

**MINUTES OF THE WORK SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 6:30 PM ON MARCH 31, 2022**

1. Call to Order

Mayor Annie Gilland called the meeting to order at 6:31 pm.

2. Pledge of Allegiance

Mayor Gilland asked Councilor Gonzalez to lead in the Pledge of Allegiance.

3. Roll Call

Mayor Annie Gilland	Present
Councilor Pam Foreman	Present
Councilor Baltazar Gonzalez	Present
Council President Micky Wagner	Present
Councilor Diana Bartch	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston and City Recorder Denise Dahlberg

4. Announcements/Additions

- a. Additions/deletions to the agenda

5. New Business

- a. Updating Council Rules

Mayor Gilland gave Councilor Harvey the floor, as he was the facilitator and would explain where they were at in the process.

Councilor Harvey read from a prepared statement that explained the rules they are working on are for the council and the mayor in council meetings. He wanted everyone to understand what the rules are and what he was about to say. Harvey continued reading, noting that the council worked on changes to the council rules as a body, allowing all council members to ask for changes they felt were needed. According to Councilor Harvey, a directive was issued to Susie to bring back a draft before sending it to Mr. Monahan. Councilor Harvey explained the reason for the directive was for the council to be clear on what the changes were before it was sent on and that things were added that were not requested by the council. Harvey stated this could have been avoided if the directive had been followed.

Mayor Gilland stated they would use only one of Bill Monahan's drafts showing track changes to decide if the council could use his language for the rules they requested as they worked off of the original

council rules document. She asked the council if they were okay with this, and they decided to go ahead with it.

The council began reviewing and revising the rules using a copy of the draft that went to Bill Monahan (showing changes the council decided on at the January 20, 2022 Worksession) and a copy of the draft showing Monahan's track changes.

As council discussed the rules and made changes, City Manager Marston typed their changes into the draft that resulted from the January 20, 2022 Worksession as the meeting proceeded.

The council discussed changes and adopted some of the language provided by Bill Monahan.

There was a discussion about using "Gervais City Council" throughout the document. Because this was a Gervais document, the council decided to stay consistent, using the word "Council" throughout the document.

There was a discussion and changes were made to the **Electronic Meetings** section.

The cell phone usage guideline was brought up as a topic of discussion. It was decided to include language about city staff, allowing usage of cell phones for emergency use only and for calendaring purposes.

There was a discussion about **Presentations from the Public** and the council kept their wording and added in "discussion and action".

There was a discussion about **Prohibition of Lobbying**. It was decided to leave as written.

There was a discussion about the **Prohibition of Drugs and Alcohol**. It was decided that the word "impaired" was an actionable word and would be used in the phrasing of the rule.

The council agreed to use Monahan's wording replacing compensation with stipend.

There was an exchange of ideas on the **Statements of Media and Other Organizations**. There were strong opinions about suggested language in the rules about the use of social media. "Staff" was added to the language.

Mayor Gilland asked for a hard copy. City Recorder Denise Dahlberg asked for clarification about who wanted a hard copy of the rules.

There was an exchange amongst the council and it was decided to place **Statements to the Media and Other Organization** under the **Council Conduct** section of the rules.

Dahlberg asked for a consensus because it was hard for her to do minutes when she didn't have a clear understanding of what the council consensus was.

Harvey concluded that they would accept the document with the revisions made by the council as is, and that this is how they want it to be. Bartch added, "We'll be getting copies tonight in preparation for ratification at the council meeting in May." Marston explained that it would be brought back to the May

meeting with a grammatical and spelling check, as well as section headings and a table of contents.

City Manager Marston asked if the council wanted any further legal review. Mayor Gilland said no and asked Marston to thank Bill Monahan for his time. Dahlberg made copies at the end of the meeting and distributed to all council members.

6. Adjourn

Mayor Gilland adjourned the meeting at 8:47 pm.

I, DENISE DAHLBERG, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MARCH 31, 2022 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Denise Dahlberg, City Recorder

Annie Gilland, Mayor