



# Havre de Grace Maritime Museum

## Group/School Tour Request Form

Date form submitted: \_\_\_\_\_

### CONTACT INFORMATION

Organization/School Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_

Total Number in Group: \_\_\_\_\_

Phone # on day of Tour \_\_\_\_\_

### TOUR INFORMATION

Requested Date: \_\_\_\_\_ Alternative Date: \_\_\_\_\_

Requested Time: \_\_\_\_\_ Tour Length (See Below): \_\_\_\_\_

Tour Guide Requested? Yes  No

Request Gift Shop Open? Yes  No

For Your Information, Length of Tour is determined by the type of tour chosen:

Guided Tour Only ..... 30 Minutes

Self-Guided Tour ..... Up to 50 Minutes

**✿ Add 20 Minutes for Visiting the Gift Shop & Additional time for Restrooms ✿**

Special Requirements/Needs? \_\_\_\_\_

Tour Focus? (e.g. geography, economics, etc.) \_\_\_\_\_

Required Fees: \$4.00 – Individual ♦ \$9.00 – Family

***\$25.00 Docent Fee for tour guide, if one is requested***

### MUSEUM POLICIES:

In the event of late arrival, times for tours may be foreshortened at the museum's discretion. Cell Phones must be turned off inside the museum. We will mail a confirmation to you after receiving this completed form and the \$25 docent fee deposit, if you require a guided tour.

Comments/Questions? \_\_\_\_\_

\_\_\_\_\_

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