

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION FRIDAY FEBRUARY 16TH, 2019

1. **CALL TO ORDER** – Meeting was called to order at 11:02 AM by Chairman Pete Fenton.
2. **PLEDGE OF ALLEGIANCE** – Chairman Fenton led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board Members present were Pete Fenton, Shannon Scott, Cindy Perelli, Jack Beale and Judy Varns.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Fenton asked for a motion to adopt the Agenda. Ms. Perelli made a motion to adopt the Agenda and Ms. Varns seconded the motion. There was no discussion. Mr. Fenton asked for a vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the Motion. The Motion passed.
5. **APPROVAL OF MINUTES** – Discussion and possible action to approve minutes for the Board Meetings held January 26th, 2019, the Executive Meeting held the same day and the Board Special Meeting held January 26th, 2019.
Mr. Fenton asked for a motion to approve the Minutes of the January 26th, 2019 Board Meeting, the Executive Session Meeting and the Special Board Meeting held January 26th 2019 with one vote. Mr. Beale made a motion to approve all Board Minutes with one vote, and Ms. Varns seconded the motion. There we no discussion and Mr. Fenton asked for the vote. Mr. Beale, Mr. Scott, Ms. Perelli and Mr. Fenton voted in favor of the Motion. The Motion passed.
6. **ANNOUNCEMENTS**
The next Board Meeting will be held **Saturday, March 23rd, 2019 at 11AM.**
7. **CALL TO THE PUBLIC**
There were no members of the public who wished to speak.
8. **REPORTS AND CORRESPONDENCE**
 - a. Chairman's Report – Mr. Fenton commented that the Public Hearing on the Boundary Change Impact Statement approval had been tabled while waiting for the Coconino County response.
 - b. Chief's Report – Chief Paine gave a verbal report of the month's activities to those present. A copy this report can be seen in the Public Book at the Fire Station.
 - c. Other Reports
 - Budget Committee: Committee Board participants commented on a new NFPA requirement that will affect the personnel portion of the Budget and on a review of employee pay scales.
 - Public Hearing - Impact Statement – there were no further comments on this issue. See Chairman's Report. A second meeting will be held March 23rd after the regular Board Meeting of the day.
9. **OLD BUSINESS** – None

10. NEW BUSINESS

a. Discussion and possible action to approve the Financial Report for January 2019.

Mr. Fenton asked for a motion on this item. Ms. Perelli made a motion to approve the Financial Report for January 2019 as presented. Mr. Beale seconded the motion. Mr. Fenton asked Ms. Perelli to read the Financial Summary to those present. There was no discussion and Mr. Fenton asked for a vote. Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

b. Discussion and possible action to form a Board Committee to review/revise the Chief's Employment Contract.

Mr. Fenton asked for a motion on this item. Mr. Scott made a motion to form a Committee to review and revise the Chief's Employment contract. Mr. Beale seconded the motion. During the discussion it was decided to hold a Special Board Meeting and Executive Session Meeting to allow all Board Members to participate. **This Meeting will be held March 2nd at 9AM at the Fire Station.** Mr. Scott amended his motion to hold a Special Board Meeting instead of establishing a Committee. There was no further discussion and Mr. Fenton asked for the vote. Ms. Varns, Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale all voted in favor of the motion. The motion passed.

c. Discussion and possible action to approve an ambulance general rate increase.

Mr. Scott made a motion to approve a new ambulance general rate increase from \$904.17 base rate to \$1,875.00 base rate and the mileage rate would change from \$10.22 per mile to \$15.51 per mile. Ms. Perelli seconded the motion. There was no further discussion and Mr. Fenton asked for a vote. Ms. Varns, Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale all voted in favor of the motion. The motion passed.

d. Discussion and possible action to approve a new ambulance purchase in fiscal year 2019-2020.

Mr. Scott made a motion to approve the purchase of a new ambulance purchase in fiscal year 2019-2020 and Mr. Fenton seconded the motion. Chief Paine referred to AFDA's Bid Opening Procedure and stated it is a formality but the Board had to approve the purchase first for the bid process to start. There was no more discussion and Mr. Fenton asked for a vote. Ms. Varns, Mr. Scott, Mr. Fenton, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.


11. AGENDA ITEMS OR NEXT BOARD MEETING

- Present and open bids received for a new ambulance purchase.
- Presentation of draft pay scale and benefits changes.

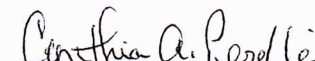
12. ADJOURNMENT

The Public Meeting of the Blue Ridge Fire District Board was adjourned at 11:44 AM.

Respectfully submitted: February 19, 2019


Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: March 2, 2019


Cynthia Perelli, Clerk of the BRFD Board