

APPROVED

Arrowbear Park County Water District

Regular Meeting

April 19, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held April 19, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Mark Bunyea
Director Rick Weber
Director Pat Oberlies
Director Sheila Wymer

Directors who were absent:

Also present were the following:

Secretary Caroline Rimmer
Field Supervisor Paul Miller
Battalion Chief James Ozias

Visitors who were present:

Ouida Rendelman

Open Session

President Bonito called the meeting to order. Director Oberlies led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of March, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments on any non-agenda items.

Staff Reports:

- A) Supervisor Miller reported a total of 14 maintenance issues for the month of March. There were 10 customer requests to turn off/on water, 2 District initiated shut-offs, 0 District equipment repairs, 4 meters replaced, 0 meter reads/re-reads, 0 main repairs, 0 service line repairs, 2 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 5 new owners, 1 lien filed, 3 liens released, 35 shut-off notices, 4 non-payment shut-offs, and 6 turn-ons after water shut-off. Supervisor Miller reported that the Technicians were preparing for the work on the pipeline project on Conifer Camp Road.
- B) Battalion Chief Ozias reported on the Fire Department calls for the month of March. There were a total of 13 calls, 9 were in-District and 4 were out-of-District. Battalion Chief Ozias reported that a Grant was completed and would be submitted for payment, a new volunteered firefighter was recruited, Andrew Martinez, the Water Tender repair was delayed due to KME's extenuating circumstances, and the fire extinguishers were all tested and serviced.

- C) General Manager Huff reported that Arrowbear Lake was considered a disadvantaged community and was eligible for reduced state water fees, the Consumer Confidence Report was completed and will be available on the website, Serviceperson Shane Nickles passed his 90 day probation period, the Conifer Camp project has shifted timeframes for the regular pipeline projects, and that he may do consulting for the mutual water District in his community provided the Board has no objections (which the Board did not).

President Bonito excused any individuals who were not required for the balance of the meeting.

Board Training – Secretary Rimmer provided a brief overview on how to field public comments in a meeting.

Discussion / Action Items:

A) General Manager

1. There was a motion made to approve an additional budget allocation of \$4,200.00 to account 6305 W/S for GASB required biennial OPEB actuarial valuation. Motion made by Director Wymer. Second was by Vice President Bunyea. Motion passed by unanimous vote.

B) Board

1. There was a discussion regarding consideration by the Board to reduce the accrued unpaid water and sewer charges on account #0135. The Board unanimously decide not to waive any accrued charges.
2. There was a motion made to vote for James Curatalo as the Special District Member to LAFCO. Motion made by President Bonito. Second by Director Wymer. Motion passed by unanimous vote.
3. There was a discussion regarding creating a District policy to determine what may be included in the bill mailings. President Bonito made a motion to have the General Manager create a policy. Second was made by Director Wymer. Motion passed by unanimous vote.

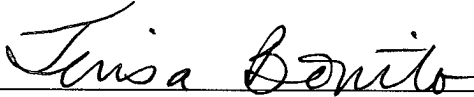
Announcements:

- A) The President stated she would not be at the Regular Board Meeting on May 17, 2018.
- B) The Board had no announcements.
- C) Staff announced the date for the Finance / Budget meeting which will be held May 8, 2018 at 6:00 PM. Staff also announced the fund raiser for Chief Hall at Snow Valley on June 2 from 4:30 PM to 7:30 PM.

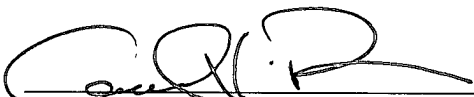
The next board meeting will be May 17, 2018 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 7:50 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary