

The City Council met in Regular Session in the Council Chambers. Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m. City Clerk Kathy Vaughn called the roll and the following Alderpersons answered to their names: Bob Cooper, Portia Brown, Randy Bell, Andrew French, James Stroh, Ross McDowell, and Charles Campbell. Absent: Becky Chaney. A quorum was present. The meeting was taped. Attorney Zach Bryant was present.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

PUBLIC COMMENT #1

DISCUSSION: None

ACTION TAKEN: None

MAYOR'S REPORT

DISCUSSION: Mayor Stadsholt welcomed the Junior High Girls Softball team and their parents to the meeting and awarded each player and coach a Certificate of Achievement for placing 4th in the IESA Sate Softball 1A State Tournament in Bloomington.

ACTION TAKEN: None

APPROVAL OF MINUTES:

DISCUSSION: Mayor Stadsholt asked if there were any questions, additions or corrections to the minutes of September 18, 2018.

ACTION TAKEN: There being none, the minutes will stand as approved and submitted.

FINANCE REPORT

DISCUSSION: Mayor Stadsholt asked if there were any questions, additions or corrections.

ACTION TAKEN: There being none, the Finance Report will stand as approved and submitted.

CONSENT AGENDA

DISCUSSION: Mayor Stadsholt entertained a motion to accept the Consent Agenda. Alderperson McDowell made the motion, seconded by Alderperson Campbell.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions. There being none, the motion passed by the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Campbell and McDowell.

Voting No: None

MAYOR'S REPORT

DISCUSSION: Mayor Stadsholt reported the following:

- Downtown Trick or Treating will be Friday, October 26th from 4:30 – 6:00 pm. Many downtown businesses will be participating.
- Reminder the annual Ministerial Breakfast will be held Saturday, October 20th at 8:0 am. The Havana High School Choir will be performing.
- There will be a Public Meeting held October 16th at 6:30 pm at City Hall for CDBG/WIRC city wide grant. The public is encouraged to attend.
- A meeting was held Tuesday, October 2nd, for the downtown business owners to discuss customer parking during the Downtown Corridor construction. The meeting was very informative.

ACTION TAKEN: None

CITY CLERK'S REPORT

DISCUSSION: Kathy Vaughn, City Clerk reported on the following items:

- Kathy attended an IMRF Authorized Agent seminar in Springfield on September 28th. This is an annual seminar to inform and update the Authorized Agents on policy and procedures.
- It is Open Enrollment for all employees, during this process other personnel forms are being updated as well. Public Works has completed their forms, and the Police Department is currently in the process of doing so. Although, the Council is not involved in open enrollment, packets were distributed to update other payroll related required forms.

ACTION TAKEN: None

CITY TREASURER'S REPORT

DISCUSSION: City Treasurer, Cole McDaniel, reported he will be attending the Treasurer's Institute in November.

ACTION TAKEN: None

CITY ATTORNEY'S REPORT

DISCUSSION: None

ACTION TAKEN: None

ECONOMIC DEVELOPMENT REPORT

DISCUSSION: None

ACTION TAKEN: None

PUBLIC WORKS REPORT

DISCUSSION: Jewel Bucy reported on the following topics:

- An invoice, due in January 2019, was received from the Joint Utility Information Excavators (JULIE), for services provided. Received were 416 faxes resulting in an amount due of \$832.00.
- Public Works had been working with the Park District regarding a sink hole on their property. Although there are no city pipes in the area, it was presented as a city issue. After further inspection, the sink hole was caused by a tree stump and will be the responsibility of the Park District.
- It was brought to the council's attention that they water heater at the Riverside Club is in dire need of replacement. It was suggested the Riverside Committee consider options for replacement.
- Reminder to all, please be sure to leave the City Center in the same condition as found it, making sure to shut off all the lights and locking the front door.
- Several water line curb stops have had to be replaced around town.
- The bulbs used in the downtown decorative globe lights have once again been discontinued. Another vendor is currently being sought. This may result in some discolored lights around town for a short period of time.

ACTION TAKEN: None

POLICE CHIEF'S REPORT

DISCUSSION: Chief Hindahl recommended to the council that Officer Sean Perkins become Sergeant of the Police Department. The department has been very busy with several different cases, and continues to move forward.

