
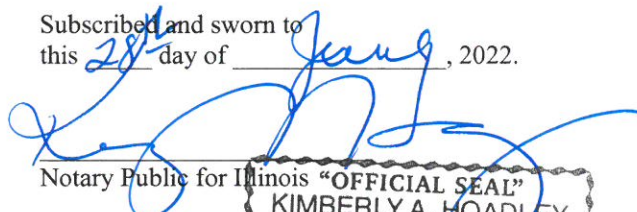


CERTIFICATION  
OF MINUTES OF THE BOARD OF TRUSTEES  
MEETING OF May 24, 2022

I hereby certify that the attached minutes were reviewed and approved at the June 28, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.

  
MARK HAMMOND  
DISTRICT CLERK

Subscribed and sworn to  
this 28<sup>th</sup> day of June, 2022.



Notary Public for Illinois



**MINUTES OF THE MAY 24, 2022 MONTHLY MEETING  
OF THE BOARD OF TRUSTEES OF THE  
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, May 24, 2022

Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY  
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: Mark Hammond, Ben D’Andrea and James Dougherty

Others: Charles Radovich, James Hare, Kim Hoadley, Jason Fowler; and, Dan Whiston and Eric Wyman telephonically

**AGENDA ITEM NUMBER:**

**1. and 2.**

**CALL TO ORDER and ROLL CALL**

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees (“District”) was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, May 24, 2022 by President Dougherty. Trustees Dougherty, D’Andrea and Hammond were present.

**ANNOUNCEMENTS AND PUBLIC COMMENT.** Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Attorney Radovich advised that the Board should continue operating under the COVID rules until such time as the Board is comfortable with

the ongoing pandemic. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or physically present.

Eric Wyman, a consultant with Transparent Energy, wanted to discuss a proposed contract for the District electrical rates. Radovich advised that his proposal is not an agenda item and suggested it be placed on the June agenda.

**3. LONG RANGE PLANNING.** Fowler advised that he has met with an architect, Alex Teipel, to discuss a building addition to the District’s plant to act as a meeting room. Teipel will present an initial design and cost to the Board when available.

Trustee Hammond discussed the lead times for obtaining essential equipment for the District and asked that Fowler prepare a list of the District’s equipment. Trustee Dougherty asked for the “shelf life” of such equipment to be included on the inventory. Fowler advised he would check on the warranty coverage of a newly purchased item that sits on a shelf. Radovich requested that the accountant, Jim Hare, compile current repair costs.

**4. OLD BUSINESS.**

**a. Approval of the minutes of the March 30, 2022 Special Meeting and the minutes of the April 26, 2022 the Board of Trustees Meeting.**

Motion by Trustee Hammond to approve the minutes of the March 30, 2022 Special Meeting and the minutes of the April 26, 2022 Board of Trustees Meeting; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

**5. NEW BUSINESS**

**a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer’s report, financial statements, past due account payment plans and outstanding invoices.** Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer’s Report, financial statements; accounts payable as well as the additional accounts payable totaling \$16,286.97 and past due account payment plans and outstanding invoices; seconded by Trustee D’Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report.

Motion by Trustee Dougherty to accept the Operations Report as presented; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration and Approval of Consultant's (Vanguard) Recommendations for Contract for Electric Energy Consumption for the District.** This matter was deferred to the June 28, 2022 Board of Trustees Meeting

d. **Consideration and Approval of Emergency Purchase of Spare Blower for Reclamation Facility Due to Failure of Blower No. 2. Waiver of Formal Bid Process to be Considered Due to Emergency Need for a New Blower and the Possible Absence of Three (3) Bids.**

Motion by Trustee Hammond to waive the formal bid process due to the emergency nature of the repair and approval of the spare replacement blower in the sum of \$7,584; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

e. **Consideration and Approval of Emergency Purchase of VFD (Variable Frequency Drive) for Lift Station No. 3. Waiver of Formal Process to be Considered Due to Emergency Need for a New VFD and the Possible Absence of Three Bids.**

Motion by Trustee Hammond to approve the purchase of Soft Starter Sol for Lift Station No 3 and waiver of formal bid process to be considered due to emergency need for a new VFD; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **Closed Session.**

Motion by Trustee Hammond to adjourn to closed session for consideration of pending litigation and closed session minutes; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

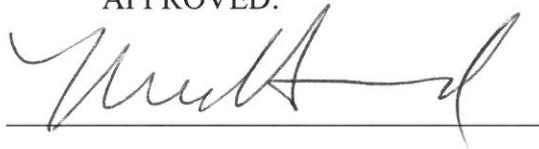
7. **Adjournment.**

At 8:07 p.m. and Upon motion duly made by Trustee Hammond to adjourn until the meeting of June 28, 2022 meeting of the Board of Trustees, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', is written over a horizontal line.

Mark Hammond, District Clerk