

Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING AUGUST 14, 2018

The regular meeting of the Mokena Fire Protection District was held on Tuesday, August 14, 2018 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Secretary Robert Hennessy, Treasurer Ken Blank, Trustee Ken Lenz, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Absent: Trustee Craig Warning

Visitors: Engineer John Swanson, Lt. Joe Shefcik

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708) 479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Robert Hennessy, to approve the minutes of the July 10, 2018. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Ken Lenz, to accept the Monthly Statement as presented. Motion passed with all ayes.

Ken Lenz made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$150,711.79 as presented. Motion passed with all ayes.

TRUSTEES' REPORT

None

CALENDAR AND CHECKLIST

The Budget and Appropriation Ordinance has been published and will soon be filed with the County Clerk.

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

Our site visit has been completed by the auditor. It is expected that the audit will be completed by the October Trustee meeting.

ASSISTANT CHIEF CAMPBELL'S REPORT

Pierce picked up Truck 92 on July 13 to deliver to their refurbishment center in Wisconsin. They have finished the incoming vehicle inspection and have begun the tear down process. A few pictures of the progress were shared with the Trustees.

Ambulance 92 was sent to Chandler Services for front brakes and suspension repair. It was out of service for approximately one week.

Scott Overhead Door will be replacing the upper bearing assembly on the rear garage door at Station 1.

Wolf Road was reopened from Plattner Drive and Old Wolf Road on August 3, two weeks ahead of schedule. During the closure, there were no calls to that area.

The Board approved the following class request:

Ken Berger

Watercraft Technician

The Board reviewed the POC ride-along report for the month of July.

ASSISTANT CHIEF CIRELLI'S REPORT

Some progress has been made regarding the radio system with Laraway Communication Center. A technical working group is being formed tasked with evaluation of the current radio system and planning for a backup system. Ongoing radio issues have resulted in MFPD exploring alternative methods of receiving incident notifications and information sharing. To this end, we have recently installed informational screens in each station, which provide incident notification, as well as organizational information. Different cellular phones are also being evaluated for use by the shift crews to utilize in the event of a complete communications system failure.

Congratulations to the Orland Park FPD for becoming an accredited agency with the Commission on Fire Accreditation International.

A/C Cirelli recently attended the Homer Glen Public Services and Safety Committee meeting, where he discussed our Standard of Cover process.

We currently have one employee out on a reported duty-related injury.

Silver Cross Hospital is in the beginning stages of implementing a Mobile Integrated Healthcare (MIH) program for its service area. This is an emerging model of healthcare that utilizes paramedics as part of the continuum of treatment for select patient populations. Silver Cross has proposed utilizing the fire districts as partners in providing the service. We have requested a fee structure, business agreement, and policies/procedure/standing medical orders relating to the operation of the MIH program in order for us to evaluate our ability to participate in the program.

The Trustees reviewed the July code enforcement reports, public education surveys, and training calendar.

The fall Senior's Luncheon will be held on Monday, September 10, at 10:30 a.m. The topic will be "Understanding smoke and carbon monoxide detectors".

CHIEF'S REPORT

The FY2018 ambulance billing data was reviewed.

The Fiscal Year 2018 Year in Review was distributed to the Trustees for review. The approval of this will be an agenda item at the September Board meeting.

The Board has no objection to conducting our annual awards presentation at one of the future Trustees' meeting.

The Fire Commissioners recently conducted a Lieutenants Promotional Exam to create an updated Final Adjusted Promotional list; this new list is scheduled to be posted on September 21, 2018, when the current list expires.

Insurance Services Office, Inc. (ISO) will be conducting an on-site visit on November 21 to review the current ISO rating for the Mokena FPD. Engineer Adam Shefcik will be guiding the MFPD team through this process to successfully retain our present ISO classification.

The MFPD, Village of Mokena, Mokena Park District, Mokena Police Department and Mokena ESDA met recently to discuss the Halloween Hallow fireworks. We voiced our concern regarding the flammability of the straw and hay present at Halloween Hallow, as well as the possible dead and fallen leaves, and remaining field crops. As of now, it is scheduled to hold the fireworks on October 13 in conjunction with Halloween Hollow.

The third party payroll program is scheduled to begin on September 14, 2018.

Letters received this month:

- A thank you letter was received from the East Joliet FPD for sending an engine crew to cover East Joliet during the services and procession for Bradley Veerman.

Newspaper articles this month:

- Mokena Messenger published our calls for service for June 2018.

The annual Pancake Breakfast and Open House will be held on Sunday, October 7. This year it will once again be held in conjunction with the Mokena Lions Club.

The Trustees reviewed the monthly alarm reports for July.

Fourteen Customer Satisfaction Surveys received in the past month were shared with the Board.

STRATEGIC PLAN APPROVAL

Robert Hennessy made a motion, seconded by Ken Blank, to approve the Strategic Plan as presented. Motion passed with a roll call vote as follows: Ken Blank aye; Robert Hennessy aye; Ken Lenz aye, William Haas aye.

APPROVAL TO PURCHASE STRYKER POWER-LOAD

There was no objection from the Trustees to purchase a new STRYKER Power-Load in the amount of \$28,347.93 for delivery in January 2019; some of this amount will be reimbursed with IPRF grant funds.

APPROVAL TO PURCHASE UPGRADED EXTRICATION EQUIPMENT


The Board approved the purchase of upgraded extrication equipment for Engine 93 at a cost of \$17,615.00. This is a budgeted item with a long term plan of replacing all the older extrication equipment over a 4-year time period.

APPROVE INTERGOVERNMENTAL AGREEMENT BETWEEN MOKENA FIRE AND
MANHATTAN FIRE FOR APPARATUS LENDING

Robert Hennessy made a motion, seconded by Ken Blank, to enter into an Intergovernmental Agreement with Manhattan FPD to lend apparatus between the two agencies. Motion passed with all ayes.

ADJOURNMENT

Meeting was adjourned at 7:58 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary:
Nancy Feigel