ACTION TAKEN: None

FIRE MARSHAL/ZONING OFFICER REPORT

DISCUSSION: Fire Marshall Kachanuk reported on the following items:

- While obtaining bids for the new roof on the Fire/Police Station, it was discovered that there was hail damage from the last major storm. After notifying the insurance company of this discovery, it has been confirmed it is hail damage and the claim process is in the works. A majority of the roof replacement may be covered by the insurance claim.
- Regarding the Crescent Forge and Shovel property, the Federal EPA has forwarded the paperwork to DC and is currently pending funding approval. We should have approval sometime this Fall.
- The EPA has inspected the Du-Right property on North Hurst street. There are some concerns with the property and the EPA will be handling this situation now.
- Tornado sirens are working. A series of 3 tests were completed and the glitch has been corrected.
- The city now owns 622 North Orange street. Public Works will be working with zoning to demolish the house on the property.
- The Junior High girl's softball team will be riding around town Wednesday, October 3rd at 5:45 pm on the fire truck in celebration of their win at State and they will be dropped off at Grandpa's for pizza party.
- Marshall Kachanuk will be out of town at the Fire Chief Conference October 14-16th.

ACTION TAKEN: None

FARNSWORTH ENGINEERING GROUP REPORT

DISCUSSION: None

ACTION TAKEN: None

COMMITTEE REPORTS

FINANCE AND PURCHASING

DISCUSSION: An invoice was received from the Greater Peoria Economic Development Council for \$2000. This organization is very fundamental in helping our community. Alderperson Bell made a motion to make the investment of \$2000. Seconded by Alderperson Stroh.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions. There being none the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Campbell and McDowell.

Voting No: None

DISCUSSION: The local business Pet Cabana, has requested a low interest revolving loan from the City for \$10,000. Alderperson Bell made a motion to give Pet Cabana a 2%, 7-year, revolving loan as requested. Seconded by Alderperson Stroh.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions. There being none, the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Campbell and McDowell.

Voting No: None

DISCUSSION: The motion for a \$100 sponsorship to the Wildlife Prairie Park Birds of Prey event for Eagle Days 2019, has been tabled at this time.

HEALTH AND SANITATION

DISCUSSION: None

ACTION TAKEN: None

LICENSES, ORDINANCES AND LEGAL

DISCUSSION: None

ACTION TAKEN: None

PERSONNEL

DISCUSSION: Alderperson Brown made a motion to accept the recommendation from Chief Hindahl to appoint Officer Sean Perkins as Sergeant for the Havana Police Department. Seconded by Alderperson McDowell.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions. There being none, the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Campbell and McDowell.

Voting No: None

DISCUSSION: Alderperson Brown made a motion to re-hire Officer Jeffery Brown as a part-time Police Officer. Seconded by Alderperson McDowell.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions. There being none, the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Campbell and McDowell.

Voting No: None

PLANNING

DISCUSSION: None

ACTION TAKEN: None

PUBLIC PROPERTY AND ZONING

DISCUSSION: None

ACTION TAKEN: None

PUBLIC SAFETY

DISCUSSION: Although this is past the due date, Alderperson Campbell made a motion to grant permission to Amy Lane to use the City streets for the High School Homecoming parade. Seconded by Alderperson Stroh.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions. There being none, the motion passed with the following vote:

Voting Yes: Brown, Cooper, Bell, French, Stroh, Campbell and McDowell.

Voting No: None

PUBLIC WORKS

DISCUSSION: Legal has completed the changes requested to the Curb Cutting Ordinance 12:04. Alderperson Campbell made a motion for the first reading of Code Ordinance 12:04.

ACTION TAKEN: None

PUBLIC COMMENT #2

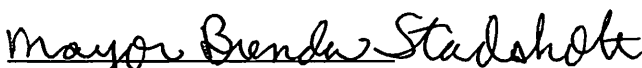
DISCUSSION: None

ACTION TAKEN: None

ADJOURNMENT

DISCUSSION: Mayor Stadsholt entertained for a motion to adjourn the meeting. Alderperson Stroh made the motion, seconded by Alderperson McDowell.

ACTION TAKEN: The meeting was adjourned at 7:45 pm.


Brenda Stadsholt / Mayor


Kathy Vaughn / City Clerk

GUESTS:

Jeremiah Hindahl
Zach Bryant
Jewel Bucy

Jennifer Hindahl
Wendy Martin
Kathy Vaughn