

STANDING RULES

Desert Mountain Band Boosters, Inc

1. Standing rules may be adopted from time to time as needed to supplement the by-laws. They may be adopted without previous notice by a majority vote at any business meeting. However, no standing rule, resolutions, or motion is in order if it is in conflict with the DMBB by-laws.
2. DMBB Board Members shall pay their annual dues no later than the first board meeting of the fiscal year.
3. Standing Committees are: Member Support (Events, Volunteers), Booster Support (Band Reps, Competitions, Trip), Communication (All-call/e-mail/Newsletter/Website, Publicity), Finance (Fees, Donations, Fundraising, Scholarships); and as needed according to the by-laws.
4. Each committee chairperson shall keep a current notebook – which includes DMBB by-laws and standing rules, job description, activity reports and procedures that pertain to the committee.
5. Each committee chairperson shall have the authority to spend allocated funds through the budget. These expenditures shall not exceed the limits set by the budget.
6. Any two officers, as defined by the by-laws, may approve non-budgeted expenditures of less than \$200. Non-budgeted expenditures of \$200 or more require the approval of the Board.
7. Until the DMBB Board approves the current fiscal year budget, the DMBB President, with approval of two other officers, shall approve operating expenditures.
8. Debate on any one DMBB agenda item shall be limited to no more than ten minutes.
9. The first DMBB Board meeting of each fiscal year shall take place not later than August 15th of that year.
10. Every effort shall be made to pay all current fiscal year bills before the end of that year.
11. At the end of each fiscal year, funds carried over to the following year shall not be less than \$1000 or more than \$5000. Additional funds may be carried over to cover any outstanding bills from the previous year.
12. Encourage all committees/programs/projects to support and use services of local businesses.
13. Forward Agenda items for consideration to the President by Thursday prior to the next meeting.
14. Agendas to be distributed to the Executive Board and Director/s by Monday morning for review prior to meeting.
15. Weekly All-Call / e-mail information to be sent by Friday night.
16. Booster Club to pay fees of participants accepted in All State.