COMMUNITY DEVELOPMENT DISTRICT

MAY 16, 2019

AGENDA PACKAGE

Heritage Oak Park Community Development District

Inframark, Infrastructure Management Services 210 N. University Drive, #702, Coral Springs, FL 33071 Tel: 954-603-0033 Fax: 954-345-1292

May 9, 2019

Board of Supervisors Heritage Oak Park Community Development District

Dear Board Members:

A meeting of the Board of Supervisors of the Heritage Oak Park CDD will be held on Thursday, May 16, 2019 at 10:00 a.m. and a workshop on the same date at 9:00 a.m. in the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida. Following is the advanced agenda for the meeting:

WORKSHOP

- 1. Call to Order and Roll Call
- 2. Responses to Resident Questions
- 3. Adjournment

REGULAR MEETING

6.

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Audience Comments on Agenda Items
- 4. Approval of Consent Agenda
 - A. Approval of the Minutes of April 18, 2019 Workshop and Meeting
 - B. Financial Statements and Check Register
- 5. Old Business
 - A. Landscaping
 - B. Lodge Renovations Paint Bids
 - New Business
- 7. Staff Reports
 - A. Attorney
 - i. Letter regarding CPI Attorney Fees
 - B. Engineer
 - C. Manager
 - i. Distribution of Proposed Budget for Fiscal Year 2020
 - ii. Consideration of Resolution 2019-03 Approving the Proposed Budget and Setting the Public Hearing
 - iii. Number of Registered Voters 828
 - D. Field Manager's Report
- 8. On-Site Administration Report Project Updates
- 9. Supervisor Requests
- 10. Audience Comments
- 11. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Koncar District Manager

REGULAR MEETING

Fourth Order of Business

4A.

MINUTES OF MEETING HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT

The workshop of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, April 18, 2019 at 9:00 a.m. immediately followed by the regular meeting at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Brian Bitgood	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Linda Nadelin	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar Michelle Egan Residents District Manager Project Manager

The following is a summary of the minutes and actions taken at the April 18, 2019 workshop and regular meeting of the Heritage Oak Park CDD Board of Supervisors.

WORKSHOP AGENDA

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.
- Mr. Bitgood noted initially he wanted to include a landscaper, but they all dropped out so we only have two landscapers that we received bids from at the present time.

SECOND ORDER OF BUSINESS

- Mr. Bitgood noted this past month there were mainline breaks costing almost \$20,000 to repair.
 He asked to increase Irrigation R&M by \$20,000.
- He noted they had four major erosion areas in the lakes and asked to increase to \$20,000 for Lake R&M for lake repair and maintenance. If do nothing now, the sidewalk could start collapsing.
- Mr. Bitgood asked to increase to \$20,000 for street lights next year.

Review of O&M Budget

- Mr. Bell noted there is already \$20,000 for street lights in the Reserves.
- Mr. Bitgood does not think the Board will have to increase assessments.
- Mr. Koncar noted on the loan payoff, you have a \$5,194 interest only payment on November 1st, 2019 and then on May 1st, 2020, you have a \$201,000 payment, which will pay off your loan.

THIRD ORDER OF BUSINESS

- Mr. Falduto commented on the bocce court. He hoped the Board can improve the court making it more useful. It would be realistic to put that into our five-year plan for the 2020-2021 budget.
- Ms. Nadelin had questions on covering the existing courts, expansion and putting in new courts.
- Mr. Bitgood noted we looked into that last year and it came to almost \$40,000. We looked at a canopy and discovered it would cost a lot of money to have it assembled and then disassembled.
- Audience comments were received.
- Mr. Bell commented on palm trees.

FOURTH ORDER OF BUSINESS Adjournment

There being no further business, the workshop adjourned.

REGULAR MEETING

FIRST ORDER OF BUSINESS Call to Order and Roll Call

• Mr. Koncar called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

• The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

- Audience comments were received.
- Mr. Bitgood noted we started the budget process in January at workshops at 9:00 a.m. and continued since then each month. In May, we should be voting on the proposed budget. Many of you have not been here so you have not contributed when we tried to make that available to you. Next year in January when we start the process again, we hope people will show up.

FOURTH ORDER OF BUSINESS

- A. Approval of the Minutes of the March 14, 2019 Working and Meeting
- B. Approval of the Minutes of the March 19, 2019 Continued Meeting
- C. Financial Statements and Check Register

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o adjourned.

Audience Comments on Agenda Items

Approval of Consent Agenda

Pledge of Allegiance

Responses to Resident Questions

On MOTION by Mr. Falduto seconded by Ms. Nadelin with all in favor the Consent Agenda was approved.

FIFTH ORDER OF BUSINESS

Old Business

A. Lodge Renovations – Paint Specs

- Mr. Bitgood noted you all received the specifications for painting.
- He noted this afternoon at 1:00 p.m. there will be a continued meeting for pre-bid conference on painting. The vendors will come and if they have questions, we will answer them.
- Mr. Falduto discussed the final decision on the colors. Mr. Bitgood noted we can discuss that issue at the meeting this afternoon.

B. Banking Update

• Mr. Koncar noted we are working on the transition to the new bank. It takes about 60 days to transition from the current account to the new bank.

SIXTH ORDER OF BUSINESS

- A. Discussion on Pool Cards
- Mr. Bitgood noted this should not be for pool cards, but for exercise room cards.
- Everyone received the proposed policy on the Fitness Center Access Cards.
- He had a change on the policy. There will be a fee required as opposed to a deposit.

Mr. Bell MOVED to approve the Fitness Center Access Card Policy and Mr. Falduto seconded the motion.

• Discussion ensued on the Fitness Center Access key.

On VOICE vote with all in favor, the prior motion was approved.

SEVENTH ORDER OF BUSINESS

A. Attorney

• There being no report, the next item followed.

B. Engineer

There being no report, the next item followed.

C. Manager

i. Discussion on Proposed Budget for Fiscal Year 2020

New Business

Staff Reports

- Mr. Koncar noted the reason the budget is adopted in the summer months is because that is what the Florida Statutes require. We are a special unit of local government and required to adopt a tentative budget before June 15th each year.
- Then there has to be a 60-day period when we advertise the proposed budget, put it in the newspaper, and then 60 days from the date of the adoption of the tentative budget, we have a public hearing in order to adopt the final budget.
- Based on the input from the workshops, we will develop a new draft budget for consideration at the May meeting.
- There is a requirement in the tentative budget that you set the highest level of assessments you will make. Whatever that level is going to be that the Board adopts in the tentative budget in May, that is the highest it can go; it cannot go higher, however, it can go lower. The Board also has the right to change line items in the budget as it goes through the process.
- The importance of the tentative budget is the assessment level. The assessments cannot go any higher than what the Board decides at the May meeting for the tentative budget.
- At the final public hearing, you adopt the budget.

ii. Consideration of Agreement between HOP and Inframark

- Mr. Koncar noted we would like to move this to the May meeting. Part of the reason for that is the new attorney who was hired by the Board made handwritten comments on the draft we had. We want to be able to incorporate his comments into one draft agreement for consideration by the Board at the May meeting.
- He will be happy to meet with Board members individually between meetings and review the changes so when we get to the May meeting you will have your questions answered.

D. Field Manager's Report

- Mr. Bitgood noted he spoke to Mr. Koncar earlier about the Field Management Report receiving the report quarterly rather than monthly, he would like to see those quarterly.
- The Board members noted they can cover certain areas of the Park and that will be their responsibility to report on, thus saving money for the Field Management Reports.
- Mr. Bitgood suggested each Board member tell Ms. Egan which area they would like to be responsible for.
- Mr. Bitgood noted going forward Field Management Reports will be eliminated altogether.

- Mr. Carey noted we purchased one street light mounted on the corner of Heritage Oak Boulevard and Winding Oak Drive.
- Mr. Bitgood noted there is a new pole at Red Oak Drive. It is a 15-foot pole of fiber glass.

Mr. Falduto MOVED to put up one test light on a 15-foot pole in a location to be determined and Mr. Bell seconded by Mr. Bell.

• The Board discussed finding a good location for the test light. A location should be where there currently are no lights.

On VOICE vote with all in favor the prior motion was revised to install a test light at 1588 Red Oak on a 15-foot pole round fiber glass was approved.

EIGHTH ORDER OF BUSINESSS

On-Site Administration Report – Project Updates

- Ms. Egan discussed opening and closing bids for landscaping and painting.
- On May 3, 2019 we are supposed to receive bids. We may continue our meeting to May 6th so we can open the closed bids so she can prepare them for the May Board meeting.
- Mr. Koncar noted we are continuing this meeting to 1:00 p.m. today.
- He will ask that an ad be placed for a Special Meeting to open the bids for landscaping and painting on May 13th at 11:00 a.m.
- Mr. Bitgood noted this afternoon we should be able to decide on paint colors.
- Ms. Egan updated the Board on the Lodge noting all stucco repairs were completed.
- Ms. Egan noted she is having issues in contacting the District Engineer, CPH Engineering. She suggested asking for resumes for a new District Engineer.
- Mr. Koncar noted there is a statutory process you follow for acquisition of District Engineering Services. The Board would authorize the District Manager to go forward and get the notices posted. We would ask for Statements of Qualifications, the Board selects the candidates and then ranks them 1, 2 and 3, and negotiates a contract with the top firm.

Ms. Nadelin MOVED to authorize the District Manager to go forward with the process for obtaining a new District Engineer and Mr. Falduto seconded the motion.

• Mr. Faluduto wanted the engineer to have hydraulic engineering experience.

- Mr. Koncar noted we can put that in one of the specifications and ask them to address that in their Statement of Qualifications.
- Mr. Falduto noted as soon as we get the paperwork for the pool, he wanted to be able to contact a hydraulic engineer on a one-time basis as the vendor to do an evaluation of pool repairs as recommended by our pool vendor. He does not want to wait for a new engineering firm.

On VOICE vote with all in favor, the prior motion was approved.

- Ms. Egan updated the Board on the insurance claim, noting she had a lengthy conference call with the insurer. Apparently, the way our policy read when the hurricane happened, we received all we could have.
- The way the new policy reads, we will be covered for the full amount.
- Mr. Bell asked to make a motion.

On MOTION by Mr. Bell seconded by Mr. Falduto with all in favor to close out legal efforts against the insurance company for recovery of hurricane costs, was approved.

NINTH ORDER OF BUSINESS

Supervisor Requests

- Mr. Carey commented on the stripes on the roads.
- Mr. Bell noted three months ago you asked for a response from this Board to a Survey. He never received the results even though he sent in his response three months ago.
- Mr. Koncar noted the Survey had already been distributed to the Board, however he will redistribute the resident survey results to the Board.

TENTH ORDER OF BUSINESS

Audience Comments

• An audience member commented at length on the bocce courts.

ELEVENTH ORDER OF BUSINESS

There being no further business, the meeting was recessed in order to meet at 1:00 p.m. for the pre-bid meeting.

Secretary

Brian Bitgood Chairman

Continuation

4B

Community Development District

Financial Report April 30, 2019

Prepared by



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Community Development District

Financial Statements

(Unaudited)

April 30, 2019

Balance Sheet

April 30, 2019

ACCOUNT DESCRIPTION	c	GENERAL FUND	IR	RIGATION FUND		RIES 2008 BT SERVICE FUND	TOTAL		
ASSETS									
Cash - Checking Account	\$	321,855	\$	_	\$	_	\$	321,855	
Cash On Hand/Petty Cash	Ψ	200	Ψ	_	Ψ	_	Ψ	200	
Accounts Receivable		6,950				-		6,950	
Accounts Receivable - Other		750				-		750	
Allowance - Doubtful Accounts		(916)		(102)		(310)		(1,328)	
Assessments Receivable		916		102		310		1,328	
Due From Other Funds		-		-		240,024		240,024	
Investments:						210,021		210,021	
Money Market Account		723,487		-		-		723,487	
Deposits		8,175		-		-		8,175	
TOTAL ASSETS	\$	1,061,417	\$		\$	240,024	\$	1,301,441	
	Ψ	1,001,417	Ψ		Ψ	240,024	Ψ	1,501,441	
LIABILITIES									
Accounts Payable	\$	27,402	\$	-	\$	197,977	\$	225,379	
Accrued Expenses		610		-		-		610	
Deposits		6,930		-		-		6,930	
Deferred Revenue		1,875		-		-		1,875	
Due To Other Funds		136,716		103,308		-		240,024	
TOTAL LIABILITIES		173,533		103,308		197,977		474,818	
FUND BALANCES									
Nonspendable:									
Deposits		8,175		-		-		8,175	
Restricted for:									
Debt Service		-		-		42,047		42,047	
Assigned to:									
Operating Reserves		159,621		-		-		159,621	
Reserves - Arbor		2,500		-		-		2,500	
Reserves - Recreation Facilities		7,088		-		-		7,088	
Reserves - Roads & Streetlights		279,994		-		-		279,994	
Reserves - Roof		80,000		-		-		80,000	
Reserves - Swimming Pools		23,975		-		-		23,975	
Unassigned:		326,531		(103,308)		-		223,223	
TOTAL FUND BALANCES	\$	887,884	\$	(103,308)	\$	42,047	\$	826,623	
			-			0.40.05.1			
TOTAL LIABILITIES & FUND BALANCES	\$	1,061,417	\$	-	\$	240,024	\$	1,301,441	

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	APR-19 BUDGET	APR-19 ACTUAL
REVENUES							
Interest - Investments	\$ 5,000	\$ 2,917	\$ 5,233	\$ 2,316	104.66%	\$ 417	\$ 1,160
Interlocal Agreement	3,000	1,500	1,500	-	50.00%	-	-
Room Rentals	500	310	374	64	74.80%	-	-
Recreational Activity Fees	41,500	24,208	40,119	15,911	96.67%	3,458	1,718
Special Assmnts- Tax Collector	778,628	761,000	764,817	3,817	98.23%	51,000	42,643
Special Assmnts- Discounts	(31,145)	(31,145)	(27,723)	3,422	89.01%	(600)	(462)
Other Miscellaneous Revenues	600	600	4,103	3,503	683.83%	-	-
Gate Bar Code/Remotes	1,000	393	843	450	84.30%	-	-
Access Cards	-	-	338	338	0.00%	-	-
TOTAL REVENUES	799,083	759,783	789,604	29,821	98.81%	54,275	45,059
EXPENDITURES							
Administration							
P/R-Board of Supervisors	12,000	7,000	6,000	1,000	50.00%	1,000	800
FICA Taxes	918	536	459	77	50.00%	77	61
ProfServ-Engineering	5,000	2,917	-	2,917	0.00%	417	-
ProfServ-Legal Services	3,000	1,750	2,139	(389)	71.30%	250	263
ProfServ-Mgmt Consulting Serv	62,560	36,493	36,493	-	58.33%	5,213	5,213
ProfServ-Special Assessment	10,474	10,474	10,474	-	100.00%	-	-
Auditing Services	5,750	5,750	5,700	50	99.13%	-	-
Communication/Freight - Gen'l	900	525	622	(97)	69.11%	75	59
Insurance - General Liability	12,001	12,001	8,363	3,638	69.69%	-	-
Legal Advertising	1,100	375	375	-	34.09%	76	76
Miscellaneous Services	1,200	700	384	316	32.00%	100	24
Misc-Bank Charges	2,400	1,400	1,251	149	52.13%	200	171
Misc-Assessmnt Collection Cost	15,573	15,220	14,742	478	94.66%	1,020	844
Office Supplies	360	210	-	210	0.00%	30	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
Total Administration	133,411	95,526	87,177	8,349	65.34%	8,458	7,511
Other Public Safety							
R&M-Gate	3,000	1,750	5,930	(4,180)	197.67%	250	150
R&M-Gatehouse	1,200	700	250	450	20.83%	100	-
R&M-Security Cameras	2,000	1,167	1,084	83	54.20%	167	
Total Other Public Safety	6,200	3,617	7,264	(3,647)	117.16%	517	150
Field							
Contracts-Mgmt Services	114,061	66,536	66,536	-	58.33%	9,505	9,505
Contracts-Lake and Wetland	6,120	3,570	3,570	-	58.33%	510	510
Contracts-Landscape	86,515	50,467	48,997	1,470	56.63%	7,210	7,000
Utility - General	37,200	21,700	22,891	(1,191)	61.53%	3,100	3,099
Utility - Water & Sewer	12,000	7,000	5,329	1,671	44.41%	1,000	610
Insurance - General Liability	29,635	29,635	29,100	535	98.19%	-	-
R&M-Drainage	10,000	-	-	-	0.00%	-	-
R&M-Entry Feature	5,000	5,000	10,066	(5,066)	201.32%	-	396
R&M-Lake	2,100	1,225	-	1,225	0.00%	175	-
R&M-Plant Replacement	3,500	324	324	-	9.26%	324	324
R&M-Trees and Trimming	6,000	2,925	2,925	-	48.75%	1,200	1,200
Misc-Special Projects	10,930	4,160	4,160	-	38.06%	-	-
Misc-Hurricane Expense	5,000	4,450	4,450	-	89.00%	-	-
Misc-Contingency	5,000	1,989	1,989	-	39.78%	565	565
Total Field	333,061	198,981	200,337	(1,356)	60.15%	23,589	23,209

Statement of Revenues, Expenditures and Changes in Fund Balances 9

For the Period	Ending A	April 30	, 2019
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ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A %OF ADOPTED BUD	APR-19 BUDGET	APR-19 ACTUAL
Road and Street Facilities							
R&M-Parking Lots	500	500	520	(20)	104.00%	-	-
R&M-Roads & Alleyways	5,000	3,265	3,265	-	65.30%	-	-
R&M-Sidewalks	4,000	-	-	-	0.00%	-	-
R&M-Streetlights	7,000	2,551	2,551	-	36.44%	1,253	1,253
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	6,439	6,439	-	64.39%	-	-
Cap Outlay - Streetlight Impr	15,200	-	-	-	0.00%	-	-
Reserve - Roads & Streetlights	5,369	5,369	7,398	(2,029)	137.79%	-	-
Total Road and Street Facilities	50,069	18,124	20,173	(2,049)	40.29%	1,253	1,253
Parks and Recreation - General							
Contracts-Mgmt Services	70,686	41,234	41,234	-	58.33%	5,891	5,891
Contracts-Janitorial Services	16,560	9,660	11,060	(1,400)	66.79%	1,380	1,580
Contracts-Pools	10,800	6,300	6,300	-	58.33%	900	900
Contracts-Pest Control	1,100	1,100	1,298	(198)	118.00%	-	-
Communication - Telephone	7,320	4,270	4,585	(315)	62.64%	610	644
R&M-Clubhouse	68,000	39,667	20,141	19,526	29.62%	5,667	9,122
R&M-Parks	6,600	3,850	23,152	(19,302)	350.79%	550	10,540
R&M-Pools	6,000	3,500	1,296	2,204	21.60%	500	63
R&M - Tennis Courts	5,000	-	-	-	0.00%	-	-
Miscellaneous Services	2,400	1,400	2,257	(857)	94.04%	200	1,180
Misc-Holiday Decor	500	500	527	(27)	105.40%	-	-
Misc-Cable TV Expenses	1,016	593	621	(28)	61.12%	85	94
Office Supplies	2,160	1,260	1,412	(152)	65.37%	180	151
Op Supplies - General	2,700	1,575	1,369	206	50.70%	225	413
Cap Outlay - Equipment	5,000	530	530	-	10.60%	-	-
Cap Outlay-Clubhouse	21,500	10,488	10,488	-	48.78%	-	-
Reserve - Roof	5,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	2,500	-	-	-	0.00%	-	-
Total Parks and Recreation - General	234,842	125,927	126,270	(343)	53.77%	16,188	30,578
Special Recreation Facilities							
Miscellaneous Services	4,500	2,625	4,820	(2,195)	107.11%	375	192
Misc-Event Expense	12,000	7,000	31,995	(24,995)	266.63%	1,000	1,339
Misc-Social Committee	24,000	14,000	17,692	(3,692)	73.72%	2,000	2,032
Misc-Trips and Tours	500	-	-	-	0.00%	-	-
Office Supplies	500	292	380	(88)	76.00%	42	29
Total Special Recreation Facilities	41,500	23,917	54,887	(30,970)	132.26%	3,417	3,592
TOTAL EXPENDITURES	799,083	466,092	496,108	(30,016)	62.08%	53,422	66,293
	,						,
Excess (deficiency) of revenues							
Over (under) expenditures		293,691	293,496	(195)	0.00%	853	(21,234)
Net change in fund balance	\$-	\$ 293,691	\$ 293,496	\$ (195)	0.00%	\$ 853	\$ (21,234)
FUND BALANCE, BEGINNING (OCT 1, 2018)	594,437	594,437	594,437				
FUND BALANCE, ENDING	\$ 594,437	\$ 888,128	\$ 887,933				

ACCOUNT DESCRIPTION	ANN ADOF BUD	PTED	R TO DATE BUDGET	AR TO DATE ACTUAL	ANCE (\$) UNFAV)	YTD ACTUA AS A % OF ADOPTED BU		APR-19 BUDGET	PR-19 CTUAL
REVENUES									
Interest - Investments	\$	24	\$ 14	\$ 25	\$ 11	104.1	7%	\$ 2	\$ 6
Special Assmnts- Tax Collector		99,081	97,222	97,320	98	98.2	2%	5,579	5,426
Special Assmnts- Discounts		(3,963)	(3,889)	(3,528)	361	89.0	2%	(223)	(59)
Other Miscellaneous Revenues		3,500	2,042	322	(1,720)	9.2	0%	292	-
TOTAL REVENUES		98,642	95,389	94,139	(1,250)	95.4	4%	5,650	5,373
EXPENDITURES									
Administration									
Misc-Assessmnt Collection Cost		1,982	 1,945	 1,876	 69	94.6	5%	112	107
Total Administration		1,982	 1,945	 1,876	 69	94.6	5%	112	107
Field									
Contracts-Irrigation		49,500	28,875	28,665	210	57.9	1%	4,125	4,095
R&M-Irrigation		45,000	26,250	59,627	(33,377)	132.5	0%	3,750	5,353
R&M-Pumps		2,160	 1,620	 250	 1,370	11.5	7%	540	-
Total Field		96,660	 56,745	 88,542	 (31,797)	91.6	0%	8,415	9,448
TOTAL EXPENDITURES		98,642	58,690	90,418	(31,728)	91.6	6%	8,527	9,555
Excess (deficiency) of revenues									
Over (under) expenditures		-	 36,699	 3,721	 (32,978)	0.0	0%	(2,877)	(4,182)
Net change in fund balance	\$	-	\$ 36,699	\$ 3,721	\$ (32,978)	0.0	0%	\$ (2,877)	\$ (4,182)
FUND BALANCE, BEGINNING (OCT 1, 2018)	(1	107,029)	(107,029)	(107,029)					
FUND BALANCE, ENDING	\$ (1	107,029)	\$ (70,330)	\$ (103,308)					

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	APR-19 BUDGET	APR-19 ACTUAL
REVENUES							
Interest - Investments	\$-	\$-	\$-	\$-	0.00%	\$-	\$-
Special Assmnts- Tax Collector	214,897	211,220	210,688	(532)	98.04%	12,150	11,769
Special Assmnts- Discounts	(8,596)	(8,596)	(7,249)	1,347	84.33%	(27)	(65)
TOTAL REVENUES	206,301	202,624	203,439	815	98.61%	12,123	11,704
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	4,298	4,225	4,069	156	94.67%	243	234
Total Administration	4,298	4,225	4,069	156	94.67%	243	234
Debt Service							
Principal Debt Retirement	187,752	187,752	187,752	-	100.00%	187,752	187,752
Interest Expense	16,965	16,965	20,540	(3,575)	121.07%	8,413	10,225
Total Debt Service	204,717	204,717	208,292	(3,575)	101.75%	196,165	197,977
TOTAL EXPENDITURES	209,015	208,942	212,361	(3,419)	101.60%	196,408	198,211
Excess (deficiency) of revenues							
Over (under) expenditures	(2,714)	(6,318)	(8,922)	(2,604)	328.74%	(184,285)	(186,507)
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	(2,714)	-	-	-	0.00%	-	-
TOTAL FINANCING SOURCES (USES)	(2,714)	-	-	-	0.00%		-
Net change in fund balance	\$ (2,714)	\$ (6,318)	\$ (8,922)	\$ (2,604)	328.74%	\$ (184,285)	\$ (186,507)
FUND BALANCE, BEGINNING (OCT 1, 2018)	50,969	50,969	50,969				
FUND BALANCE, ENDING	\$ 48,255	\$ 44,651	\$ 42,047				

Notes to the Financial Statements April 2019

Financial Overview / Highlights

► Total General Fund revenues are at approximately 98.8% of the Annual Budget.

