

CALUMET PUBLIC WORKS AUTHORITY**November 1, 2016****Members Present: Mark Stanke, Barbara Johnson, John Morris, Lacey Rowell, Steve Snow****Trustee Johnson left at 9:35 p.m.****Members Absent: None.****Staff Present: Bruce Wallace, Public Works Superintendent; Kelly Hobbs, Secretary; Mickey Stratton, Treasurer; and Terry Brungardt, Fire Chief.****Others Present: Kaci Snow, and Charles Daughety**

- 1. Meeting called to order and roll call. John Morris, Chairman, called the Regular Meeting of the Calumet Public Works Authority to order. Kelly Hobbs, Secretary, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday, October 28, 2016 at 4:30 p.m.**
- 2. Consider approval of minutes of Regular Meeting held October 5, 2016. Trustee Rowell made a motion to approve the minutes as written for the Regular Meeting held October 5, 2016. Seconded by Trustee Stanke. Vote was Aye: Trustees Stanke, Johnson, Morris, Rowell, and Snow. Nay: None. Chairman Morris declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of October, 2016. Trustee Snow made a motion to approve the claims, checks, and warrants for the month of October, 2016. Seconded by Trustee Stanke. Vote was Aye: Trustees Stanke, Johnson, Morris, Rowell, and Snow. Nay: None. Chairman Morris declared the motion carried.**
- 4. Consider and discuss report from the Trustee of the Oklahoma Environmental Management Authority, with action as necessary. Trustee Johnson reported that the work on the front of the OEMA building is almost complete. Also, she attended a retirement party for Larry, the man that picks up recycling, his replacement's name is Brandon. No action.**
- 5. Consider and discuss allowing water bills for customers with leaks to be adjusted to costs with proof of repair made in a timely manner, with action as necessary. After discussion, Trustee Stanke made a motion to give the Mayor the authority to negotiate timely payment plans for individuals with high usage water bills caused by leaks. Seconded by Trustee Rowell. Vote was Aye: Trustees Stanke, Johnson, Morris, Rowell, and Snow. Nay: None. Chairman Morris declared the motion carried.**
- 6. Remarks and inquiries of the governing body members. Trustee Stanke asked about status of back stop. Superintendent Wallace stated almost complete. Trustee Snow would like to have the Code Book available online again. Trustee Rowell asked if a PDF version was available from Sterling Codifiers, Clerk Hobbs stated no. Trustee Snow asked Clerk Hobbs to update the Code Book. Mayor Morris asked if special software would be needed, Clerk Hobbs stated she will look at what is needed.**

Superintendent Wallace stated that when the County graded ditches on N Calumet Rd they busted 3 valve boxes and they will need to be replaced once County completes work. Superintendent Wallace also stated that there continues to be a problem with water being taken from the Fire Station without paying at the coin machine and would like direction on how to resolve it. Trustees, Superintendent Wallace, and Fire Chief Brungardt discussed possible solutions.

7. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. Trustee Snow made a motion to remove the outside bypass valve at the Fire Station. Seconded by Trustee Stanke. Vote was Aye: Trustees Stanke, Morris, Rowell, and Snow. Nay: None. Chairman Morris declared the motion carried.
8. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Snow. Vote was Aye: Trustees Stanke, Morris, Rowell, and Snow. Nay: None. Chairman Morris declared the motion carried.

John Morris, Chairman

ATTEST:

Kelly Hobbs, Secretary