Betty Keller	Assistant Secretary
Douglas Blake	Assistant Secretary
Bud Barnhouse	Assistant Secretary

Also present were:

Calvin Teague	District Manager
Michelle Egan	Project Manager
Residents	

The following is a summary of the minutes and actions taken at the August 5, 2016 continued meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Bell called the meeting to order and Mr. Teague called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There not being any, the next item followed.

FOURTH ORDER OF BUSINESS

New Business

A. Management Contract

- o The Board discussed the management contract.
- o Mr. Teague noted discussed at the last Board meeting responsibility and roles the Board wanted to put on staff as far as decision making.
- o Mr. Blake noted that is a policy issue and not a contract issue.

- Mr. Bell noted since the last time we looked at the contract was in 2005, which is a long time. His intent was to get the document, review it and see if there are any changes or the questions the Board may have to help the Board with the services they are going to get.
- Mr. Blake noted one thing lacking in the contract was specific details. There is a 60 day clause in the contract, and if we are unhappy, we can terminate the contract. But the specific duties and specific services the vendor is required to supply, are not spelled out. It is in general terms. As long as he has been on this Board, he has no complaints with the services provided by the vendor.
- Mr. Bell noted the Board received notice of Mr. Teague's decision to leave Severn Trent employment. He thanked Mr. Teague personally and on behalf of the Board for his services to Heritage Oak Park CDD.
- He read from a prepared paper regarding Mr. Teague's resigning.

On MOTION by Ms. Keller seconded by Mr. Oppenheim with all in favor the Board approved the following, due to recent circumstances of Mr. Teague leaving Severn Trent employment will see this Board with new representation from Severn Trent; the Chairman would accept a motion to give Severn Trent a sixty (60) day notice of termination for our service contract; this is to put into place an out if this Board should find any difference in management style or working relations with the new manager; if we do anything or not this motion would die a natural death at the end of the sixty (60) days; there is also an option for the Board to extend this term with the agreement with the service provider if a decision has not been decided.

- Mr. Bell asked that a letter be written to Severn Trent Management indicating the motion just made.
- Mr. Teague recommended District Attorney, Warren Ross, write a letter regarding termination.

B. Interlocal Contract

- A marked up copy of the interlocal contract was discussed.
- This should be put in a formal form to present to HOPCA.

On MOTION by Mr. Barnhouse seconded by Ms. Keller with all in favor the Interlocal Agreement will be placed in the formal format and presented to HOPCA.

FIFTH ORDER OF BUSINESS

Supervisor Requests

- Mr. Bell spoke in the past about working on a long range plan. He developed ideas and assembled all information available. He will try to put it in a package for the Board. His aim is looking ahead to 2020 when the loan expires. At that point in time, we will be ready for roads, ready to correct tree problems tearing up the roads, irrigation line issues. He wants to get these projects put in place in order to direct our management company to get prices to do these projects.
- Mr. Oppenheim, Ms. Keller and Mr. Blake all contributed to the discussion on long range planning.
- Mr. Bell introduced Mr. Robert Koncar, Regional Manager for Severn Trent Environmental Services.
- Mr. Blake commented on tree trimming concerns.

SIXTH ORDER OF BUSINESS

Audience Comments

There being no audience comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting adjourned.



Secretary



Olin Earl Bell
Chairman