► Total General Fund expenditures are at approximately 62.1% of the Annual Budget.

Balance Sheet			
Account Name	Annual Budget	YTD Actual	Explanation
Assets			
Accounts Receivable		6,950	Sale of Garage for \$12,000 less 27 payments by HOPCA of \$375/qtr = (\$1,875) plus (\$500) owed to the district from HOPCA for an invoice paid by the CDD, (\$4,575) owed to the district from Grau
Accounts Receivable-Other		750	Accrued Interlocal agreement-2nd qtr
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013
Assessments Receivable		1,328	Assessments uncollected from FY 2013
Due From Other Funds		240,024	Assessments collected in General Fund - Due from General Fund to Debt Service fund (\$240,024) plus Due from Irrigation Fund to General Fund \$103,308
Deposits		8,175	Deposits with FPL for sprinkler pumps and street lights.
Liabilities			
Accounts Payable		225,379	Invoices for current month but not paid in current month
Accrued Expenses		610	Office supplies
Deposits		6,930	Balance of Fitness Room key deposits to be reimbursed
Deferred Revenue		1,875	Balance due on Garage
Due to Other Funds		240,024	Due to the General fund from the Irrigation fund and due to Debt Service fund from the General fund

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
General Fund 001				
Revenues				
Interest Income	5,000	5,233	104.66%	Interest Income on Operating Account, Money Market Acct & CD.
Interlocal Agreement	3,000	1,500	50.00%	Thru 2nd quarter office rent.
Room Rentals	500	374	74.80%	Rental of Sports Bar and Lounge less Sales Tax paid.
Recreational Activity Fee	41,500	40,119	96.67%	Revenues from Activities in the District.
Special Assessments-Tax Collector	778,628	764,817	98.23%	Collections were at 98.38% at this time last year.
Other Misc Revenue	600	4,103	683.83%	Reimbursement for gate damage from Sept 2018 (\$700), garage payments #26 & #27, storm clean-up reimbursement (\$2,225)
Gate Bar Codes/Remotes	1,000	843	84.30%	Gate Openers less sales tax paid.
Access Cards	-	338	0.00%	Fitness Center cards.
Expenditures				
Administrative				
ProfServ-Legal Services	3,000	2,139	71.30%	Legal services District matters, research on abolishing District.
ProfServ-Special Assessment	10,474	10,474	100.00%	Assessment roll preparation fees.
Auditing Services	5,750	5,700	99.13%	Audit is final.
Communication/Freight - Gen'l	900	622	69.11%	IMS charges, FedEx charges, postage for mailing FY 18 taxes.
Insurance-General Liability	12,001	8,363	69.69%	Insurance paid in full for year.

Community Development District

Notes to the Financial Statements April 2019

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Public Safety				
R&M-Gate	3,000	5,930	197.67%	Gate remotes, replaced arm/receiver, Doorking IM server subscription, 12" round LED gate arm, new call box for rear gate.
<u>Field</u>				
Utility - General	37,200	22,891	61.53%	FPL monthly electric charges.
Insurance-General Liability	29,635	29,100	98.19%	Insurance paid in full for year.
R&M-Entry Feature	5,000	10,066	201.32%	Power washing, replace front entry fixtures, replace LED fixture at back gate.
Misc-Hurricane Expense	5,000	4,450	89.00%	Storm cleanup charges from last year.
Road & Street				
R&M-Parking Lots	500	520		Pressure washing
R&M-Roads & Alleyways	5,000	3,265		Restriping, stopbars, reflectors
Cap Outlay - Sidewalk Impr	10,000	6,439		Sidewalk repairs/improvements
Reserves-Roads & Streetlights	5,369	7,398	137.79%	Road curbing
Parks & Recreation				
Contracts-Janitorial Services	16,560	11,060		Services increased more than expected
Contracts-Pest Control	1,100	1,298		Pest control plus subterranean paid for year
Communication-Telephone	7,320	4,585		Phone services for the Lodge/Sports Bar
R&M-Parks	6,600	23,152	550.7576	Park benches, replace tennis court lights and light outside fitness center, sponge roller AC maint, bee service, cleaning service, pickleball net, drywall removal in gym, temp labor for bocce court maintenance, window cleaning, stucco project deposit, gazebo concrete repair, pressure washing, repair gate hinges, service work on awning, work o clubhouse gym, game room, bathrooms and fitness center.
Miscellaneous Services	2,400	2,257	94.04%	Placque, operating supplies, newspaper, employee holiday gift cards, playing cards, holiday candy, ethernet cables, new router, GoDaddy domain and website renewals.
Misc-Holiday Decor	500	527	105.40%	Holiday decorations for Lodge
Misc-Cable TV Expenses	1,016	621	61.12%	Services increased slightly more than expected
Office Supplies	2,160	1,412	65.37%	Copier lease, Office365 renewal, office supplies
Special Recreation Facilities				
Miscellaneous Services	4,500	4,820	107.11%	Monthly activities calendar, kitchen supplies, new portable Stage, frame, cards for han and foot, Ladies tea supplies, wreath donation.
Misc-Event Expense	12,000	31,995	266.63%	Various event expenses including entertainment
Office Supplies	500	380	76.00%	Misc office supplies, printer ink
Irrigation Fund 002				
oenditures				
Field				
R&M-Irrigation	45,000	59,627	132 50%	Monthly irrigation service, repairs to mainline breaks, replace controller boxes,
	+0,000	JJ,UZ1	102.00/0	locate/clean valve boxes, replace damaged sod, irrigation plan
Debt Service Fund 202				
penditures				
Principal Debt Payment	187,752	187,752	100.00%	Next Principal payment to be made in May 2019

Community Development District

Supporting Schedules

April 30, 2019

Non-Ad Valorem Special Assessments - Charlotte County Tax Collector Monthly Collection Distributions For the Fiscal Year Ending September 30, 2019

						ALLOCATION	
		Discount /		Gross	General	Irrigation	Debt Service
Date	Net Amount	(Penalties)	Collection	Amount	Fund	Fund	Fund
Received	Received	Amount	Costs	Received	Assessments	Assessments	Assessments
Assessment	s Levied			\$1,092,603	\$778,627	\$99,078	\$214,897
Allocation %)			100%	71%	9%	20%
11/08/18	\$31,551	\$1,315	\$644	\$33,510	\$23,836	\$3,033	\$6,641
11/15/18	1,483	62	30	1,575	1,123	143	310
11/21/18	132,388	5,516	2,702	140,606	99,928	12,715	27,963
11/29/18	122,691	5,112	2,504	130,307	93,169	11,855	25,283
12/06/18	197,141	8,214	4,023	209,378	149,310	18,999	41,069
12/13/18	309,741	12,906	6,321	328,969	234,629	29,856	64,484
01/10/19	114,954	3,555	2,346	120,855	86,126	10,959	23,770
02/12/19	28,752	889	587	30,228	21,541	2,741	5,945
03/14/19	16,869	344	344	17,557	12,512	1,592	3,453
04/11/19	23,174	234	473	23,881	17,019	2,166	4,697
04/25/19	34,893	352	712	35,958	25,625	3,261	7,072
TOTAL	\$ 1,013,638	\$ 38,500	\$ 20,686	\$ 1,072,824	\$ 764,817	\$ 97,320	\$ 210,688
% COLLEC	ΓED			98.19%	98.23%	98.23%	98.04%
TOTAL OU	TSTANDING			\$ 19,778	\$ 13,810	\$ 1,758	\$ 4,210

Cash Flow Projections - Summary by Month

Operations & Maintenance

Fiscal Year 2018 - 2019

Month	Revenue	Expenditures	Variance	Balance
Cash Balance as of Apri	l 30, 2019			321,855
Investment - Money Mar	ket Account			723,487
Irrigation Fund owes Ge	neral Fund			103,308
General Fund owes Deb	t Service fund			(240,024)
Adjusted Balance				908,626
May	16,072	58,395	(42,323)	866,304
June	4,460	58,658	(54,198)	812,105
July	6,910	57,671	(50,761)	761,344
August	3,710	57,857	(54,147)	707,197
September	5,116	145,894	(140,777)	566,419

													TOT	AL
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Actual	Actual
Account Description	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	FY 2019	Budget
Revenues														
Interest - Investments	\$ 519	\$ 583	\$ 478	\$ 519	\$ 780	\$ 1,196	\$ 1,160	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 7,318	\$ 5,000
Interlocal Agreement	-	-	750	-	-	750	-	-	750	-	-	750	3,000	3,000
Room Rentals	211	-	-	33	66	66	-	-	-	-	-	124	500	500
Recreational Activity Fees	5,015	4,430	2,575	14,175	7,903	4,303	1,718	3,000	3,000	3,000	3,000	3,000	55,119	41,500
Special Assmnts- Tax Collector	-	218,065	383,939	86,126	21,541	12,512	42,643	10,802	-	3,000	-	-	778,628	778,628
Special Assmnts- Discounts	-	(8,555)	(15,051)	(2,746)	(632)	(277)	(462)	-	-	-	-	-	(27,723)	(31,145)
Other Miscellaneous Revenues	-	-	700	3,403	-	-	-	-	-	-	-	250	4,353	600
Gate Bar Code/Remotes	393	-	281	169	-	-	-	-	-	-	-	157	1,000	1,000
Access Cards	-	-	238	100	-	-	-	-	-	-	-	125	463	-
Total Revenues	6,138	214,523	373,910	101,779	29,658	18,550	45,059	14,219	4,167	6,417	3,417	4,823	822,657	799,083
Expenditures														
Administrative														
P/R-Board of Supervisors	1,000	1.000	800	800	800	800	800	1,000	1,000	1,000	1,000	1,000	11,000	12,000
FICA Taxes	77	77	61	61	61	61	61	77	77	77	77	77	842	918
ProfServ-Engineering	-	-	_	_	-	-	-	-	-	-	-	2,500	2,500	5,000
ProfServ-Legal Services	157	-	695	-	1,024	-	263		250		250	250	2,889	3,000
ProfServ-Mgmt Consulting Serv	5,213	5,213	5,213	5,213	5,213	5,213	5,213	5,213	5,213	5,213	5,213	5,213	62,560	62,560
ProfServ-Special Assessment	-		10,474	-	-	-	-	-	-	-	-	-	10,474	10,474
Auditing Services	-	-	-	-	500	5,200	-	-	-	-	-	-	5,700	5,750
Communication/Freight - Gen'l	40	189	99	35	95	105	59	75	75	75	75	75	997	900
Insurance - General Liability	8,363	-	-	-	-	-	-	-	-	-	-	-	8,363	12,001
Legal Advertising	115	103	-	-	-	80	76	-	801	-	-	-	1,175	1,100
Miscellaneous Services	35	41	31	208	-	45	24	100	100	100	100	100	884	1,200
Misc-Bank Charges	135	231	216	152	168	178	171	200	200	200	200	200	2,251	2,400
Misc-Assessmnt Collection Cost	-	4,190	7,378	1,668	418	244	844	216	-	60	-	-	15,018	15,573
Office Supplies	-	-	-	-	-	-	-	30	30	30	30	30	150	360
Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	175
Total Administrative	15,310	11,044	24,968	8,138	8,280	11,927	7,512	6,911	7,746	6,755	6,945	9,445	124,978	133,411
Other Public Safety														
R&M-Gate	146	790	-	-	469	4,375	150	150	150	150	150	150	6,680	3,000
R&M-Gatehouse	-	-	-	250	-	-	-	115	115	115	115	115	825	1,200
R&M-Security Cameras	-	-	-	144	840	100	-	150	150	150	150	150	1,834	2,000
Total Other Public Safety	146	790	-	394	1,309	4,475	150	415	415	415	415	415	9,339	6,200
Total Other Tublic Galety	140	190	-	004	1,509	т,т/Ј	100	- IJ	415	- TJ	-15	-+ IJ	0,000	0,200

