



LOUISIANA COMMISSION ON CIVIC EDUCATION CIVIC EDUCATION EVENTS CALENDAR

Request to Add Event to Calendar

Only non-partisan civic education events may be posted.

Event Name: _____

Date: _____

Time: _____

Location: *(optional if member organization wants this included)*

Brief Description of Event: _____

Audience: _____

Open to General Public? Yes _____ No _____

Event Email Address *(if available)*: _____

Event Website (very important): _____

Event Sponsor: _____

Event Sponsor Website: _____

Event Sponsor Phone Number *(if available)*: _____

Event Sponsor Email *(if available)*: _____

Your Name *(required)*: _____

Print Name: _____

Your Email Address and Phone Number: _____

Commission Seat: _____

Send request by email: Peggy.Cotogno@LSBA.org or fax: 504-528-9154 or
U.S. Post Office: LCLCE, 601 St. Charles Avenue, New Orleans, LA 70130

Failure to include required information may result in the event not being posted, as the administrator is not responsible for "tracking down" information.