

**Recycling Coalition of West Virginia  
Committee Meeting Minutes  
Sept. 21, 2015  
WVDEP Headquarters**

Present: Paul Hayes, Tom Aluise, Charity Fellure, Kathy McKinley, Greg Sayre, Mike Grunau, Robin Sizemore, Carol Throckmorton, Lisa Facemyer, Sandy Rogers, Nicole Hunter.

The meeting was called to order by Chairman Paul Hayes.

**Approval of Minutes:**

Chairman Hayes asked for a motion to approve the minutes from the July 30, 2015 meeting. Greg Sayre made a motion to approve the minutes. His motion was seconded by Mike Grunau. The motion carried.

**Committee Reports:**

*Education Committee* – Carol Throckmorton reported that the Coalition’s newspaper insert would be printed on Oct. 2 and distributed in state newspapers the week of Oct. 19. Ms. Throckmorton stated that the insert would come out a month prior to the ReFashion Show, which leaves plenty of time before the event. Chairman Hayes reported that the Coalition’s grant would not cover the full cost of the insert, falling \$4,000 short. Mr. Sayre made a motion to give Chairman Hayes, Ms. Throckmorton and Nicole Hunter discretionary authority to change the number of printed copies or adjust the e-advertising plans and to submit a corresponding budget modification to Sandy Rogers. The motion was seconded by Mike Grunau. The motion carried.

Chairman Hayes asked Robin Sizemore if she had made any progress on adjusting the teacher lesson plans to include more information about the costs involved with recycling. Ms. Sizemore said she had been busy with other issues, but said it was on her plate.

Chairman Hayes stated that he plans to attend the state Science Teachers Conference at Flatwoods on Friday, Nov. 6. Mr. Sayre made a motion to allow Chairman Hayes to reimbursement himself from the Coalition budget for conference fees. Sandy Rogers seconded the motion. The motion carried.

**Financial Statement:**

Treasurer Sayre reported that the Coalition had an operating balance of roughly \$10,300 as of Aug. 31, 2015 and a grant account balance of roughly \$29,600. Kathy McKinley made a motion to accept the financial statement. It was seconded by Sandy Rogers. The motion carried.

**Miscellaneous:**

Chairman Hayes reported that money was not targeted in the budget to cover a \$377 printing bill from Prison Industries. The bill originated from the printing of close to 900 Youth Contest flyers. Mr. Grunau made a motion that payment be taken from the \$4,000 line item “miscellaneous” in the Coalition budget. Mr. Sayre seconded the motion. The motion carried.

**Next Meeting:**

Chairman Hayes set the next meeting for Nov. 12, 2015 at DEP Headquarters.

**Adjournment:**

Chairman Hayes made a motion to adjourn the meeting. It was seconded by Tom Aluise.

Respectively submitted by Tom Aluise.