

APPROVED

Arrowbear Park County Water District

Regular Meeting

June 15, 2017

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held June 15, 2017 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Pat Oberlies
Director Rick Weber
Director Mark Bunyea
Director Sheila Wymer

Directors who were absent:

None

Also present were the following:

Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief Isaiah Hall

Visitors who were present:

| | | |
|-------------------|------------------|-----------------|
| Seth Burt | Pat Matson | Patrick Moore |
| Ouida Rendelman | Randy Ballinger | Peter Jorris |
| Marian Bogard | Lucy Johnstone | Gizelle Radford |
| Yasuko Moore | Julie Pearson | Jim Pearson |
| The Emfingers | Jenifer Conger | Rick Megert |
| Cathy Megert | Brian Seccombe | Lua Gregory |
| Craig Carpenter | Jerry Parker | Grace McKean |
| Antoinette Weber | Brooke Bunyea | Steve (?) |
| Dennis Dockstader | Lynette Eastwood | |

Open Session

President Bonito called the meeting to order. Vice President Oberlies led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. Secretary Rimmer performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of May, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There was no public comment on any non-agenda items.

Staff Reports:

- A) Supervisor Miller reported a total of 12 maintenance issues for the month of May. There were 1 customer requests to turn off/on water, 6 District initiated shut-offs, 1 District equipment repairs, 0 meters replaced, 1 meter reads/re-reads, 1 main repairs, 1 service line repairs, 0 customer inquiry requiring investigation, and 1 sewer issue/repair. There were also 3 new owners, 1 liens filed, 0 liens released, 59 shut-off notices, 16 non-payment shut offs, and 19 turn-ons after water shut off. Supervisor Miller reported that the pressure test for the new main on Richmond passed and that the tie-in was scheduled for June 16, 2017. Supervisor Miller added that the paving will be scheduled. Director Weber asked if the

project was ahead of schedule with Supervisor Miller everything was on time.

- B) Chief Hall reported on the Fire Department calls for the month of May. There were a total of 20 calls, 18 were in-District and 2 were out-of-District. Chief Hall reminded the Board of the picnic on July 1, 2017 at Arrowbear Ball Field. Chief Hall also reported that the new engine is almost ready to place in service. Captain Ozias noted that the Fire Department will have sign-up sheets available at the picnic for a CPR information class, not certification, and that in the future the Fire Department hopes to be able to offer CPR/First Aid certification as well. Director Weber inquired about the emergency call on Sunday, June 11, 2017, with Chief Hall replying that the call was for an assault in progress and that he could not discuss the details.
- C) General Manager Huff was excused from the meeting.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Chief Hall

1. There was a discussion and a motion to approve an increase in the Fire Department coverage budget from \$15,000 to \$24,440 for FY 2017-2018, with Chief Hall quantifying the increased amounts. Motion made by Director Weber, seconded by Director Wymer, and passed by unanimous vote.
2. There was a discussion and a motion to approve Resolution #2017-06-15D authorizing a Fire Department Dispatching Services Agreement with CA Dept. of Forestry and Fire Protection (current agreement expires 06/30/17), with no changes from the prior Agreement. Motion made by President Bonito, seconded by Director Wymer, and passed by unanimous vote.
3. There was a discussion and a motion to approve Resolution #2017-06-15 affirming terms and conditions for compensation of Fire Department personnel assigned to out of district incidents. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.
4. There was a discussion and a motion to approve Resolution #2017-06-15E, the annual adoption of the National Incident Management System (NIMS). Motion made by Director Weber, seconded by Director Wymer, and passed by unanimous vote.

B) Water & Sewer Field Operations Supervisor on behalf of General Manager Huff

1. There was a discussion and a motion to approve the amendment of District Policies 2300.10, 2310.10, 2331.10, and 2332.10, to include more detailed water distribution and treatment duties and responsibilities. Motion made by Director Weber, seconded by Director Wymer, and passed by unanimous vote.

C) Board

1. There was a discussion and a motion for direction to Committee Chairperson Wymer and the Fire Department Resource Assessment & Scope of Services Ad-Hoc Committee regarding preparation of a written report detailing the Committee's recommendation as well as additional work or research to be done by the Committee.

President Bonito then called on members of the Public to comment on this agenda item.

The comments are condensed in the following paragraphs:

- Seth Burt: Felt there was confusion at the last meeting, wanted Board to give Committee direction to fact find.
- Isaiah Hall: Commented on how he obtained a copy of the information that was distributed to various community individuals regarding the Ad Hoc Committee, disagreed with S. Burt, believes the community will not agree to annex fire services to the county, felt there were half-truths stated on the information distributed, detailed what he believed were the half-truths, stated that the Fire Department had responded to 85% of the calls received based on 2 years of calls, that no calls were missed for the month of May, did not remember most of the written information that was distributed to various community members, and that the department had received Grants for upgrading the radios, he recommended that the Ad Hoc Committee meet again.
- Patrick Moore: Felt that the Board had the best intentions on safety issues, concerned about the lack of transparency, questioned the 25% difference in calls, felt that the 2 data points did not “jive,” felt that there was a perception of deception, concerned about distorted facts.
- Randy Ballinger: Backed Chief Hall, felt if nothing was broken, don’t fix it.
- Julie Pearson: Has a bad taste from the last meeting, wants to work together to build each other, has lived here for 28 years, appreciates Board, was a member of the Ad Hoc Committee, stated that all members of Ad Hoc Committee agreed on proposing that the District go with County, felt that further research was needed, did not think the District could afford radios so that Arrowbear Lake Fire Department could communicate with County.
- Grace McKean: Thankful to see the community turnout, wanted to know if the community got to vote.
- President Bonito: Informed G. McKean that the community does not get to vote on the issue, but that the Board would listen to the opinions of the public, said that if the community does not like the decisions of the Board, the community should not have voted for the Board members.
- Jim Ozias: Stated that the Ad Hoc Committee could not guarantee no tax increase, that if the emergency services are annexed to the County, Arrowbear would have to abide by the County fee schedule, discussed new permits that would be required, questioned how the water and sewer budget would absorb the additional costs that the Fire Department was paying, asked about the initial \$15,000 it will cost to start the annexation process.
- Vice President Oberlies: Stated to J. Ozias that this was why the Board wanted more research.

