

CITY-COUNTY BOARD OF HEALTH MINUTES

Monthly Board Meeting

Feb. 18, 2016

- PRESENT:** Sharon Buhr, Chair
Dr. James Buhr, Secretary
Tom Overn, Vice Chair
- ABSENT:** Madeline Luke, Cindy Schwehr
- ALSO PRESENT:** Theresa Will, RN, Director
Angie Martin, Office Manager
Marcie Bata, EHP
- CALL TO ORDER:** Meeting was called to order at 3:38 p.m. by Sharon Buhr, Chair, in the CCHD conference room.
- AGENDA:** Under New Business add 3) NDDoH budget cut; 4) Other. Approved as amended.
- MINUTES:** Board reviewed Jan. 26, 2016 minutes. Overn made a motion to approve the minutes as printed. Second by Dr. Buhr. Unanimous vote, motion carried.
- DIRECTOR'S REPORT:** Will noted that Job Service ND requested the use of CCHD's unused office space in May/June 2016, 2 days a week, 1-2 times a month. Board agreed that this was a good use of available space on a temporary basis.
- Briefly discussed Dr. Warne, NDSU, and the community health project. Primarily working with Medicaid population. Could be a way for nurses or community health workers to have more connections with MA clientele. Could also utilize community paramedic concept. This is a CMS grant and there are three different models that can be used. It has to be a college applying for the grant. Total dollars available approximately \$4.5 million over 5-year period. ND Medicaid would need to play a large part tracking data since this is their clientele. Grant deadline is mid-March. Kelli Nagel originally said no to the grant application, but that may change.
- (Moved ahead to New Business, Item 1, regarding GrandStay Hotel & Suites swimming pool.)*
- NEW BUSINESS:** Marcie Bata reiterated situation at GrandStay Hotel & Suites regarding amount of deck space around swimming pool. GrandStay/VC Lodging LLC asking variance of Central Valley Health District's Regulation #1 – Swimming Facilities which states that all plans and specifications of facilities be submitted prior to construction of the facility for review. Since the plans/specifications for the GrandStay facility pool area were not submitted to CVHD (provider of Environmental Health services in Barnes County), CVHD could not inform facility management about the inadequate deck size around the swimming pool. CVHD's code, which CCHD adopted, requires a minimum of 8 feet of deck space surrounding a pool. GrandStay's deck space was less than that on all sides, ranging from 6-7 feet. Model Aquatic Health Code states that public/semi-public pools must have 4 feet of unobstructed deck space around a pool for safety reasons. Dave Anderson, city building inspector, stated in a written response to the Health Board that he was not contacted regarding the pool either. Board members agreed that wording on possible variance regarding the lack of an 8-foot deck space needed to be clearly stated and approved by Carl Martineck, Barnes County States Attorney. Board concurred that

since there currently is no variance procedure in place regarding CVHD's Regulation #1 – Swimming Facilities, GrandStay management would need to sign a variance, if approved. Bata also told the Board that she needs to re-check the pool's chemistry since it didn't pass testing at a primary check on Feb. 8.

Dr. Buhr made a motion to grant a variance to CVHD's Regulation #1 – Swimming Facilities regarding the 8-foot deck space requirement, but GrandStay Hotel & Suites must maintain 4 feet of unobstructed deck space on all sides of the pool per Model Aquatic Health Code. Second by Overn. Unanimous vote, motion carried.

Bata stated that she makes periodic unscheduled compliance checks of facilities with public/semi-public swimming pools, at a minimum of once a year. She and/or Theresa Will shall contact Carl Martineck regarding official wording of variance.

(Board moved to Old Business, Item 7, regarding other Environmental Health issues.)

OLD BUSINESS: Board heard Bata regarding tabled discussion on septic issues from January 26, 2016 meeting. Noted that BC Sheriff Dept. has now been able to deliver all septic letters to non-complying property owners.

