

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Joseph Sawicki, *Secretary*
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda for June 14, 2018

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____, Administrator _____

Public Notification: An Executive Session will be held to discuss potential litigation.

Action on Minutes of Previous Meeting(s)

- May 10, 2018 regular meeting

Public Comment:

Action/Discussion Items:

1. Ashberry – driveway and water service
2. Friendship Village pump station – follow up on Keystone meeting of June 6, 2018
3. Operator
4. Meter calibrations – suggestion made last meeting to have pump station meters calibrated; W.G. Malden can do it for \$150 each, by end of June.
5. Resolution 03-2018 adopting Standard Sewer Specifications and Details for West Brandywine Township Municipal Authority. **Need Motion**
6. Sewer connection – 59 Connie’s Drive (not mandatory)
7. Garden meters

Reports:

1. Engineer – attached
2. Solicitor – attached
3. Administrator - attached

Correspondence/Communications (information to note)

1. PMAA brochure for 76th Annual Conference & Trade Show – September 9-12, 2018 in Erie, PA.
2. Township Ordinance No. 2018-04 amending Chapter 147, Sewer Construction.

New Business

- 1.

Payment of Bills / Account Balances

As of May 31, 2018: Friendship Village account balance was \$78,159.83 and Kimberwick account balance was \$157,158.98.

1. Friendship Village Sewer District- \$82,346.55 and ratified payments of \$2,688.48 made on 5/23/2018.

Payroll of \$4,909.04 made 6/14/2018 for the month of May 2018.

Shared Service Agreement – breakdown for May 2018.

Carroll Engineering Corporation – breakdown for April 2, 2018 to April 29, 2018.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, June 21, 2018 and July 5, 2018, at 7:30 p.m.
2. Municipal Authority, Thursday, July 12, 2018 at 7:00 p.m.

WHO IS ATTENDING 6/21/2018 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)