Community Development District

													TOT	AL
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Actual	Actual
Account Description	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	FY 2019	Budget
Field														
Contracts-Mgmt Services	9.505	9.505	9.505	9.505	9.505	9.505	9.505	9.505	9.505	9,505	9.505	9.505	114,061	114,061
Contracts-Lake and Wetland	510	510	510	510	510	510	510	510	510	510	510	510	6,120	6,120
Contracts-Landscape	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,210	7,210	7,210	7,210	7,210	85,045	86,515
Utility - General	3.085	3.093	3.254	3.784	3,399	3.177	3.099	3,100	3.100	3,100	3,100	3,100	38,391	37,200
Utility - Water & Sewer	428	627	495	2.067	569	533	610	1,000	1,000	1,000	1,000	1,000	10,329	12,000
Insurance - General Liability	29,100	-	-	-	-	-	-	-	-	-	-	-	29,100	29,635
R&M-Drainage	· -	-	-	-	-	-	-	-	-	-	-	10,000	10,000	10,000
R&M-Entry Feature	-	-	-	-	520	9,150	396	-	-	-	-	-	10,066	5,000
R&M-Lake	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	2,100
R&M-Plant Replacement	-	-	-	-	-	-	324	-	-	-	-	3,176	3,500	3,500
R&M-Trees and Trimming	-	1,725	-	-	-	-	1,200	-	-	-	-	3,075	6,000	6,000
Misc-Special Projects	-	-	2,900	-	1,260	-	-	-	-	-	-	6,770	10,930	10,930
Misc-Hurricane Expense	-	-	-	-	-	4,450	-	-	-	-	-	550	5,000	5,000
Misc-Contingency	22	689	-	192	402	119	565	-	-	-	-	3,011	5,000	5,000
Total Field	49,650	23,149	23,664	23,058	23,165	34,444	23,209	21,325	21,325	21,325	21,325	49,907	335,542	333,061
Dead and Office of Excilition														
Read and Street Facilities R&M-Parking Lots					520								520	500
v	-	-	- 3,265	-	520	-	-	-	-	-	-	- 1,735	520	5,000
R&M-Roads & Alleyways R&M-Sidewalks	-	-	3,205	-	-	-	-	-	-	-	-	4,000	4,000	4,000
R&M-Streetlights	-	- 134	- 350	- 392	423	-	- 1,253	-	-	-	-	4,000 4,448	4,000 7,000	4,000 7,000
Misc-Contingency	-	134	330	392	423	-	1,200	-	-	-	-	4,440	3,000	3,000
Cap Outlay - Sidewalk Impr	-	-	6,439	-	-	-	-	-	-	-	-	3,000 3,561	10,000	10,000
Cap Outlay - Streetlight Impr	-	-	0,439	-	-	-	-	-	-	-	-	5,501 15,200	15,200	15,200
Reserve - Roads & Streetlights	-	-	7,398		-	-	-	-	-	-	-	13,200	7,398	5,369
5	-	-			-		-	-	-	-		-		
Total Road and Street Facilities		134	17,452	392	943	-	1,253	-	-	-	-	31,944	52,118	50,069
Parks and Recreation - General														
Contracts-Mgmt Services	5,891	5,891	5,891	5,891	5,891	5,891	5,891	5,891	5,891	5,891	5,891	5,891	70,686	70,686
Contracts-Janitorial Services	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	18,960	16,560
Contracts-Pools	900	900	900	900	900	900	900	900	900	900	900	900	10,800	10,800
Contracts-Pest Control	798	250	-	250	-	-	-	-	-	-	-	-	1,298	1,100
Communication - Telephone	633	678	691	647	648	647	644	647	647	647	647	647	7,820	7,320
R&M-Clubhouse	3,034	3,174	396	822	3,445	148	9,122	7,000	7,000	7,000	7,000	7,000	55,141	68,000
R&M-Parks	4,288	1,442	-	1,896	3,717	1,269	10,540	1,000	1,000	1,000	1,000	1,000	28,152	6,600
R&M-Pools	63	63	721	260	63	63	63	500	500	500	500	500	3,796	6,000
R&M-Tennis Courts	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000

													TOTA	L
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Actual	Actual
Account Description	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	FY 2019	Budget
Miscellaneous Services	-	233	-	500	344	-	1,180	200	200	200	200	200	3,257	2,400
Misc-Holiday Decor	-	380	148	-	-	-	-	-	-	-	-	-	527	500
Misc-Cable TV Expenses	82	92	82	94	94	84	94	84	84	84	84	84	1,042	1,016
Office Supplies	316	131	131	179	299	205	151	180	180	180	180	180	2,312	2,160
Op Supplies - General	144	130	146	134	402	-	413	225	225	225	225	225	2,494	2,700
Cap Outlay - Equipment	-	-	-	530	-	-	-	-	-	-	-	4,470	5,000	5,000
Cap Outlay-Clubhouse	-	-	-	10,488	-	-	-	-	-	-	-	15,000	25,488	21,500
Reserve - Roof	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000
Reserve - Swimming Pools	-	-	-	-	-	-	-	-	-	-	-	-	-	2,500
Total Parks and Recreation - General	17,729	14,943	10,685	24,170	17,383	10,787	30,578	18,206	18,206	18,206	18,206	42,676	241,773	234,842
Special Recreation Facilities														
Miscellaneous Services	3,504	420	230	180	179	115	192	250	250	250	250	250	6,070	4,500
Misc-Event Expense	1,112	4,294	3,318	15,670	3,700	2,562	1,339	1,000	1,000	1,000	1,000	1,000	36,995	12,000
Misc-Social Committee	1,143	1,151	1,095	3,503	5,251	3,517	2,032	1,800	1,800	1,800	1,800	1,800	26,692	24,000
Misc-Trips and Tours	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Office Supplies	295	9	-	5	42	-	29	42	42	42	42	42	590	500
Total Special Recreation Facilities	6,054	5,874	4,643	19,358	9,172	6,194	3,592	3,092	3,092	3,092	3,092	3,092	70,347	41,500
Total Expenditures	88,888	55,934	81,411	75,509	60,250	67,826	66,293	49,949	50,783	49,792	49,982	137,479	834,097	799,083
Excess (deficiency) of revenues														
Over (under) expenditures	(82,750)	158.589	292.499	26.270	(30,592)	(49,276)	(21,234)	(35,730)	(46.617)	(43.376)	(46.566)	(132.656)	(11.440)	
	(02,100)	100,000	202,100	20,270	(00,002)	(10,210)	(21,204)	(00,100)	(10,011)	(10,070)	(10,000)	(102,000)	(11,110)	
Net change in fund balance	\$ (82,750)	\$ 158,589	\$ 292,499	\$ 26,270	\$ (30,592)	\$ (49,276)	\$ (21,234)	\$ (35,730)	\$ (46,617)	\$ (43,376)	\$ (46,566)	\$ (132,656)	\$ (11,440) \$	<u> </u>

													TOTAL	-
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep		Adopted
Account Description	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	FY 2019	Budget
Revenues														
Interest - Investments	\$3\$	2 3	\$2\$	2 \$	4	\$6\$	6\$	2 \$	2 \$	2 \$	2 \$	2	\$ 35 \$	24
Special Assmnts- Tax Collector	-	27,748	48,855	10,959	2,741	1,592	5,426	1,560	-	200	-	-	99,081	99,081
Special Assmnts- Discounts	-	(1,090)	(1,915)	(350)	(80)	(35)	(59)	-	-	-	-	-	(3,529)	(3,963)
Other Miscellaneous Revenues	-	-	-	322	-	-	-	292	292	292	292	292	1,780	3,500
Total Revenues	3	26,660	46,942	10,933	2,665	1,563	5,373	1,854	294	494	294	294	97,367	98,642
Expenditures														
<u>Administrative</u>														
Misc-Assessmnt Collection Cost	-	534	939	212	53	31	107	31	-	4	-	-	1,911	1,982
Total Administrative	-	534	939	212	53	31	107	31	-	4	-	-	1,911	1,982
<u>Field</u>														
Contracts-Irrigation	4,095	4,095	4,095	4,095	4,095	4,095	4,095	4,125	4,125	4,125	4,125	4,125	49,290	49,500
R&M-Irrigation	12,214	5,052	2,909	2,719	8,290	23,090	5,353	3,750	3,750	3,750	3,750	3,750	78,377	45,000
R&M-Pumps	-	-	-	-	-	250	-	540	-	-	-	540	1,330	2,160
Total Field	16,309	9,147	7,004	6,814	12,385	27,435	9,448	8,415	7,875	7,875	7,875	8,415	128,997	96,660
Total Expenditures	16,309	9,681	7,943	7,026	12,438	27,466	9,555	8,446	7,875	7,879	7,875	8,415	130,908	98,642
Excess (deficiency) of revenues														
Over (under) expenditures	(16,306)	16,979	38,999	3,907	(9,773)	(25,903)	(4,182)	(6,593)	(7,581)	(7,385)	(7,581)	(8,121)	(33,541)	-
Over (under) expenditures	\$ (16,306) \$	16,979	\$ 38,999 \$	3,907 \$	(9,773)	\$ (25,903) \$	(4,182) \$	6 (6,593) \$	(7,581) \$	6 (7,385) \$	(7,581) \$	(8,121)	\$ (33,541) \$	

