

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: February 23, 2015**

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, absent (excused); Chairperson, Ms. Pat Cochenour, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dale Albert, Class 1 Licensed Water Operator  
Mr. Greg Iiams, 211 Clermont, Russells Point  
Mr. Dave Wallace, 251 Chase Ave., Russells Point

Minutes: February 9, 2015

*Ms. Ann Elleman moved to approve the February 9, 2015 minutes as submitted.*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea.*

*The motion passed: 2 yeas – 0 nays*

Vouchers: *Ms. Ann Elleman moved to approve the bills that were paid for the board.*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea.*

*The motion passed: 2 yeas – 0 nays*

**REPORTS:**

A. Annual Water Loss Report

The report shows a loss of 21.9%. Mr. Albert reported that this is higher than anticipated. He is reviewing the reports and will address the board in writing as to why he thinks the loss has increased.

B. January Water Loss Report

The report shows a loss of 31.3%. Some of the increased loss was due to a leak at Miami Ave. and loss from a recent leak survey.

**ADJUSTMENTS:**

A. Acct. 4310-1-RO, 10-3-L Harbour, Financial Freedom

Acct. 1485-2-RO, 634 Lake, Wells Fargo

Financial Freedom had made three payments totaling \$144.64 in which the checks identified 634 Lake, which is where the payments were applied. The payments were supposed to be applied to the 10-3-L Harbour account. The payments were adjusted and applied to the correct account. Wells Fargo was notified of the correction and they made payment in full for the 634 Lake account.

*Ms. Pat Cochenour moved to approve the adjustment above.*

*Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea.*

*The motion passed: 2 yeas – 0 nays*

**RESOLUTIONS:** None

**TABLED ITEMS:** None

**CITIZEN'S COMMENTS:**

A. Mr. Dave Wallace, 251 Chase Ave., Russells Point

Mr. Wallace inquired as to how the payroll splits were determined for the street/water workers. Mr. Greg Iiams noted that this was setup in conjunction with the state auditors during fiscal emergency.

**OLD BUSINESS:**

A. New Well Project

Mr. Albert reported that an application for a permit to install the pitless adapter has been filed with the EPA. He is unsure of how long it will take to receive the permit.

**NEW BUSINESS:**

A. Audit Letter from USDA

Mr. Scott Leggett with USDA will be here on March 16, 2015 to conduct a security inspection on the water facility, equipment, system and components. Mr. Albert will be meeting with Mr. Leggett for the audit.

B. Memorial Day, May 25, 2015

Columbus Day, October 12, 2015

The regularly scheduled meetings of the Board of Public Affairs fall on the two above holidays. The board agreed that the May 25, 2015 meeting will be changed to Tuesday, May 26, 2015 in light of the Memorial Day holiday, and the October 12, 2015 meeting will be changed to Tuesday, October 13, 2015 in light of the Columbus Day holiday. Both meeting times will remain at 5:30 p.m.

*Ms. Ann Elleman moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Ann Elleman, yea; Ms. Pat Cochenour, yea.*

*The motion passed: 2 yeas – 0 nays.*

The Meeting was adjourned at 6:14 p.m.

Next Meeting Date: **Monday, March 9, 2015**

Next Resolution No.: **14-16**

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Fiscal Officer Jeff Weidner

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_