- Owner #4 (L.W.): Put in holding tank on lake lot. Self install. No permit. No alarm on holding tank. Overn made a motion to require notarized affidavit of how they provided a water-tight tank, installation of alarm, signed contract with licensed, registered septic pumper, and purchase a septic permit. Second by Dr. Buhr. Unanimous vote, motion carried.
- Owner #5 (J.H.): Working with contractor because he now claims he did not install on fill. Self install between current and previous owner on Sibley lake lot. Doesn't think the drainfield is on fill. Will dig up this spring. This is a summer place on lake, so he is not living there now. He is contacting an engineer for design.
- Owner #6 (L.S.): Previous owner didn't submit paperwork after self install of septic system, and current owner wasn't happy that something wasn't done eight years ago. Inspection done in 2014 by CVHD prior to sale to current owner. Have been trying to contact current owner since that time with no results. Current owner claims she was not informed by the previous owner that the septic system was not in compliance. Will get licensed installer this spring and get suggestions to meet code. Board members noted that all parties involved in sale of property need to ask to see documentation of septic compliance before purchase.

Bata noted that all non-compliant owners discussed at Jan. 26 Health Board meeting have now contacted her office.

Bata also noted the RJ's Plumbing and Heating has until March 1 to contact her regarding situation discussed at Jan. 26, 2016 Health Board meeting.

VOUCHERED EXPENSES: Board reviewed voucherred expenses. Dr. Buhr made a motion to approve February/March voucherred expenses. Second by Overn. Unanimous vote, motion carried.

FINANCIAL REPORT: Home Health is currently \$887 in red due to fact that Nov/Dec. billings don't come in until the first part of 2016. Didn't have a lot of clients on service the end of 2015 due to lack of therapy services. Remainder of financial report reviewed. Overn made a motion to approve the financial report. Second by Dr. Buhr. Unanimous vote, motion carried.

OLD BUSINESS: Barnes On The Move: Nothing to report.

CCHD facilities update/Building report: Rent income and monthly building expenses reviewed. Taxes paid in January (\$3,300). Bathroom remodel on second floor will cost \$13,000 to \$15,000, rather than \$1,300 to \$1,500 as originally talked about. Though Will had questioned the low “ballpark estimate” at the time, she noted there was obviously a miscommunication between her and contractor. She is still waiting for a written proposal on the project. Wick Construction will get something to her by early March.

SPF SIG: Nothing new to report. “Ten Reasons Not to Drink Alcohol” DVD was briefly discussed.

Tobacco smoke-free workplace and e-cig ordinances: New policy of model ordinance coming from Public Health Law Center, Minneapolis. They looked at local proposed ordinance and felt there were several things that would be an issue. Haven’t heard anything back from Dr. Luke regarding how to move ahead.

Community Health Assessment: Community meeting changed to Feb. 24. Will come up with possibly six priority areas that community would like to see us work on. May only be able to accomplish 2-3 priority areas. Sharon Buhr stated she saw gap regarding chronic disease and obesity, which is a big problem.

Program evaluations: 2015 Certified Home Care evaluation reviewed. Net loss of approximately \$16,727. This does not take into account \$11,400 that was received late from Medicare in January, and \$5,513 still due from Medicaid for 2015. So there is actually a \$186 profit for 2015. Will make cost report comparisons when all information is returned by Marlene Davis.

County Health Ranking: Barnes County has gone from No. 16 in health factors among all ND counties in 2010 to No. 4 in 2015. Health factors include health behaviors, clinical care, social and economic factors, and physical environment. In Health Outcomes, which looks at length of life and quality of life, Barnes County ranked No. 6 in 2015. Health Board members reviewed comparison in the ND Health Gaps Report. It was noted that the ratio of population to mental health providers in Barnes County of 5,595 to 1, the worst ratio among all counties. Community Health Assessment participants will be looking at some of these gaps and how to close them.

NEW BUSINESS: Policies: No new policies/forms at this time.

NDDoH budget cut: DoH will cut their budget 4.05% (mandatory cut) by eliminating universal immunizations for children who are covered by health insurance. For several years ND public health units have been able to offer state-provided vaccines to all children through the age of 18. Beginning July 1, CCHD will need to provide private vaccines for those children covered under insurance. State vaccine will continue to be provided to VFC (Vaccines For Children) qualified children including those on Medicaid, without insurance, or whose insurance does not cover immunizations, or if they are American Indian/Native Alaskan. It was noted that CCHD may need to purchase another Helmers refrigerator (approximately \$5,000) for private vaccine as this type of refrigerator is more stable than a regular refrigerator. Will was not certain at this time about any other cuts that CCHD may have to contend with due to this mandatory state budget cut.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 5:08 p.m. The next regular monthly meeting will be **Tuesday, March 22 at 3:30 p.m.** in the CCHD conference room.

Respectfully submitted,

Dr. James Buhr, Secretary