Community Development District

Activities Fund Deposits

Deposit

Date		Amount	Trivia Night	Poolside Lunch		Morning Coffee Social	HOP Series	Hallo ween Roaring 20's	Veterans Day	Rich Guzzi	Thanks giving	Duo	Christ mas Celeb			•		Canada Night	Fashion Show	Valen tine's Party	Vendor Day	Luau Party	Fare well Party
10/01/18	Deposit	\$782					\$80	\$702															
10/02/18	Deposit	\$541		\$378	\$28			\$135															
10/10/18	Deposit	\$1,800		\$475	\$28			\$117	\$10	\$1,170													
10/24/18	Deposit	\$1,892		\$492	\$76		\$360	\$54	\$10	\$480	\$420												
11/08/18	Deposit	\$1,317		\$720	\$8			\$27	\$50	\$225	\$287												
11/15/18	Deposit	\$3,113		\$826	\$104				\$40	\$150	\$168	\$290	\$1,535										
12/07/18	Deposit	\$2,576		\$819	\$36		\$310				\$105	\$406	\$900										
01/03/19	Deposit	\$6,030		\$750	\$115						\$4		\$75	\$4,475	\$352	\$259							
01/16/19	Deposit	\$4,150		\$319	\$54		\$1,155								\$168	\$112	\$630	\$882	\$660	\$170			
01/23/19	Deposit	\$730					\$730																
01/23/19	Deposit	\$3,265	\$18	\$437	\$56												\$570	\$18	\$1,056	\$1,110			
02/08/19	Deposit	\$1,740		\$1,033	\$24												\$135	\$36	\$352	\$160			
02/22/19	Deposit	\$6,162		\$889	\$50	\$50	\$60										\$15			\$100		\$4,998	
03/20/19	Deposit	\$4,303	\$18	, , -														\$12			\$1,200	\$448	\$1,476
04/17/19	Deposit	\$1,718		\$1,682																			\$36
	Total	\$40,119	\$36	\$9,969	\$579	\$50	\$2,695	\$1,035	\$110	\$2,025	\$984	\$696	\$2,510	\$4,475	\$520	\$371	\$1,350	\$948	\$2,068	\$1,540	\$1,200	\$5,446	\$1,512
Expenses		(\$49,688)	\$0	(\$8,660)	(\$531)	(\$779)	(\$11,335)	(\$991)	(\$295)	(\$2,313)	(\$976)	(\$714)	(\$2,366)	(\$7,916)	(\$750)	(\$288)	(\$1,455)	(\$898)	(\$2,250)	(\$737)	(\$245)	(\$5,463)	(\$726)
Profit / (Lo	oss)	(\$9,569)	\$36	\$1,309	\$48	(\$729)	(\$8,640)	\$44	(\$185)	(\$288)	\$8	(\$18)	\$144	(\$3,441)	(\$230)	\$83	(\$105)	\$50	(\$182)	\$803	\$955	(\$17)	\$786
Other Expe	nses	(\$5,200)																					
Total Profit	/ (Loss)	(\$14,769)																					
					FY 2015	FY 2016		FY 2017	FY 2018		FY 2019												
	Reserv	ve Balance-B	Beginning		7,194	9,191		9,191	9191		7088												
				Revenue	34,756	32,930		39,654	43,189		40,119												
				Expenses Profit(Loss)	,	32,939 (10)		35,643 4,011	46,362 (3,173)		54,888 (14,769)												
Ра			Notes:		nd Expenses also include c				tment not tie	ed to a sp	pecific activ	vity											

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Cash and Investment Report

April 30, 2019

ACCOUNT NAME	BANK NAME	MATURITY	YIELD	BALANCE
GENERAL FUND				
Operating Checking Account	Regions Bank	N/A	0.00%	\$146,026
Operating Checking Account	BankUnited	N/A	0.00%	\$100,000
Operating Checking Account - MuniNow	SunTrust	N/A	0.10%	\$75,829
			Subtotal	\$321,855
Petty Cash - Property Manager	N/A	N/A	N/A	\$200
Money Market Account	BankUnited	N/A	1.75%	\$723,487 (1)
			Total	\$1,045,542

NOTE 1 - Invested Funds into a Money Market Account with BankUnited.

Heritage Oak Park CDD

Bank Reconciliation

Bank Account No.	8711	Regions Bank Main Checking	
Statement No.	04-19		
Statement Date	4/30/2019		
G/L Balance (LCY)	146,025.96	Statement Balance	153,866.52
G/L Balance (LCT)	140,025.90	Statement Balance	155,600.52
G/L Balance	146,025.96	Outstanding Deposits	0.00
Positive Adjustments	0.00	-	
		Subtotal	153,866.52
Subtotal	146,025.96	Outstanding Checks	7,840.56
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	146,025.96	Ending Balance	146,025.96

Difference

0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstandir	ng Checks					
1/10/2018	Payment	12004	EDWARD A. CAREY	184.70	0.00	184.70
10/18/2018	Payment	12441	JOHN LEMARCA	12.50	0.00	12.50
10/18/2018	Payment	12443	MARGARET LUCIANO	12.50	0.00	12.50
12/10/2018	Payment	12579	EDWARD TARASEVICH	12.50	0.00	12.50
12/10/2018	Payment	12580	GOOD NEWS PEST SOLUTIONS	250.00	0.00	250.00
12/10/2018	Payment	12590	SOPHIE KELLY	12.50	0.00	12.50
12/12/2018	Payment	12594	ALBERT GODFREY	12.50	0.00	12.50
2/4/2019	Payment	12680	SALLY HAYNES	12.50	0.00	12.50
3/7/2019	Payment	12737	CHRISTIANE COTE	12.50	0.00	12.50
4/10/2019	Payment	12784	KAY RUSSO	78.48	0.00	78.48
4/10/2019	Payment	12787	DAVID GOODHUE	12.50	0.00	12.50
4/10/2019	Payment	12788	JUDY SIKORSKI	12.50	0.00	12.50
4/24/2019	Payment	12805	PAUL J. FALDUTO , JR	184.70	0.00	184.70
4/30/2019	Payment	12808	ARTISTREE LANDSCAPE	6,999.63	0.00	6,999.63
4/30/2019	Payment	12809	FEDEX	30.55	0.00	30.55
Tota	al Outstanding	J Checks		7,840.56		7,840.56

Heritage Oak Park CDD

Bank Reconciliation

Bank Account No. Statement No. Statement Date	6400 04-19 4/30/2019	SUNTRUST BANK N.A.		
G/L Balance (LCY)	75,829.04		Statement Balance	75,829.04
G/L Balance	75,829.04		Outstanding Deposits	0.00
Positive Adjustments	0.00		_	
			Subtotal	75,829.04
Subtotal	75,829.04		Outstanding Checks	0.00
Negative Adjustments	0.00		Differences	0.00
Ending G/L Balance	75,829.04		Ending Balance	75,829.04
Difference	0.00			

Posting Document Document Date Type No.

Description

Amount

Cleared Amount

Difference

Payment Register by Fund For the Period from 4/1/19 to 4/30/19 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENE	RAL FUI	ND - 001	<u>l</u>					
001	12766	04/01/19	INFRAMARK, LLC	39442	03/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,213.33
001	12766	04/01/19	INFRAMARK, LLC	39442	03/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-53901	\$9,505.08
001	12766	04/01/19	INFRAMARK, LLC	39442	03/19 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$18.65
001	12766	04/01/19	INFRAMARK, LLC	39442	03/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$5,890.50
001	12767	04/01/19	VERCEAL WHITAKER	032719	ENTERTAINMENT-FAREWELL PARTY	Misc-Event Expense	549022-57501	\$450.00
001	12768	04/03/19	BUFFALO GRAFFIX	505542	04/19 ACTIVITIES CALENDAR	Miscellaneous Services	549001-57501	\$114.78
001	12769	04/03/19	CENTURYLINK	78717-031919	03/19/19-04/18/19 #311078717	Communication - Telephone	541003-57201	\$644.80
001	12770	04/03/19	DANIEL W. COLMERY	6588	12 FT ROUND LED GATE ARM	New Smaller Arm	546034-52901	\$425.00
001	12771	04/03/19	ELECTRICAL SOLUTIONS OF SW	6123	RPL FRONT ENTRANCE FIXTURES	R&M-Entry Feature	546021-53901	\$9,150.00
001	12772	04/03/19	FEDEX	6-500-60977	SERVICE FOR 3/13-3/15/19	Communication/Freight - Gen'l	541001-51301	\$27.84
001	12773	04/03/19	GREATAMERICA FINANCIAL SVCS	24449076	COPIER LEASE FOR 03/19	Office Supplies	551002-57201	\$104.86
001	12774	04/03/19	LAKE & WETLAND MANAGEMENT	6427	04/19 LAKE MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	12776	04/03/19	RICK WEBBS REFINISHINGS INC	KPARK-040119	STUCCO WORK CLUB HOUSE GYM	Stucco repairs around the building	546015-57201	\$1,950.00
001	12776	04/03/19	RICK WEBBS REFINISHINGS INC	KPARK-040119	STUCCO WORK CLUB HOUSE GYM	Stucco repairs to fitness garage	546066-57201	\$1,950.00
001	12777	04/03/19	SECURITY ALARM CORPORATION	202365	COMM-CCTV SERVICE	R&M-Security Cameras	546345-52901	\$100.00
001	12778	04/03/19	TODD PROA	0008031	04/19 MONTHLY SERVICE	Pool Perfect	546074-57201	\$63.04
001	12778		TODD PROA	0008031	04/19 MONTHLY SERVICE	Contracts-Pools	534078-57201	\$900.00
001	12780		COMCAST	55503-032819	04/11-05/10/19 853510060075550	Misc-Cable TV Expenses	549039-57201	\$93.92
001	12781		COPIERS PLUS	2019-0205	04/19 MONTHLY BILLING/COPIES	Office Supplies	551002-57201	\$42.54
001	12782		COVERALL OF FT. MYERS	1160249466	CLEANING SERVICE 04/1-04/30/19	Contracts-Janitorial Services	534026-57201	\$1,580.00
001	12783	04/10/19		6-508-08704	SERVICE FOR 04/02/19	ENTERTAINER-CK	549022-57501	\$14.01
001	12784		KAY RUSSO	040819	REIMB FAREWELL PARTY DESSERTS	Misc-Social Committee	549051-57501	\$78.48
001	12786		ALAN HODGSON	040319	REIMB MULCH AT WINDING OAK	R&M-Parks	546066-57201	\$63.56
001	12787		DAVID GOODHUE	040119	KEY REFUND-DAVID GOODHUE	Deposits	220000	\$12.50
001	12788		JUDY SIKORSKI	040119	FITNESS KEY REIMBURSEMENT	Key reimbursement	220000	\$12.50
001	12789			040219	FITNESS KEY REIMBURSEMENT	Key reimbursement	220000	\$12.50
001	12700		ELECTRICAL SOLUTIONS OF SW	6134	INSTALL RAB ALED FIXTURE	MAIN ENTR LIGHTPOLE	546095-54101	\$1,250.00
001	12790		ELECTRICAL SOLUTIONS OF SW	6032	REPLACE LED FIXTURE @BACK GATE	R&M-Entry Feature	546021-53901	\$396.00
001	12791		EXPRESS SERVICE , INC	22088512	TEMP MAIN LABOR 03/21-03/22/19	Misc-Contingency	549900-53901	\$233.52
001	12791		EXPRESS SERVICE , INC	22116372	TEMP MAINT LABOR 03/25-3/27/19	Misc-Contingency	549900-53901	\$233.52
001	12791		RICK WEBBS REFINISHINGS INC	KPARK-040419	REPAIR EXTERIOR COLUMNS (24)	R&M-Clubhouse	546015-57201	\$2,800.00
001	12793		STAPLES CREDIT PLAN	77190-032819	PURCHASES FOR 02/25-3/28/19	Office Supplies	551002-57201	\$2,800.00
001	12794		STAPLES CREDIT PLAN	77190-032819	PURCHASES FOR 02/25-3/26/19 PURCHASES FOR 02/25-3/28/19	Office Supplies	551002-57201	\$36.76 \$17.75
001	12794		STAPLES CREDIT PLAN	77190-032819	PURCHASES FOR 02/25-3/28/19 PURCHASES FOR 02/25-3/28/19		552001-57201	\$17.75 \$103.89
001	12794			77190-032819	PURCHASES FOR 02/25-3/28/19 PURCHASES FOR 02/25-3/28/19	Op Supplies - General Pencils	551002-57501	\$103.89
			STAPLES CREDIT PLAN					
001	12794 12795		STAPLES CREDIT PLAN	77190-032819	PURCHASES FOR 02/25-3/28/19	Copies for Landscape Bid	546095-54101	\$2.50
001	12795	04/16/19	FEUEA	6-516-14858	SERVICE FOR 04/02/19	Check for entertainment for farewell party	549022-57501	\$16.74

