**Independence Middle School**

**PTO General Meeting Minutes**

**Thursday, January 26– Independence Middle School**

The Independence Middle School General PTO Membership met on Thursday, January 26, 2016.  In attendance were board members Bari Levitt, Anne Rutter, Karen Preisendorf, Tracey Murry, Michelle Walgreen, Valerie Rozzo, and Lisa Fishman.

**Call to Order -** Bari Levitt called the meeting to order at 9:45 a.m.

**Minutes** –Michelle Walgreen made a motion to approve the minutes from Nov 17th, 2016. Lisa Fishman seconded the motion.

**Principal's Report -** Mr. Sheffield

* Great Kindness Challenge – activities, posters, tie day, and SOAR celebration
* Next Thursday (early release) is Career Day. Guest speakers will talk about their careers.
* We are done with diagnostic testing. Writing portion will be at the end of February.
* Honor Roll Breakfast next Friday.

**President’s Report –** Bari Levitt

* Still looking for a few people to help with the IMS PTO Board.

1. Tracey Murry will work with KellyWilliams to learn about IMS Facebook updates and Instagram.
2. Bari Levitt’s positions are still available. Business Partner Coordinator and President. In the case that we don’t find someone, Michelle Walgreen will be the Co-President. If you are interested or know anyone that might be, please contact Bari Levitt. Both jobs require organization, follow through, and sending thank you notes. The jobs don’t require you to do a lot in person, most work is done on the computer.

* Department donations were funded.
* Career Day – IMS needs 90 professionals to speak to students.

1. Bari would appreciate the names of anyone interested in speaking. Hairdressers, Dental Assistants, etc. Please email [Bari223@BellSouth.net](mailto:Bari223@BellSouth.net).
2. Each speaker will speak in the same classroom 6 times. 15-20 minutes. They can present as question and answer or a demonstration.
3. Speakers can hand out promotional materials.
4. Speakers will finish at 11:30.
5. Vehicles need to stay throughout lunch.

**Financial Report** – Bari Levitt

* We are in transition between two treasurers and we don’t have financials.
* We are preparing for 6th grade orientation by purchasing t-shirt inventory.

**Secretaries Report** – Anne Rutter and Valerie Rozzo

* There was a mistake on the Newsletter regarding volunteers needed for Friday 3rd in the cafeteria. The Newsletter had it listed as Friday 2nd. This event is sponsored by Bahama Bucks.
* We are transitioning the Secretary positions as well.

**Volunteer Report –** Karen Preisendorf

* Volunteers are not needed for picture day.
* There hasn’t been an email for volunteers for Honor Roll Breakfast. Volunteers are needed from 7:45 -9:00. We need a Sign-Up Genius. Karen will send this out.
* Vision and hearing screening Feb 7-10. Nurse Trina needs volunteers.

**New Business -** Bari Levitt

* Our PTO Office now has a new key.
* USA testing was discussed.
* Question from the floor: What can we do with extra school supplies? Bari recommends contacting an individual teacher to see if they would like them.

**Next PTO General Meeting:** PTO General 9:45 March 16th. Please watch for an email as this date may change due to it being the day before Spring Break.

**Dates to Remember:**

Jan 27 – Choice Program application due

Feb 2 – Career Cay/ Half Day

Feb 3 – Honor Roll Breakfast 8:15-8:45

Feb 6-7 – Spring Pictures

Feb 7-10 – Vision and Hearing Screening

Feb 10 – Progress Reports go home

Feb 13 – SAC Meeting 6:00pm, Media Center

Feb 20 – Presidents Day. No School.

Feb 25 – Band Pancake Breakfast

March 13 – SAC Meeting 6:00pm, Media Center

March 15 – Doug Wilhelm Author Visit

March 16 – PTO General Meeting 9:45, Cafeteria (This may change)

**Adjournment:** The meeting was adjourned at 10:15 a.m. Jackie Durkin motioned to adjourn, Mindy Cleveland seconded.

Respectfully submitted,

Val Rozzo, co-Secretary

                               Anne Rutter, co-Secretary