

BUILDING DEPARTMENT

Village of Liberty

167 North Main Street
Liberty, New York 12754

Telephone: 845 292-2250 X17 e-mail: libertyvillagecodeofficer@verizon.net
Fax No. : 845 295-9216

Building Permit Application

Approved _____ 201__

Application No. _____
Date _____ 201__

Instructions

- This application must be completely filled in by typewriter or in ink and submitted to the Code Enforcement Officer.
- Plot plan showing location of lot and of buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application.
- This application must be accompanied by a complete set of plans showing proposed construction and a complete set of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical and plumbing installations.
- The work covered by this application may not begin before the Issuance of the Building Permit and fees are paid accordingly.
- Upon approval of this application, the Building Department will issue a building Permit to the applicant which shall be posted and/or kept on site throughout the entire construction.
- No building shall be occupied or used in whole or in part for any purpose whatever until an application is made for a Certificate of Occupancy granted by the Code Enforcement Officer.

Location _____
(Give street number and name)

Section: _____ Block: _____ Lot: _____

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the Building/Residential Code of the State of New York for the construction of buildings, additions or alterations, or demolitions, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Owners Telephone: _____

(Signature of Applicant)

(Street Address of Applicant)

(City, State & Zip Code)

Applicant is owner, architect, engineer or builder (circle one).

Name and address of property owner: _____

- State existing use and occupancy of premises & intended use:
 - Existing use and occupancy: _____
 - Intended use and occupancy: _____
- Nature of work (circle applicable):

| | | |
|--------------|------------|------------|
| New Building | Addition | Alteration |
| Repair | Demolition | |
- Estimated Cost* _____ Fee: \$ _____
(To Be Paid Upon Filing Application)
- If dwelling, number of dwelling units _____
- Number of dwelling units per floor _____
- If garage, number of cars _____