Payment Register by Fund For the Period from 4/1/19 to 4/30/19 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12796	04/16/19	RICK WEBBS REFINISHINGS INC	040419-GAME	GAME ROOM STUCO REPAIRS	Game Room Walls & Windows	546066-57201	\$1,500.00
001	12796	04/16/19	RICK WEBBS REFINISHINGS INC	040419-MUSIC	STUCCO REPAIRS IN BATHROOMS	Stucco repairs in Music Rm	546066-57201	\$1,400.00
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Vendor Day	549051-57501	\$139.54
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Kitchen Supplies	549001-57501	\$33.98
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Poolside Lunch	549022-57501	\$19.45
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	GoDaddy Website Renewal	549001-57201	\$479.76
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	GoDaddy Domain Renewals	549001-57201	\$245.04
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	OP Supplies	552001-57201	\$65.90
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$417.06
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	OP Supplies	552001-57201	\$115.92
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Gas for Blower/PW	549900-53901	\$43.51
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Donuts for Workshop	549001-57201	\$27.17
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Grill for Poolside Lunch	549022-57501	\$429.00
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$111.54
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	OP Supplies	552001-57201	\$29.46
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	New Cord for Polycom	549001-57201	\$15.49
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Ethernet Cables	549001-57201	\$17.49
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Printed Landscape Bids	549001-57201	\$164.14
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$191.47
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Cleanser	549900-53901	\$19.99
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Garbage Disposal Cleaner	546015-57201	\$9.98
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$504.00
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Farewell Party	549022-57501	\$55.60
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$11.04
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Gas for PW	549900-53901	\$10.82
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Coffee	549022-57501	\$4.47
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Gate Remotes	546034-52901	\$147.04
001	12797		SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Coffee for Office	546015-57201	\$28.98
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	Coffee Social	549051-57501	\$40.12
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	OP Supplies	549001-57201	\$5.11
001	12797	04/16/19	SUNTRUST BANK-8114	040219-8114	04/02/19 STATEMENT PURCHASES	OP Supplies	549001-57501	\$5.12
001	12797	04/16/19	SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	PUBLIX/ ICED TEA	549001-57501	\$15.97
001	12797	04/16/19	SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	TARGET/ POOLSIDE LUNCH	549022-57501	\$9.58
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	AMAZON/SS STRAWS	549001-57501	\$7.99
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	AMAZON/ POOLSIDE LUNCH	549022-57501	\$67.04
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	MURDOCK/ STAMPS	551002-57201	\$27.50
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	MURDOCK/ STAMPS	551002-57501	\$27.50
001	12797	04/16/19	SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	DUNKIN DONUTS/DONUTS FOR WORKSHOP	549001-57201	\$26.96
001	12797	04/16/19	SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	WALMART/ NEW ROUTER	549001-57201	\$184.04

Payment Register by Fund For the Period from 4/1/19 to 4/30/19 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12797			030219-8114	03/02/19 STATEMENT PURCHASES	SAMS CLUB/ POOLSIDE LUNCH	549051-57501	\$432.94
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	SAMS CLUB/ MISC SUPPLIES	552001-57201	\$97.40
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	SAMS CLUB/ MISC SUPPLIES	549022-57201	\$49.00
001	12797		SUNTRUST BANK-8114	030219-8114	03/02/19 STATEMENT PURCHASES	SAMS CLUB/ OP SUPPLIES	549001-57501	\$14.33
001	12797			030219-8114	03/02/19 STATEMENT PURCHASES	SAMS CLUB/ OP SUPPLIES	549001-57201	\$14.32
001	12798			16325-040519	PURCHASES FOR 03/08/19-04/04/19	Luau	549022-57501	\$59.35
001	12798		HOME DEPOT CREDIT SERVICES	16325-040519	PURCHASES FOR 03/08/19-04/04/19	Tennis Courts	546066-57201	\$30.76
001	12798	04/18/19	HOME DEPOT CREDIT SERVICES	16325-040519	PURCHASES FOR 03/08/19-04/04/19	Poolside Lunch	549022-57501	\$91.88
001	12798	04/18/19	HOME DEPOT CREDIT SERVICES	16325-040519	PURCHASES FOR 03/08/19-04/04/19	Fence Cleaner	549900-53901	\$10.44
001	12798	04/18/19	HOME DEPOT CREDIT SERVICES	16325-040519	PURCHASES FOR 03/08/19-04/04/19	Outdoor Cleaner	549900-53901	\$13.48
001	12798	04/18/19	HOME DEPOT CREDIT SERVICES	16325-040519	PURCHASES FOR 03/08/19-04/04/19	Gate Bolts	546034-52901	\$3.12
001	12799	04/18/19	JEFF RICHARDS	041119	REIMBURSE FOR 2 FAN PALMS PLANTED	R&M-Plant Replacement	546071-53901	\$324.00
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	AMAZON-FAREWELL PARTY	549022-57501	\$24.31
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALMART-COFFEE SOCIAL	549051-57501	\$29.81
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	AMAZON RETURN-FAREWELL PARTY	549022-57501	(\$10.00)
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALGREENS-FAREWELL PARTY	549022-57501	\$15.68
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALMART-POOLSIDE LUNCH	549051-57501	\$22.86
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALMART-COFFEE SOCIAL	549051-57501	\$22.60
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	LTM PARTY-FAREWELL PARTY	549022-57501	\$13.93
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALMART-POOLSIDE LUNCH	549022-57501	\$10.58
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALGREENS-FAREWELL PARTY	549022-57501	\$13.48
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	WALMART-COFFEE SOCIAL	549051-57501	\$16.87
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	LTM PARTY-FAREWELL PARTY	549022-57501	\$53.43
001	12800	04/18/19	REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	PUBLIX-POOLSIDE LUNCH	549051-57501	\$8.98
001	12800		REGIONS BANK-9343	041319-3417	PURCHASES 03/14/19-04/13/19	PUBLIX-POOLSIDE LUNCH	549051-57501	\$5.00
001	12801			140247	REMOVED 1 OAK TREE AFTER DEC STORM	R&M-Trees and Trimming	546099-53901	\$1,200.00
001	12802		CHARLOTTE COUNTY GLASS	19-202-BALANCE	WINGUARD VINYL WINDOWS (8) BALANCE	Cap Outlay-Clubhouse	564061-57201	\$5,243.81
001	12803			01519	STUCCO REPAIR MAIN CLUB HOUSE/GARAGE	R&M-Clubhouse	546015-57201	\$2,800.00
001	12803			041519-MUSIC	REPAIRS TO MUSIC ROOM	R&M-Parks	546066-57201	\$1,800.00
001	12803		RICK WEBBS REFINISHINGS INC	041519-GYM	REPAIRS FOR THE FITNESS CENTER	R&M-Parks	546066-57201	\$1,970.00
001	12803			041519-CLUB	COLUMN STUCCO REPAIR @ CLUBHOUSE	Stucco repairs on 4 columns	546015-57201	\$1,500.00
001	12808		ARTISTREE LANDSCAPE	140376	04/19 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	12809	04/30/19		6-522-86532	SERVICE FOR 4/10/19	Communication/Freight - Gen'l	541001-51301	\$0,999.03 \$14.01
001	12809	04/30/19		6-465-82564-A	SERVICE FOR 2/14/19	Communication/Freight - Gen'l	541001-51301	\$14.01
001	DD00051					Ũ		
	DD00051 DD00052			031219-101597-ACH	26307-101597 02/08/19-03/08/19	Utility - Water & Sewer	543021-53901	\$458.85
001			CHARLOTTE COUNTY UTILITIES	031219-080703-ACH	26307-080703 02/08/19-03/08/19	Utility - Water & Sewer	543021-53901	\$73.93
001	DD00053	04/06/19		032219-ACH	SERVICE FOR 02/21/19-03/22/19	Utility - General	543001-53901	\$3,176.74
001	DD00054			031219-080703 ACH	26307-080703 02/08/19-03/08/19	Utility - Water & Sewer	543021-53901	\$73.93
001	DD00055	04/01/19	CHARLOTTE COUNTY UTILITIES	031219-101597 ACH	26307-101597 02/08/19-03/08/19	Utility - Water & Sewer	543021-53901	\$458.85

For the Period from 4/1/19 to 4/30/19

(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	12804	04/24/19	OLIN E. BELL	PAYROLL	April 24, 2019 Payroll Posting			\$184.70
001	12805		PAUL J. FALDUTO , JR	PAYROLL	April 24, 2019 Payroll Posting			\$184.70
001	12806		BRIAN R. BITGOOD	PAYROLL	April 24, 2019 Payroll Posting			\$184.70
001	12807		EDWARD A. CAREY	PAYROLL	April 24, 2019 Payroll Posting			\$184.70
							Freed Total	
							Fund Total	\$78,590.97
<u>IRRIG</u> 002	3ATION		002 Mainscape	1229877	RPR 3" MAINLINE 1275 RO & 1297 RO	Big Mainline Break	546041-53901	
		04/03/19		1229877 1230345	RPR 3" MAINLINE 1275 RO & 1297 RO 04/19 IRRIGATION MAINT	Big Mainline Break Contracts-Irrigation		\$9,608.90 \$4,095.00
002	12775	04/03/19 04/10/19	MAINSCAPE			-	546041-53901	\$9,608.90
002 002	12775 12785	04/03/19 04/10/19 04/15/19	MAINSCAPE MAINSCAPE	1230345	04/19 IRRIGATION MAINT	Contracts-Irrigation	546041-53901 534073-53901	\$9,608.90 \$4,095.00

Total Checks Paid \$97,648.29

Seventh Order of Business

7Ai.



PERSSON, COHEN & MOONEY, P.A.

ATTORNEYS AND COUNSELORS AT LAW

David P. Persson** Andrew H. Cohen Kelly M. Fernandez* Maggie D. Mooney* R. David Jackson* Regina A. Kardash* * Board Certified City, County and Local Government Law ** Of Counsel

Telephone (941) 306-4730 Facsimile (941) 306-4832 Email: acohen@swflgovlaw.com

Reply to: Lakewood Ranch

April 18, 2019

Robert Koncar, District Manager Inframark 5911 Country Lakes Drive Fort Myers, Florida 33905

RE: CPI Attorney Fees - Heritage Oak Park Community Development District

Dear Bob:

Pursuant to our fee agreement with the Heritage Oak Park Community Development District, our hourly rate is adjusted annually on October 1 by the Consumer Price Index ("CPI") established for the preceding year in February. We are providing a reminder now in order that the District may have ample time to consider what, if any, effect the CPI has upon the District's next year's budget. The CPI this year is 1.5 % which would reflect an increase of \$4.00 per hour.

Thank you for your assistance. We look forward to working with you and the District. Should you have any questions, please feel free to contact me.

Sincerely,

Andrew H. Cohen

AHC/ag

cc: Brian Bitgood, Chairman

Lakewood Ranch 6853 Energy Court Lakewood Ranch, Florida 34240 Venice 236 Pedro Street Venice, Florida 34285

7Ci.

