

Cowley County United Way, Inc

Application for Support

October 2016- September 2017

DUE IN LEGACY OFFICE 8/1/16 5:00PM

Legacy Foundation
1216 Main, PO Box 713
Winfield KS 67156

Completed applications must be received at Legacy office by August 1, 2016.

Organization Name:

Location Address:

Mailing address if different:

Contact Person:

Title:

Office Phone:

Cell Phone:

E-mail:

Mission of Organization:

Major activities that carry out the mission:

Service Area:

Describe your unique impact on the Cowley County Community:

Staff (FTE or equivalent):

Number of Volunteers used in program delivery:

Cowley County Clients Served in 2015:

Percentage of low income persons served:

(Please refer to the poverty guideline form attached at the end of this report)

Source of funding for you last fiscal year:

Government	\$ _____	
UnitedWay	\$ _____	
Grants	\$ _____	
Individual Contributions	\$ _____	
Business and Corporate Contributions	\$ _____	
Fundraising activity	\$ _____	
Fees for Service	\$ _____	
Other	\$ _____
.....TOTAL	\$ _____	

Are there extenuating circumstances or special challenges that affect your current budget or operational plans?

United Way Worldwide requires the following information for our certification:

Racial and Ethnic Populations Served

African American	___%
Asian American	___%
White	___%
Hispanic/Latino	___%
Native American	___%
Other	___%
Total	___% Total must equal 100%

Is your organization audited annually? (*Please circle your answer*)
Yes No If no, please explain (how often, etc)

Are your organizations FICA and Kansas withholdings paid to date?
Yes No If no, please explain

Has your organization's form 990 been filed in a timely manner?
Yes No If no, please explain

Does your organization make a diligent effort to spend your operating funds in Cowley County?
Yes No If no, please explain

Does your agency have a written Code of Ethics policy which has been approved by your Board of Directors?
Yes No If no, Cowley Co. United Way has a sample to consider with your board

Does your organization have a written diversity policy which has been approved by the Board of Directors?
Yes No If no, Cowley County United Way has a sample to consider

Does your organization have annual training for your Board of Directors?
Yes No If no, Cowley County United Way will be happy to provide training

Will your organization acknowledge support from Cowley County United Way in printed promotional materials and whenever possible, use the Cowley County United Way logo? (We will provide it for you electronically)
Yes No

The following items must be included with this application for it to be complete and ready for consideration:

- A copy of your agency's current 501c3 designation letter
- A list of current Board Members with names and addresses (Please indicate who your current officers are)
- A balance sheet for 12/31/2015
- **A ready-to-use news release on the mission of your agency;**
 - **Please include a story or stories of actual persons being assisted;**
 - **Please attach as a word file (.doc, or .docx)**

I have reviewed and approved the information contained in this report and believe it to be true and complete. (When applicable, BOTH the employed executive and the Board President must sign)

Agency Exec:

Signature	Title	Date
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Board Chair:

Signature	Title	Date
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Please send or deliver the completed application to:

Cowley County United Way
 Legacy Foundation
 PO Box 713
 1216 Main
 Winfield, KS 67156

2015 Poverty Guidelines	100%
1	\$11,770
2	\$15,930
3	\$20,090
4	\$24,250
5	\$28,410
6	\$32,570
7	\$36,730
8	\$40,890
For each additional person, add	\$4,160