

TOWN OF BEVERLY SHORES  
P.O. Box 38, Beverly Shores, IN 46301  
Phone 219-728-6531, fax 219-728-6532  
[beverlyshores.clerk@gmail.com](mailto:beverlyshores.clerk@gmail.com)  
beverlyshoresindiana.org

PERMIT # \_\_\_\_\_  
DATE \_\_\_\_\_

**New Construction of Open Raised Decks (under 201 sq. ft.) & Fences**

Name(s) of Legal Owner(s) of Property \_\_\_\_\_  
1. Address \_\_\_\_\_  
2. Phone No. home \_\_\_\_\_ work \_\_\_\_\_ e-mail \_\_\_\_\_  
3. Legal Description of Property Block \_\_\_\_\_ Lot(s) \_\_\_\_\_ Unit \_\_\_\_\_  
4. Street Address \_\_\_\_\_  
5. Architect \_\_\_\_\_ 6. Contractor \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
Phone \_\_\_\_\_ Phone \_\_\_\_\_  
E-Mail \_\_\_\_\_ E-Mail \_\_\_\_\_  
7. Estimated Cost of Project \_\_\_\_\_

**(Please note: Projects costing more than \$5,000 require a Contractor Registration)**

**Attach the following as per Section 155.056 of the Beverly Shores Zoning Ordinance**

- A. Three copies of certified plat of survey at a 1" to 20' scale indicating:  
distance of deck & fence from property lines and trees, more than eight  
(8) in diameter, to be removed and sizes of structural members and  
height of deck off grade.
- B. Copy of recorded deed for property.
- C. Receipt from Town Clerk for non-refundable permit fee.

**Note:** I understand that I am responsible for the removal and/or correction of any deviations from the approved plans.

I certify the above information to be correct and true \_\_\_\_\_  
Owner's Signature / Date

**DO NOT WRITE BELOW THIS LINE**

\_\_\_\_\_  
Date received by the Building Commissioner \_\_\_\_\_  
Action of Building Commissioner      Approved      Disapproved  
Comments \_\_\_\_\_

\_\_\_\_\_  
Date Applicant Notified \_\_\_\_\_

I certify, to the best of my knowledge and belief, this application is in conformance with all requirements of the Beverly Shores Zoning Ordinance and is therefore approved.

\_\_\_\_\_  
Building Commissioner / Date