Community Development District

Annual Operating and Debt Service Budget Fiscal Year 2020

Version 3 - Proposed Budget (Printed on 05/07/19 11:30am)

Prepared by:



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Community Development District

Operating Budgets Fiscal Year 2020

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2020 Proposed Budget

ACTUAL ACCOUNT DESCRIPTION FY 2018		ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020	
REVENUES							
Interest - Investments	\$ 5,154	\$ 5,000	\$ 5,233	\$ 2,085	\$ 7,318	\$ 5,000	
Interlocal Agreement	3,000	3,000	1,500	1,500	3,000	3,000	
Room Rentals	749	500	374	126	500	500	
Recreational Activity Fees	43,189	41,500	40,119	15,000	55,119	50,500	
Special Assmnts- Tax Collector	723,873	778,628	764,817	13,810	778,627	823,350	
Special Assmnts- Discounts	(26,542)	(31,145)	(27,723)	-	(27,723)	(32,934)	
Other Miscellaneous Revenues	2,150	600	4,103	250	4,353	300	
Gate Bar Code/Remotes	646	1,000	843	157	1,000	1,000	
Access Cards	-	-	338	125	463	600	
TOTAL REVENUES	752,219	799,083	789,604	33,053	822,657	851,316	
EXPENDITURES							
Administrative							
P/R-Board of Supervisors	11,600	12,000	6,000	5,000	11,000	12,000	
FICA Taxes	887	918	459	383	842	918	
ProfServ-Engineering	-	5,000	-	2,500	2,500	3,000	
ProfServ-Legal Services	3,505	3,000	2,139	750	2,889	3,000	
ProfServ-Mgmt Consulting Serv	60,738	62,560	36,493	26,067	62,560	64,437	
ProfServ-Special Assessment	10,169	10,474	10,474	-	10,474	10,788	
Auditing Services	5,500	5,750	5,700	-	5,700	5,750	
Communication/Freight - Gen'l	1,417	900	622	375	997	900	
Insurance - General Liability	10,910	12,001	8,363	-	8,363	9,199	
Legal Advertising	904	1,100	375	800	1,175	1,100	
Miscellaneous Services	512	1,200	384	500	884	1,200	
Misc-Bank Charges	1,803	2,400	1,251	1,000	2,251	2,400	
Misc-Assessmnt Collection Cost	6,471	15,573	14,742	276	15,018	16,467	
Office Supplies	-	360	-	150	150	360	
Annual District Filing Fee	175	175	175	-	175	175	
Total Administrative	114,591	133,411	87,177	37,801	124,978	131,694	
Other Public Safety							
Contracts-Mgmt Services	7,725	-	-	-	-	-	
R&M-Gate	4,286	3,000	5,930	750	6,680	3,000	
R&M-Gatehouse	1,140	1,200	250	575	825	2,200	
R&M-Security Cameras	1,480	2,000	1,084	750	1,834	2,000	
Total Other Public Safety	14,631	6,200	7,264	2,075	9,339	7,200	

Summary of Revenues, Expenditures and Changes in Fund Balances Fiscal Year 2020 Proposed Budget

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ACTUAL BUDGE		ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020	
Field							
Contracts-Mgmt Services	110,739	114,061	66,536	47,525	114,061	117,483	
Contracts-Lake and Wetland	6,120	6,120	3,570	2,550	6,120	6,120	
Contracts-Landscape	83,996	86,515	48,997	36,048	85,045	86,515	
Utility - General	35,398	37,200	22,891	15,500	38,391	38,400	
Utility - Water & Sewer	7,398	12,000	5,329	5,000	10,329	10,000	
Insurance - General Liability	26,941	29,635	29,100	-	29,100	30,000	
R&M-Drainage	21,994	10,000	-	10,000	10,000	10,000	
R&M-Entry Feature / Wall	1,263	5,000	10,066	-	10,066	9,500	
R&M-Lake	2,877	2,100	-	2,000	2,000	22,100	
R&M-Plant Replacement	2,960	3,500	324	3,176	3,500	3,500	
R&M-Trees and Trimming	1,750	6,000	2,925	3,075	6,000	6,000	
Misc-Special Projects	6,440	10,930	4,160	6,770	10,930	10,930	
Natural Disaster Expense	47,162	5,000	4,450	550	5,000	5,000	
Misc-Contingency	5,209	5,000	1,989	3,011	5,000	5,000	
Capital Outlay	19,865	-	-	-	-	5,000	
Total Field	380,112	333,061	200,337	135,205	335,542	365,548	
Road and Street Facilities							
R&M-Parking Lots	211	500	520	-	520	500	
R&M-Roads & Alleyways	13,701	5,000	3,265	1,735	5,000	5,000	
R&M-Sidewalks	-	4,000	-	4,000	4,000	4,000	
R&M-Streetlights	5,837	7,000	2,551	4,449	7,000	7,000	
Misc-Contingency	-	3,000	-	3,000	3,000	3,000	
Capital Outlay - Sidewalk Impr	-	10,000	6,439	3,561	10,000	10,000	
Capital Outlay - Streetlight Impr	-	15,200	-	15,200	15,200	15,200	
Reserve - Roads & Streetlights	58,430	5,369	7,398	-	7,398	5,369	
Total Road and Street Facilities	78,179	50,069	20,173	31,945	52,118	50,069	

Community Development District

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU APR-2019	PROJECTED MAY - SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Parks and Recreation - General						
Contracts-Mgmt Services	59,307	70,686	41,234	29,452	70,686	72,807
Contracts-Janitorial Services	18,123	16,560	11,060	7,900	18,960	18,960
Contracts-Pools	10,800	10,800	6,300	4,500	10,800	10,800
Contracts-Pest Control	1,048	1,100	1,298	-	1,298	1,100
Communication - Telephone	7,437	7,320	4,585	3,235	7,820	8,100
R&M-Clubhouse	79,674	68,000	20,141	35,000	55,141	60,000
R&M-Parks	32,540	6,600	23,152	5,000	28,152	12,000
R&M-Pools	8,083	6,000	1,296	2,500	3,796	6,000
R&M - Tennis Courts	17,100	5,000	-	5,000	5,000	2,500
Miscellaneous Services	2,866	2,400	2,257	1,000	3,257	2,400
Misc-Holiday Décor	469	500	527	-	527	750
Misc-Cable TV Expenses	982	1,016	621	421	1,042	1,028
Office Supplies	3,873	2,160	1,412	900	2,312	2,160
OpSupplies - General	2,209	2,700	1,369	1,125	2,494	2,700
Cap Outlay - Equipment	-	5,000	530	4,470	5,000	10,000
Cap Outlay-Clubhouse	-	21,500	10,488	15,000	25,488	27,500
Reserve - Roof	-	5,000	-	-	-	5,000
Reserve - Swimming Pools	-	2,500	-	-	-	2,500
Total Parks and Recreation - General	244,511	234,842	126,270	115,503	241,773	246,305
Special Recreation Facilities						
Miscellaneous Services	3,133	4,500	4,820	1,250	6,070	4,500
Misc-Event Expense	22,932	12,000	31,995	5,000	36,995	21,000
Misc-Social Committee	19,591	24,000	17,692	9,000	26,692	24,000
Misc-Trips and Tours	-	500	-	-	-	500
Office Supplies	727	500	380	210	590	500
Total Special Recreation Facilities	46,383	41,500	54,887	15,460	70,347	50,500
TOTAL EXPENDITURES	878,407	799,083	496,108	337,989	834,097	851,316
Excess (deficiency) of revenues	(106 100)		293,496	(304 026)	(11 440)	
Over (under) expenditures	(126,188)		293,490	(304,936)	(11,440)	
Net change in fund balance	(126,188)	-	293,496	(304,936)	(11,440)	-
FUND BALANCE, BEGINNING	720,625	594,437	594,437	-	594,437	582,997
FUND BALANCE, ENDING	\$ 594,437	\$ 594,437	\$ 887,933	\$ (304,936)	\$ 582,997	\$ 582,997

Exhibit "A"

Allocation of Fund Balances

AVAILABLE FUNDS

-

Total Funds Available (Estimated) - 9/30/2020	595,8	66
Reserves - Fiscal Year 2020 Additions	12,8	69
Net Change in Fund Balance - Fiscal Year 2020		-
Beginning Fund Balance - Fiscal Year 2020	\$ 582,9	97
	Amount	

ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance		
Deposits - FPL Utilities		8,175
Prepaid Items		-
	Subtotal	8,175
Assigned Fund Balance		
Operating Reserve - First Quarter Operating Capital		173,691
Reserve - Recreation Facilities - Prior Years		9,191
Reserve - Roads & Streetlights - Prior Years	279,994	
Reserve - Roads & Streetlights - FY 2019	5,369	
Reserve - Roads & Streetlights - Actual Expensed	(7,398)	
Reserve - Roads & Streetlights - Current Budget Year	5,369	283,334
Reserve - Arbor - Prior Years		2,500
Reserve - Roof - Prior Years	80,000	
Reserve - Roof - FY 2019	5,000	
Reserve - Roof - Current Budget Year	5,000	90,000
Reserve - Swimming Pools - Prior Years	23,975	
Reserve - Swimming Pools - FY 2019	2,500	
Reserve - Swimming Pools - Current Budget Year	2,500	28,975
	Subtotal	587,691
otal Allocation of Available Funds		595,866

\$

-

Total Unassigned (undesignated) Cash

<u>Notes</u>

(1) Should represent approximately 3 months of operating expenditures, but is reduced by \$35,920 to keep total Unassigned(undesignated) Cash from being negative

(2) Represents Reserves from Prior Years thru FY 2018

(3) Represents Reserves for FY 2019

(4) Represents actual expense in FY 2015

(5) Represents Reserves for Current Budget Year FY 2020

Budget Narrative

Fiscal Year 2020

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

Interlocal Agreement

The District has an Interlocal agreement with Heritage Oak Park Community Association for the use of District office and supplies.

Room Rentals

The District earns income when the clubhouse is rented for an event.

Recreational Activity Fees

This is the revenue from the events that the activities department holds throughout the year.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

The District earns miscellaneous income for providing services for the District, i.e. copies of pool keys, mailbox locks and keys, faxes, etc.

Gate Bar Code/Remotes

The District receives amounts for gate remotes that operate the gates of the District.

Access Cards

The District receives amounts for access cards that operate the Fitness Center.

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all of the meetings.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Budget Narrative

Fiscal Year 2020

EXPENDITURES

Administrative (continued)

Professional Services-Legal Services

The District's attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, Inc. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Special Assessment

This is the Administrative fees to prepare the District's special assessment roll.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

Communication/Freight - General

This includes telephone, fax transmissions, printing, copies, mailing of agenda packages, checks for vendors, postage and any other required correspondence.

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This is for any miscellaneous charges that the District may incur during the fiscal year.

Miscellaneous-Bank Charges

This includes monthly bank charges for the maintenance of the operating accounts.

Miscellaneous-Assessment Collection Costs

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Budget Narrative

Fiscal Year 2020

EXPENDITURES

Administrative (continued)

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

Other Public Safety

R&M - Gate

This represents the repairs and maintenance of the gates. This also includes the purchase of new gate transmitters.

R&M - Gatehouse

This represents normal repairs and maintenance of the gatehouse.

R&M - Security Cameras

This is for miscellaneous repairs and maintenance on the new security cameras that were installed at the clubhouse and at the front and at the rear gates.

<u>Field</u>

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Field personnel.

Contracts – Lakes and Wetland

The District has a contract for the aquatic maintenance of the lakes in the District.

Contracts - Landscape

This line item includes mowing, edging, pruning, fertilization, semi-annual leaf pickup, irrigation repairs and maintenance, and pest and weed control of the common areas.

Utility - General

This is for the electricity for the District.

Utility - Water & Sewer

This is for the water & sewer usage for the District, plus annual fire protection fee of \$1,600.

Insurance – General Liability

The general liability insurance is with Preferred Governmental Insurance Trust who specializes in providing insurance coverage for governmental agencies.

