

# VILLA MONTEREY RECREATIONAL ASSOCIATION

(an association of property owners within Villa Monterey, Unit II subdivision)

## A 55 PLUS COMMUNITY

7701 East Coolidge St.  
Scottsdale, AZ 85251  
[www.vmra2.com](http://www.vmra2.com)

TO: Board of Directors  
Villa Monterey Recreational Association

### REQUEST FOR APPROVAL OF CONSTRUCTION CHANGES

In accordance with Section VII **BUILDING CONSTRUCTION** of the Amended & Restated Declaration of Restrictions, Dated January 21, 2005, as recorded in the Maricopa County Recorder's Office, the current Owner of the residence whose address is:

Hereby submits this Request for Approval of Construction, to construct, build or otherwise modify the property in accordance with the drawings, plans and specifications, and background summary as attached.

This request acknowledges that the Board of Directors respectfully requests the Applicant to have adjoining property owners submit written support for the scope of work. Although not a prerequisite for approval, such submittals encourages a "Good Neighbor" policy which aids the Board in providing feedback for its consideration.

This Application will be reviewed by the following parties: the VMRA Board of Directors, the City of Scottsdale Planning Department and the City of Scottsdale Historic Commission. Each reviewing party has its own criteria, timeframes and schedules for approval, and as such functions independently of the one another. Applicant is solely responsible for accommodating the needs of each review party, and coordinating same with its vendors. The VMRA Board will make a good faith effort review the submittal in a timely fashion, typically within ten (10) business days of receipt. City and Commission timeframes are established by those departments.

Upon receipt of each reviewing party's approval, work may commence at the site in accordance with the needs of the Applicant and its General Contractor.

\_\_\_\_\_  
Signature of Applicant/Owner/Agent

\_\_\_\_\_  
VMRA Board of Directors Approval

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date