

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: November 13, 2017**

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Mr. Greg Iiams, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member  
Mr. Dale Albert, Contracted License Holder  
Ms. Libby Stidam, Council Member  
Mayor Robin Reames

Minutes: October 23, 2017 Meeting

*Mr. Greg Iiams moved to approve the October 23, 2017 minutes as submitted.*

*Ms. Ann Elleman seconded the motion.*

*The Vote: Mr. Greg Iiams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.*

*The motion passed: 3 yeas – 0 nays*

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.*

*Ms. Ann Elleman seconded the motion.*

*The Vote: Mr. Greg Iiams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.*

*The motion passed: 3 yeas – 0 nays*

**REPORTS:**

A. Work List Update

The board reviewed the list of items on the October 13, 2017 work list. The removal of the pallets and the scrap pile were completed prior to the meeting.

B. October Water Loss Report

The October water loss report was presented to the board showing a 14.6% loss for the month.

C. TTHM Results

The TTHM report showed good results. This test only needs to be done on an annual basis.

**ADJUSTMENTS:**

A. Acct. 4495-1-RO, Martin Hanrahan, B-4-L Lagoon

This account was final billed for \$17.84. Customer paid \$17.18 leaving a balance of \$.66. Rather than billing the customer for the remaining balance, it was written off.

*Mr. Greg Iiams made a motion to approve the adjustment. Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea; Ms. Ann Elleman, yea.*

*The motion passed: 3 yeas – 0 nays*

**RESOLUTIONS:**

A. Resolution 17-25, establishing a minimum refund for overpayments (1<sup>st</sup> reading)

A RESOLUTION ESTABLISHING A MINIMUM REFUND AMOUNT FOR CREDITS ON WATER ACCOUNTS AND AN AMOUNT TO BE TRANSFERRED INTO THE VILLAGE UNCLAIMED FUNDS TRUST FUND IN THE VILLAGE OF RUSSELLS POINT, OHIO.

*Mr. Greg Iams made a motion to approve of Resolution 17-25 on the first reading. Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.*

*The motion passed: 3 yeas – 0 nays*

**TABLED ITEMS:** None

**CITIZEN’S COMMENTS:** None

**OLD BUSINESS:**

- A. Water Tower Signal  
Materials for the upgrade have been ordered and will be installed by SCADAtch when received.
- B. Contingency Plan  
Dale Albert has made attempts to contact RCAP to start working on the plan, but has not had any return calls from them.
- C. Brine Pit Rebedding  
Rebedding is complete. Salt has been ordered and delivery is expected this week.
- D. Ohio Rural Water Association - Energy Assessment  
Tim Ray of ORWA will be meeting with Dale Albert this Wednesday.
- E. Storm Sewer Repair – Clermont & Tick Tock Alley  
Materials for the repair have been ordered.
- F. Harbourside Condominium Letter  
There has been no response from Harbourside Trustees and a new account has not been setup for the yard hydrant. Water is turned off at the meter and service will not be restored until the account has been established.

**NEW BUSINESS:**

- A. BPA Vacancy  
Mayor Reames asked if the board has given any thought on who they would like to place in the open seat in January that will be left vacant after the recent election. The board would like to seat Ms. Libby Stidam if she is interested.

*Mr. Greg Iams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.*

*The motion passed: 3 yeas – 0 nays*

The meeting was adjourned at 6:02 p.m.

Next Meeting Date: **Monday, November 27, 2017**

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Jeff Weidner, Fiscal Officer

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_