R&M – Drainage

This is for the upkeep and maintenance of the drainage areas around the District.

Budget Narrative

Fiscal Year 2020

EXPENDITURES

Field (continued)

R&M – Entry Feature

This is for the upkeep and maintenance of the walls and fences of the District.

R&M - Lake

This includes any repairs and maintenance to the lakes of the District.

R&M – Plant Replacement

This includes landscape enhancements throughout the District.

R&M – Trees & Trimming

This includes any tree maintenance for the trees in the District.

Miscellaneous – Special Projects

This is for any special projects that may arise in the Field for the District.

Miscellaneous – Hurricane Expense

This is for any hurricane expenses that may occur during or after a hurricane or major weather event.

Miscellaneous - Contingency

This is for any contingencies that may arise in the Field for the District.

Capital Outlay

This is for the maintenance cart that belongs to the District.

Road and Street Facilities

R&M – Parking Lots

This represents repairs and maintenance of the parking lots around the District.

R&M – Roads & Alleyways

This represents miscellaneous repairs of the roads and alleyways of the District.

R&M - Sidewalks

This represents the cost of maintaining the sidewalks within the District

R&M – Streetlights

This includes any repairs and maintenance to the streetlights in the District.

Miscellaneous - Contingency

This is a contingency in case an unexpected cost may arise in for the roads and streets.

Capital Outlay – Sidewalk Improvement

This is for the sidewalks along the lake.

Budget Narrative

Fiscal Year 2020

EXPENDITURES

Parks and Recreation – General

Capital Outlay – Streetlight Improvement

This is for the new poles and streetlights for the District.

Reserve – Roads & Streetlights

This is for the reserve that will be for installing new streetlights around the District.

Contracts – Management Services

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Parks and Rec personnel.

Contracts – Janitorial Services

This includes any cleaning that may be incurred by the District for cleaning of the recreational center.

Contracts – Pools

This is for the monthly pool maintenance service contract.

Contracts – Pest Control

The District has a contract for pest control for the recreational center, guard house and other buildings owned by the District.

Communication – Telephone

This includes the telephone usage for the Clubhouse Manager.

R&M - Clubhouse

This represents repairs and maintenance of the recreational center that may be required during the year.

R&M - Parks

This includes bocce ball court maintenance and other park maintenance that may be required in the District.

R&M - Pools

This includes any pool maintenance that may be incurred by the District's recreational center pool.

R&M – Tennis Courts

This includes tennis court maintenance including repairing cracks and resurfacing the courts.

Miscellaneous Services

This includes any miscellaneous services that are needed to run the recreational center.

Miscellaneous – Holiday Decorations

This is for the decorations that will be displayed around the District during the Holidays.

Miscellaneous - Cable TV Expenses

This includes the cable TV expenses in the recreational center.

Office Supplies

This includes any office supplies that are needed to run the recreational center.

Budget Narrative

Fiscal Year 2020

EXPENDITURES

Parks and Recreation – General (continued)

Operating Supplies - General

This includes any general maintenance supplies that are needed for the recreational center and the parks.

Capital Outlay – Equipment

This is for purchasing a new phone system and sound system for the Lodge.

Capital Outlay – Clubhouse

This is for the capital items for the clubhouse that needed to be replaced which include the pool furniture (\$7,000), sports bar card tables and chairs (\$5,000), lodge patio and waterfall (\$8,000) and lodge folding tables and chairs (\$7,500).

Reserve – Roof

This is for the reserve for the roof of the clubhouse that will need to be replaced.

Reserve – Swimming Pool

This is for the reserve for the swimming pool and pool equipment that may need upgrading.

Special Recreation Facilities

Miscellaneous Services

This includes bank charges and miscellaneous expenditures for the Activities Dept plus any expense for gifts and donations.

Miscellaneous – Event Expense

These are the expenditures from event planning to the decorations for the event.

Miscellaneous – Social Committee

These are the food and drink expenditures for the events requiring food which include the poolside lunch and the coffee social.

Miscellaneous – Trips and Tours

These are the expenditures for the transportation used for the trips and tours.

Office Supplies

These are the expenditures for the office supplies necessary for the Activities Director.

Community Development District

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2020 Proposed Budget

		ADOPTED		PROJECTED	TOTAL	ANNUAL		
	ACTUAL	ACTUAL BUDGET		THRU MAY -		BUDGET		
ACCOUNT DESCRIPTION	FY 2018	FY 2019	APR-2019	SEP-2019	FY 2019	FY 2020		
REVENUES								
Interest - Investments	\$ 25	\$ 24	\$ 25	\$ 10	\$ 35	\$ 24		
Special Assmnts- Tax Collector	84,719	99,081	97,320	1,758	99,078	136,315		
Special Assmnts- Discounts	(3,107)	(3,963)	(3,528)	-	(3,528)	(5,453)		
Other Miscellaneous Revenues	-	3,500	322	1,460	1,782	3,500		
TOTAL REVENUES	81,637	98,642	94,139	3,228	97,367	134,386		
EXPENDITURES								
Administrative								
Misc-Assessmnt Collection Cost	757	1,982	1,876	35	1,911	2,726		
Total Administrative	757	1,982	1,876	35	1,911	2,726		
Field								
Contracts-Irrigation	47,028	49,500	28,665	20,625	49,290	49,500		
R&M-Irrigation	107,179	45,000	59,627	18,750	78,377	75,000		
R&M-Pumps	5,538	2,160	250	1,080	1,330	2,160		
Capital Outlay	5,990	-	-	-	-	5,000		
Total Field	165,735	96,660	88,542	40,455	128,997	131,660		
TOTAL EXPENDITURES	166,492	98,642	90,418	40,490	130,908	134,386		
Excess (deficiency) of revenues								
Over (under) expenditures	(84,855)		3,721	(37,262)	(33,541)			
Net change in fund balance	(84,855)		3,721	(37,262)	(33,541)			
FUND BALANCE, BEGINNING	(22,174)	(107,029)	(107,029)	-	(107,029)	(140,570)		
FUND BALANCE, ENDING	\$ (107,029)	\$ (107,029)	\$ (103,308)	\$ (37,262)	\$ (140,570)	\$ (140,570)		

Budget Narrative

Fiscal Year 2020

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenues

This is for the revenue collected for irrigation reimbursement.

EXPENDITURES

Administrative

Miscellaneous-Assessment Collection Costs

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

<u>Field</u>

Contracts - Irrigation

This includes monthly monitoring of the irrigation systems throughout the District.

R&M - Irrigation

This includes any repairs and maintenance to the irrigation system.

R&M - Pumps

This is for quarterly pump maintenance contract.

Capital Outlay

This is for the new 30HP 230 volt 3 phase submersible pump.

Community Development District

Debt Service Budget Fiscal Year 2020 Community Development District

Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL BUD		DOPTED UDGET TY 2019	ACTUAL THRU APR-2019		PROJECTED MAY - SEP-2019		TOTAL PROJECTED FY 2019		ANNUAL BUDGET FY 2020		
REVENUES												
Interest - Investments	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Special Assmnts- Tax Collector	21	4,897		214,897		210,688		4,209		214,897		180,000
Special Assmnts- Discounts	((7,875)		(8,596)		(7,249)		-		(7,249)		(7,200)
TOTAL REVENUES	20	7,022		206,301		203,439		4,209		207,648		172,800
EXPENDITURES Administrative												
Misc-Assessmnt Collection Cost		1,921		4,298		4,069		84		4,153		3,600
Total Administrative		1,921		4,298		4,069		84		4,153		3,600
Debt Service												
Principal Debt Retirement	17	9,804		187,752		187,752		-		187,752		196,028
Interest Expense	2	6,699		16,965		20,540		-		20,540		10,388
Total Debt Service	20	6,503		204,717		208,292		-		208,292		206,416
TOTAL EXPENDITURES	20	8,424		209,015		212,361		84		212,445		210,016
Excess (deficiency) of revenues												
Over (under) expenditures		(1,402)		(2,714)		(8,922)		4,125		(4,797)		(37,216)
OTHER FINANCING SOURCES (USES)												
Contribution to (Use of) Fund Balance		-		(2,714)		-		-		-		(37,216)
TOTAL OTHER SOURCES (USES)		-		(2,714)		-		-		-		(37,216)
Net change in fund balance		(1,402)		(2,714)		(8,922)		4,125		(4,797)		(37,216)
FUND BALANCE, BEGINNING	5	2,371		50,969		50,969		-		50,969		46,172
FUND BALANCE, ENDING	\$ 5	0,969	\$	48,255	\$	42,047	\$	4,125	\$	46,172	\$	8,956

Community Development District

SunTrust Loan

Compound Period	Exact Days
Nominal Annual Rate	4.36 %
Effective Annual Rate	Undefined %
Periodic Rate	0.0121 %
Daily Rate	0.01211 %

AMORTIZATION SCHEDULE - US Rule 360 Day Year

Date	Payment	Interest	Principal	Balance
11/01/2019	5,194	5,194	-	196,028
05/01/2020	201,222	5,194	196,028	-
	206,416	10,388	196,028	

Community Development District

Supporting Budget Schedule Fiscal Year 2020

Community Development District

Comparison of Assessment Rates Fiscal Year 2020 vs. Fiscal Year 2019

	General Fund			Irrigation Fund		Debt Service 2008		Total Assessments per Unit			Units		
Product	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	
SF MF		\$1,123.56 \$1,123.56	5.7% 5.7%	\$196.70 \$196.70	\$142.97 \$142.97	37.6% 37.6%	\$297.90 \$259.63	\$355.65 \$309.96	-16.2% -16.2%	\$1,682.69 \$1,644.42	\$1,622.18 \$1,576.49	3.7% 4.3%	39 654 693

7Cii.

RESOLUTION 2019-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING THE BUDGET FOR FISCAL YEAR 2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW

WHEREAS, the District Manager has heretofore prepared and submitted to the Board a proposed operating and/or debt service budget for Fiscal Year 2020; a copy of which is attached hereto, and

WHEREAS, the Board of Supervisors has considered said proposed budget and desires to set the required public hearing thereon;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT;

1. The budget proposed by the District Manager for Fiscal Year 2020 is hereby approved as the basis for conducting a public hearing to adopt said budget.

2. A public hearing on said approved budget is hereby declared and set for the following date, hour and place:

Date: August 15, 2019

Hour: 10:00 a.m.

Place: Heritage Oak Park Lodge 19520 Heritage Oak Boulevard Port Charlotte, Florida

Notice of this public hearing shall be published in the manner prescribed in Florida Law.

Adopted this 16th day of May, 2019.

Brian Bitgood Chairman

Robert Koncar Secretary

7Ciii.



HON. PAUL A. STAMOULIS

CHARLOTTE COUNTY SUPERVISOR of ELECTIONS 226 Taylor Street, Unit 120

Punta Gorda, FL 33950 (941) 833-5400

April 17, 2019

Inframark 210 N University Dr Ste 702 Coral Springs, FL 33071

Attention: Sandra H. Demarco

Dear Ms. Demarco;

Per your request for the number of registered voters as of April 15, 2019 within Heritage Lake Park Community Development District, Heritage Oak Park Community Development District and Riverwood Community Development District is as follow.

Heritage Lake Park Community Development District - 483 Heritage Oak Park Community Development District - 828 Riverwood Community Development District - 1565

Please do not hesitate to contact me if you require further assistance.

Sincerely,

Tuge of J

Vincenza F. Treppiedi, MFCEP Office Manager/Public Information Officer Qualifying Officer/ VBM Coordinator <u>vinnie@charlottevotes.com</u> Representing the Office of Hon. Paul A Stamoulis Supervisor of Elections Charlotte County, FL