

HOA Meeting June 29, 2022

Attendees: Jillian Baumer, Sarah Edstrom, Forrest Scruggs, Susanna Lienhard

Meeting call to order at 6:02 06/29/2021

Recap Previous 2022

- March 23, 2022 minutes are approved by the board

Property management report:

Open Issues

- Concrete work is needed around the units
  - **818 Stairs and porch**
  - **810 & 812 porch**
  - Sidewalk behind 812 leading to back door of 814
  - Not as important- 810 planter front porch
  - Team to reach out find bids and follow up with new companies
  - If they do not hear back by 07/15 move forward with STP- *Jillian to send images over to Forrest with the minutes*
- Look at both back gates to the ally to see if any repairs are needed- *maintenance guy needed Forrest to reach out to a company*
- Trees around property do they need trimming – action at fall clean up
- Jillian to test sump pump and report back if not operating properly
- Snow removal in place by August by Dana

Ongoing Maintenance:

- Boiler and sprinkler backflow 2 checks per year- double check before next meeting
- Fall clean up date schedule on Sept 7<sup>th</sup> Meeting

Meeting adjourned 6:32PM

**Resources:**

**Next Meeting** – Sept 07, 2022 board conference call 6pm- Susanna and Sarah

**Lock Box Code:** 2678

**Owners:**

Beth & Aaron Long 816  
[ablonggj@yahoo.com](mailto:ablonggj@yahoo.com),  
970-261-3424

Meryl Icove 818  
[msicove@yahoo.com](mailto:msicove@yahoo.com),  
303-526-6979

Sarah Edstrom 814  
barthelsl@yahoo.com,  
303-523-6398

Dan Edstrom 814  
dedstrom611@gmail.com,  
720-278-0788

Joanne Wagner 820  
Jreuter@wans.net  
303-520-3603

Alison Reuter 812  
Areuter@wans.net,

Sarah 810  
sarah80220@gmail.com  
303-949-4599

Susana 810  
scl1586@yahoo.com  
303-949-4660

Jillian 822  
jillianl.baumer@gmail.com,  
303-653-2554

**Realty One Contact:**

Forrest Scruggs, President  
Dana M. Counts, Vice President of Operations  
Direct: 303-237-8000  
Fax: 303-237-2033  
Cell: 303-888-1616  
www.realtyone-co.com  
1630 Carr St, Lakewood, CO 80214

HOA Meeting March 23, 2022

Attendees: Jillian Baumer, Sarah Edstrom, , Forrest Scruggs, Susanna Lienhard

Meeting call to order at 6:07 11/03/2021

#### Recap Previous 2020

- Nov 4, 2021 minutes are approved by the board

#### Property management report:

- Currently bidding for Insurance
  - It was more expensive but broker found best deal they could
- Should not see an increase in HOA fees for 2021

#### Open Issues

- Concrete work is needed around the units
  - Sarah to do a walk around and send pictures
    - Known issues are
      - Meryl's Steps outside 818
      - Back South gates concrete ware due to gate not operating correctly
- Look at both back gates to the ally to see if any repairs are needed
- Tree in the back and maples in the front tree need trimming
  - Forrest to send tree company to provide bids and recommendations
  - Forrest will get a bid from the pictures with HOA contractor and board will coordinate a bid from the past concrete workers. Wanting 2 to 3 bids total
- Jillian to test sump pump and report back if not operating properly

#### Ongoing Maintenance:

- Boiler and sprinkler backflow 2 checks per year
- Sprinklers to be turned on by B&E will see if spigot issues continue

Meeting adjourned 6:28PM

#### Resources:

**Next Meeting** – June 01, 2022 board conference call 6pm

**Lock Box Code:** 2678

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Beth & Aaron Long 816  
[ablonggi@yahoo.com](mailto:ablonggi@yahoo.com),  
970-261-3424

Meryl Icove 818  
msicove@yahoo.com,  
303-526-6979

Sarah Edstrom 814  
barthelsl@yahoo.com,  
303-523-6398

Dan Edstrom 814  
dedstrom611@gmail.com,  
720-278-0788

Joanne Wagner 820  
Jreuter@wans.net  
303-520-3603

Alison Reuter 812  
Areuter@wans.net,

Sarah 810  
sarah80220@gmail.com  
303-949-4599

Susana 810  
scl1586@yahoo.com  
303-949-4660

Jillian 822  
jillianl.baumer@gmail.com,  
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