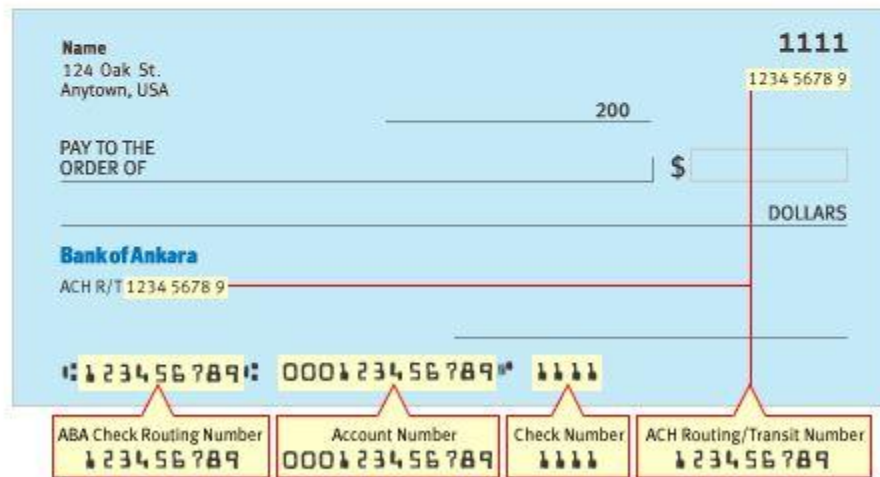


Banking Electronic Deposit Process

Checks and Bank Drafts have a lot of numbers. The more ones important are:

- ▶ ABA Check Routing Number - American Bankers Association
- ▶ ABA Routing Numbers Listing Roster - Typical ABA Roster [HERE](#)
- ▶ Account Number - Bank Account Number
- ▶ Check Number - Your Serial/Sequence Check Number
- ▶ ACH Routing/Transit Number - ACH Routing Number - Bank Routing Code
 Note: Shown in the Check Number Example picture below in both places where this number commonly appears; Always nine (9) digits long; Also known as: Branch Code; Fraction Code; Transit Number or Transit Code
- ▶ The ABA Routing Number / RTN is located between the |: |: symbols.



ACH - Automated Clearing House - ABA - American Bankers Association
 ABA Check Routing Number - ACH Routing/Transit Number - Account Number - Check Number

e.g. Most checks from the Philadelphia Region will have an ABA beginning with **031** (check yours at www.frb-services.org)

If using a WIRE (rare), you need to check with your bank if they will accept a wire into a personal checking account and if they will, what will be the fee for the wire. Most do not allow it and if they do charge a fee. Direct Deposit is free and only takes a little longer to process.

Direct Deposit - If this is a payment directly to me, my personal bank account is Checking **OR** Savings (Allow 2-3 business days)

OR

Wire - Verify with receiving bank if they accept wires and/or charge a fee. (Allow 1-2 business days)

To

OR Bank Name _____ Bank ABA/Routing (9 digits) _____ Bank Account No. _____

Check - Only available for distribution amounts less than \$50,000. (Allow 7-10 business days for regular mail delivery.)