The Board began discussion with the following comments/questions.

Director Wymer stated that the Ad Hoc Committee was formed due to Chief Hall’s retirement, listed the names of the members of the Ad Hoc Committee, stated that the meetings were publicized, that the agendas were posted at the District office and on the website, and as Chairperson of the Ad Hoc Committee felt they needed further direction. President Bonito had questions regarding discrepancies with information on copy of the information that was distributed to various community individuals. Director Bunyea had a problem with the Motion, was trying to think objectively, felt that the Ad Hoc Committee did not go in the direction he thought it would, believed the Board had good intentions, thinks the Motion is pre-mature, felt that the information

that was distributed to various community individuals was biased against the existing Fire Department, wanted to know where the District would make up the 15% that the Fire Department currently contributes to the District's management and overhead portion of the budget. President Bonito asked if the Ad Hoc Committee was aware of the budget reduction. Director Bunyea felt the Ad Hoc Committee should have found all items, stated that the Board approved the purchase of the radios and the Fire Engine. Director Wymer stated that this was her first Ad Hoc Committee, detailed what the committee discussed, wanted to keep it simple, appreciated the orderly meeting and thanked President Bonito, wanted to have additional Ad Hoc Committee meetings.

Motion made to direct the Ad Hoc Committee to further investigate annexation process to the County and prepare a written report by the Ad Hoc Committee. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.

2. There was a discussion and a motion to set date, time, and location as well as discuss a format, and any potential guests, representatives, or presenters for a community meeting to discuss the Fire Department Assessment & Scope of Services. The decision was made by the Board to table this item until more information is available and the General Manager returned.

A 5 minute recess was observed from 7:37 PM to 7:43 PM

3. There was a discussion and a motion to approve the COLA 2.7% increase for FY 2017-2018. Motion made by Director Wymer and seconded by Vice President Oberlies. Vote for COLA 2.7% increase by Directors Wymer and Weber, President Bonito and Vice President Oberlies, vote against by Director Bunyea.

Passed by majority vote.

4. There was a discussion with a motion to approve a 2% Merit increase for FY 2017-2018. Motion made by Director Weber, seconded by Director Wymer, passed by unanimous vote.
5. There was a discussion with a motion to approve the Salary Ranges for FY 2017-2018. Motion made by Director Wymer, seconded by Director Weber and passed by unanimous vote.
6. There was a discussion with a motion to maintain the current amount and frequency for payment of Directors Fees per Ordinance 2014-11-20B with District approved COLA per Section 4 for FY 2017-2018. Motion made by Director Weber, seconded by President Bonito and passed by unanimous vote.
7. There was a discussion with a motion to approve the Appropriations Limit Resolution #2017-6-15A. Motion made by Director Weber, seconded by Director Wymer and passed by unanimous vote.
8. There was a discussion with a motion to approve the Sewer Standby Charges Resolution #2017-6-15B. Motion made by Director Wymer, seconded by Director Weber and passed by unanimous vote.
9. There was a discussion with a motion to approve the Water Standby Charges Resolution #2017-6-15C. Motion made by Director Wymer, seconded by Director Weber and passed by unanimous vote.
10. There was a discussion with a motion to approve allocation of budgeted master plan surplus, or over budgeted funds from FY 2016-2017 (estimated \$54,414.94), and FY 2016-2017 budget surplus funds (estimated \$273,000.00), to unrestricted asset accounts specified in FY 2017-2018 Unrestricted Funds Allocation Report (for an

estimated total of \$327,414.94). Actual amounts to be distributed upon close of FY 2016-2017. Motion made by Director Wymer, seconded by Director Weber and passed by unanimous vote.

11. There was a discussion with a motion to approve allocation of approved FY 2017-2018 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2017-2018 Unrestricted Funds Allocation Report (\$344,376.00). Motion made by Director Wymer, seconded by Director Weber and passed by unanimous vote with the amendment of an increase in Grant Funds and an increase in Fire Department coverage.
12. There was a discussion with a motion to approve the proposed budget for FY 2017-2018. Motion made by Director Weber, seconded by Director Wymer and passed by unanimous vote.
13. There was a discussion to approve (1) Director for the CSDA Board of Directors, voting for Arlene Schafer and passing by unanimous vote.
14. There was a discussion to approve (1) of the (4) positions for Director for the SDRMA Board of Directors and approve SDRMA ballot Resolution #2017-6-15F, voting for David Aranda and passing by unanimous vote.

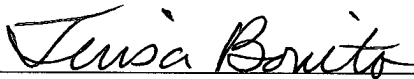
Announcements:

- A) The President had no announcements.
- B) Director Bunyea asked if the community meeting date was set, President Bonito stated that no date had been set, Director Wymer thanked President Bonito for the meeting and commented on Patrick Moore's attendance at the meeting.
- C) Supervisor Miller informed the Board that all surplus equipment had been sold, Chief Hall requested an accurate timer for the Public Comment portion of the meetings.

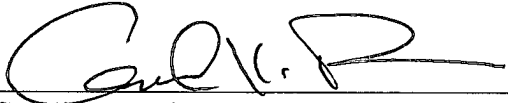
The next board meeting was to be July 20, 2017 at 6:30 PM

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 8:09 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary