

The Moran City Council met in regular session on Tuesday, September 5, 2023. President of the Council James Mueller called the meeting to order at 7:00 PM.

ELECTED OFFICIALS PRESENT

| <u>Mayor</u> | <u>Council Members Present</u> | <u>Members Absent</u> |
|--------------|--------------------------------|-----------------------|
| | Warren L. Johnson | Jerry D. Wallis |
| | Kenneth D. Kale | |
| | Corliss E. Lynes | |
| | James A. Mueller | |
| | Kris R. Smith | |

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; Jerad Maley and Lori Evans, City Clerk

Visitors Present: Brad Barrere, Lee Roberts, and Joe Stotler

CONSENT AGENDA

Council member Johnson moved to approve the September 2023 consent agenda as follows:

- August 2023 Minutes
- August 2023 Petty Cash Report
- September 2023 Pay Ordinance totaling \$84,476.75
- August 2023 Utility Audit Trail Report
- August 2023 Certificate of Deposit Report
- August 2023 Utility Billing and Use Report

Kale seconded the motion, motion passed with all approving.

VISITORS

No business was brought before the Council.

OLD BUSINESS

Cereal Malt Beverage (CMB) Application – The Council reviewed Brad Barrere’s CMB request to host a beer garden between 6:00 PM and 10:00 PM on September 16th to raise funds for Moran Days and the In Step Dance Academy. Council member Smith moved to approve the application and issue a CMB license with the understanding that approval is contingent to the City receiving proof that event insurance is in place before the Moran Day’s celebration. Kale seconded the motion, motion passed with all approving.

Tiny Home Regulations – Topic was tabled until later in the meeting.

Building Permits – Topic was tabled until later in the meeting.

Water Project Update – Clerk Evans noted environmental review letters were sent to the Tribes on August 16th as requested by the Kansas Department of Commerce

and Department of Housing and Urban Development. Evans noted the letters requested a response within 30 days. Topic was tabled until the October meeting.

Electric Substation Update – City Council discussed possible locations for the proposed substation with generators. After review the Council agreed on a location north of the City. Council member Johnson offered to speak with the landowner about the City’s proposed project. Council member Kale moved the city offer to pay up to \$10,000.00 to purchase 2 acres of land. Smith seconded the motion, motion passed with all approving.

NEW BUSINESS

KDOT Traffic Investigation Report – Clerk Evans shared information received from Troy Howard, Iola Area PE, regarding the traffic survey done in March of this year. The survey recommended the City update the signage and paint for the crosswalk. Mr. Howard noted the City could apply for the School Zone Program for assistance in make the upgrades. Council member Smith moved the City reach out to the School Zone Program if funding was available. Johnson seconded the motion, motion passed with all approving.

Lead Service Line Inventory Reporting – Clerk Evans and Superintendent Stodgell discussed the upcoming lead reporting requirements issued by the Kansas Department of Health and Environment and the Environmental Protection Agency. Evans noted the City would need to gather information regarding the customer’s service line and interior plumbing. Evans noted most cities are sending surveys to water customers asking for their assistance in preparing the report. Evans asked the Council to consider offering an incentive to customers to encourage the return of surveys. Topic was tabled until the October meeting.

Tiny Home Regulations – Bret Heim presented an update to the City code adding Tiny Home Regulations to the current Code. No action was taken and the topic was tabled until the October meeting.

Building Permits – Council member Lynes moved the City continue with the moratorium on new home permits until the Tiny Home regulations are adopted. Smith seconded the motion, motion passed with all approving.

Resolution 2023-06 – Council member Kale moved to adopt the resolution granting a special event retailers’ permit for the Moran Day’s celebration. Smith seconded the motion, motion passed with all approving.

DEPARTMENTAL REPORTS

Police Chief – Chief Smith reported all of his animal traps have been loaned out due to an increase in wildlife reported in town.

Superintendent – Stodgell submitted the following activity report for the month of August 2023:

- Changed out electric meter
 - o 422 N High
 - o 204 E First
- Repaired security light
 - o Church & Linn
 - o Linn & Randolph
 - o Lift Station #2
 - o 2nd & Sycamore
 - o 504 N Locust
- Cut tree limbs off lines and out of the street around town
- Built and installed new meter mask at 321 W First
- Replaced triplex on transformer pole from squirrel at 324 W Franklin
- Mowed/Sprayed properties for mow violations- 122 E Oak, 247 Oak, 243 N Cedar, 316 W Church, 344 N Cedar
- Sprayed for mosquitos x 3
- Cleaned up cold patch tools
- Did ditch work at the school shop by the alley
- Mowed City Hall, Ball fields, Troxel Park, water plant, Hill St, Walnut St, 54/59 Junction
- Picked up limbs -Troxel Park, City Shop
- Cut tree limbs from First St and Cottonwood West to Sycamore and First St – Spliced duplex going to duplex to security light
- Raised security light and triplex on pole at 220 E. Oak
- Prepared for Chip and Seal Project
 - o Cut tree limbs hanging over streets
 - o Mowed edges of streets
 - o Rolled gravel patch areas
 - o Spread pea rock on First St. from Cedar to Maple and First to Birch
- Blew inlet pipe at Lagoons with 1,000gal water and took valve off #2 lift station pump #1 and clean rags out
- Brush hogged around lagoons and outside of lagoons fence and ditch
- Replaced side broads on dump truck
- Sprayed weeds at lagoons and burn pile
- Paint City Hall South and East Side
- Changed out water meter valve at 504 N Birch
- Meeting at City Hall about the water project
- Filled out lead copper rule map, color coded lines and meters
- Repaired water line on Church Street
- Washed the backhoe, 5083, Vac from the water leak

Superintendent Stodgell noted some concerns about waiting for the KDOT grant to be approved. Council member Smith moved the City proceed with buying the signage if the appropriate signs are available. Johnson seconded the motion, motion passed with all approving.

City Clerk – Clerk Evans reported income for the month of June 2023 as follows:

| General Fund | | Water Fund | |
|------------------------------------|-----------|----------------------|-----------|
| Charges For Services | 20.75 | Sales To Customers | 19,769.00 |
| Refuse | 1,948.50 | Water Protection Fee | 47.12 |
| Court Fines | 1,717.75 | Connect Fee | 150.00 |
| Building Permit | 10.00 | Reimbursed Expense | 50.00 |
| 54 Fitness Fee/Fobs/Ovpd | 1,010.00 | EWAP-Water | 1,247.34 |
| Interest Earned Checking/CDL | 453.07 | Bulk Water Sales | 1,037.85 |
| Dog Tag | 2.00 | Penalties | 586.57 |
| Franchise | 100.00 | Water Tower Fee | 50.00 |
| Water Reserve | | Sewer Fund | |
| KDHE/CDBG Funds | 154403.45 | Sales To Customers | 7,088.78 |
| Checking Acct Intt/Bank Fee Refund | 13.11 | EWAP-Sewer | 1,247.36 |
| Electric Fund | | Sales Tax | |
| Sales To Customers | 56,488.95 | Sales Tax Receipts | 1,690.10 |

| | | | |
|---------------------|----------|-------------------------------------|----------------------|
| Connect Fee | 147.42 | Gross Sales | <u>251,380.11</u> |
| Overpaid | 1,436.42 | <i>Add: Interest to CD 44526614</i> | <u>11.04</u> |
| Debt Collection Fee | 59.83 | Gross Receipts | 251,391.15 |
| Light Rent | 231.00 | <i>Less: LIEAP Credit</i> | <i>857.73</i> |
| Reimbursed Expense | 373.74 | <i>EWAP Credit</i> | <i>64.56</i> |
| | | <i>Setoff Fees</i> | <i>11.79</i> |
| | | <i>Utility Credits</i> | <i>1,620.06</i> |
| | | <i>Recreation Fee Credit</i> | <u><i>100.00</i></u> |
| | | Net Receipts | 248,737.01 |

There being no further business to discuss, Council member Johnson moved, seconded by Smith, to adjourn the regular meeting at 8:03 PM. Motion passed with unanimous approval.