

**ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
385th MEETING OF THE BOARD OF TRUSTEES
42624 6TH STREET EAST
LANCASTER, CA 93535
(661) 942-2917
SEPTEMBER 21, 2017**

4:00 P.M.

AGENDA

Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6th Street East, Lancaster, CA 93535, during normal business hours.

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Elvie Ancheta, Dana Coleman, David Gantenbein, John Manning, Dennis Persons
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of August 24, 2017 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$75,195.38
- Action 5. Approval of Requisition No. 1674 for a total of \$75,000
- Action 6. Approval for Plumber to Repair Gas lines
- Action 7. Discussion and Approval of Revised Employee Vacation Policy
- Information 8. District Manager Monthly Report including Legislative Report
- Information 9. Next Board Meeting is Scheduled for October 26, 2017 at 4:00 PM at the District Office.
- Information 10. Board of Trustees Comments
- Action 11. Adjournment

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

385th MEETING OF THE BOARD OF TRUSTEES

42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

SEPTEMBER 21, 2017

4:00 P.M.

MINUTES

TRUSTEES PRESENT: David Gantenbein, John Manning, Dennis Persons.

TRUSTEES ABSENT: Elvie Ancheta, Dana Coleman

STAFF PRESENT: Cei Kratz and Carolyn Etherton (consultant)

OPENING: President Persons called the meeting to order at 4:06 p.m. and led in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

APPROVAL OF AUGUST 24, 2017 MEETING MINUTES:

Trustee Manning moved to approve the meeting minutes. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS FOR A TOTAL OF \$75,195.38: Trustee Manning moved to approve EFT's and Warrants. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1674 FOR A TOTAL OF \$75,000: Trustee Manning moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

APPROVAL FOR PLUMBER TO REPAIR GAS LINES: Manager Kratz explained that Southern CA Gas Company was out repairing a gas leak next to the district building and when they attempted to turn the gas back on, found a leak on our property. They required us to have a plumber detect and fix the leak before they can come back out and restore gas service. A plumbing company came out and was unable to detect the leak through basic testing, so more work will have to be done. The board decided to give the manager a one time approval to authorize repair work for up to \$5,000. If it is over \$5,000 to call for an emergency meeting for approval. President Persons moved to approve the decision. Trustee Gantenbein seconded the motion. The motion passed unanimously.

DISCUSSION AND APPROVAL OF REVISED EMPLOYEE VACATION POLICY: Board members were provided copies of the revised employee vacation policy. Two policy numbers were added:

2020.4 (a) which applies to employees hired before September 1, 2017 and

2020.4 (b) which applies to employees hired after September 21, 2017.

Trustee Manning moved to approve the policy with the exception of deleting the phrase “or postponed” in reference to accumulating vacation time. Trustee Gantenbein seconded the motion. The motion passed unanimously.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:

Manager Kratz reported on the following:

- Managers from each vector control district in Southern California have been asked to attend the County Supervisors meeting on November 15th to address an issue all districts face where there are areas that fall within the city boundaries but not within the district boundaries – which they refer to as coverage gaps.

Specific areas to our district are:

Air strip and desert at Fox Field

Solar fields (desert lot)

Rock quarry in east Palmdale

Manager Kratz will attend the meeting and report that the only area that could pose a possible mosquito breeding issue would be the rock quarry. A follow up will be provided to the board at the November board meeting.

- Attending the CSDA Conference next week.

THE NEXT BOARD MEETING IS SCHEDULED FOR OCTOBER 26, 2017 AT 4:00 P.M. AT THE DISTRICT OFFICE.

BOARD OF TRUSTEES COMMENTS: None

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, President Persons adjourned the meeting at 5:01 p.m.

Respectfully Submitted:

Approved:

Dennis Persons
Board President

Elvie Ancheta
Board Secretary