

yukon
green
party



parti
vert
du yukon

Constitution and Bylaws of the Yukon Green Party

Yukon Green Party
PO Box 31603, Whitehorse, YT Y1A 6L2
867-633-3392
yukongreenparty@gmail.com
www.yukongreenparty.ca

Si vous désirez recevoir cet en français, s'il vous plaît écrire à partivertduyukon@gmail.com.

Table of Contents

1. NAME	3
2. REGISTERED OFFICE.....	3
3. VISION OF THE YUKON GREEN PARTY	3
4. PRECAUTIONARY PRINCIPLE	3
5. PURPOSE.....	3
6. CORE PRINCIPLES	4
7. INTERPRETATION/DEFINITIONS	4
8. ORGANIZATIONAL STRUCTURE	5
8.1.6. Annual General Meeting	5
8.1.7. Special General Meeting	5
9. MEMBERSHIP	8
10. ANCILLARY COMMITTEES.....	8
11. CANDIDATES FOR TERRITORIAL ELECTIONS	9
12. FINANCES	9
13. AMENDMENT OF CONSTITUTION AND/OR BYLAWS	10
14. DISSOLUTION	10
16. PARTY DOCUMENTS	11
SCHEDULE A --- CODE OF CONDUCT.....	12
SCHEDULE B – JOB DESCRIPTIONS	13

Constitution and Bylaws of the Yukon Green Party

1. NAME

The name of the organization is the Yukon Green Party, or as referred to in this document and bylaws as the YGP or just the 'Party'.

2. REGISTERED OFFICE

The registered office shall be that place reported to and registered by Elections Yukon. Correspondence can be sent to yukongreenparty at gmail dot com or Yukon Green Party, PO Box 31603, Whitehorse, YT, Y1A 6L2.

3. VISION OF THE YUKON GREEN PARTY

The Vision of the Yukon Green Party is a territory that prospers through stewardship of its geographical, natural and renewable resources, with a fairly representative government that encourages local solutions and efforts, respects the contributions of our diverse communities and acts in the best interests of both current and future generations of Yukoners.

The Yukon Green Party aspires to realize the fundamental human needs of happiness, resilience, security, and time for contemplation, rewarding work and access to healthy local food.

A Yukon Green Party government will expand and support local agriculture and appropriate farming technology, rethink healthcare, examine voting reform, localize energy production, reconsider how we manage resources and waste, develop local building materials, and respect and promote all cultures.

In our Green Vision, Yukoners participate in respectful, transparent and effective communication with government and can expect the territory to be managed sensibly, self-reliantly and equitably.

Invest your hope and energy in the Yukon Green Party. Enjoy prosperity now and into the future for all Yukoners.

4. PRECAUTIONARY PRINCIPLE

In order to protect the environment, the precautionary principle shall be widely applied. Where there are threats of serious or irreversible damage, lack of full scientific certainty shall not be used as a reason for postponing cost-effective measures to prevent environmental degradation.

The important part of the precautionary principle is that it poses new questions. Instead of asking what level of harm is acceptable, a precautionary approach asks: How much contamination can be avoided? What are the alternatives to this product or activity, and are they safer? Is this activity even necessary? Within this element lies an implicit reversal of the onus of proof: under the precautionary principle it is the responsibility of an activity proponent to establish that the proposed activity will not (or is very unlikely to) result in significant harm.

5. PURPOSE

The purpose of the YGP is to elect Green Party candidates who will work toward a thriving and healthy Yukon society and a sustainable, non-exploitative economy, as well as the preservation and restoration of its natural world, employing the tools of electoral politics, public opinion, and governmental action. This will be accomplished by:

- 5.1. basing policy making upon the collective wisdom of Yukon's electorate and its community groups, to ratify policies consistent with the core values of the YGP and to advance these policies into the laws and policies of Yukon.
- 5.2. maintaining registration as a political party with Elections Yukon and therefore provide a sufficient number of candidates for election to Yukon's Legislative Assembly and in all relevant elections and to meet all requirements under the Elections Act and other relevant legislation of Yukon.
- 5.3. engaging in such territorial and municipal political activities as are judged appropriate by the members of the YGP within Yukon.
- 5.4. honouring all land claim agreements made with First Nations of Yukon.
- 5.5. advocating for gender parity, social justice and inclusiveness, non-violence and grassroots democracy, while acknowledging our personal and global responsibilities in regard to every action we undertake.

Constitution and Bylaws of the Yukon Green Party

6. CORE PRINCIPLES

The following principles are values of the YGP. Activities, policies, and statements made on behalf of the YGP must be consistent with these Principles.

6.1. Ecological Wisdom

We acknowledge that human beings are part of the natural world and we respect the specific value of all forms of life, including non-human species.

We acknowledge the wisdom of the indigenous peoples of the world, as custodians of the land and its resources.

We acknowledge that human society depends on the ecological resources of the planet, and must ensure the integrity of ecosystems and preserve biodiversity and the resilience of life supporting systems.

6.2. Social Justice

We assert that the key to social justice is the equitable distribution of social and natural resources, both locally and globally, to meet basic human needs unconditionally, and to ensure that all citizens have full opportunities for personal and social development.

We declare that there is no social justice without environmental justice, and no environmental justice without social justice.

6.3. Participatory Democracy

We strive for a democracy in which all citizens have the right to express their views, and are able to directly participate in the environmental, economic, social and political decisions that affect their lives; so that power and responsibility are concentrated in local and regional co-governance.

6.4. Non-violence

We declare our commitment to non-violence and strive for a culture of peace and cooperation between states, inside societies and between individuals, as the basis of global security.

We believe that security should not rest mainly on military strength but on cooperation, sound economic and social development, environmental safety, and respect for human rights.

6.5. Sustainability

We recognise the limited scope for the material expansion of human society within the biosphere, and the need to maintain biodiversity through sustainable use of renewable resources and responsible use of non-renewable resources.

We believe that to achieve sustainability, and in order to provide for the needs of present and future generations within the finite resources of the earth, continuing growth in global consumption, population and material inequity must be halted and reversed.

We recognise that sustainability will not be possible as long as poverty persists.

6.6. Respect for Diversity

We honour cultural, linguistic, ethnic, sexual, religious and spiritual diversity within the context of individual responsibility toward all beings.

We defend the right of all persons, without discrimination, to an environment supportive of their dignity, bodily health, and spiritual well-being

We promote the building of respectful, positive and responsible relationships across lines of division in the spirit of a multi-cultural society.

7. INTERPRETATION/DEFINITIONS

7.1. Any terms used in this constitution which are defined in the Yukon Elections Act shall have the meaning as in that Act as amended from time to time, with the following exceptions:

7.1.1. “**Annual General Meeting**” (AGM) or “**General Meeting**” (GM) means a meeting of the members that is called by the Territorial Executive in accordance with this constitution for the purposes of conducting party business.

7.1.2. “**Candidate**” means a person nominated to be a candidate in a Territorial Election, pursuant to the procedures set out in this constitution.

Constitution and Bylaws of the Yukon Green Party

- 7.1.3. “**Constitution**” used throughout this document refers to the entire document named “Constitution and Bylaws of the Yukon Green Party” inclusive of all its Schedules.
- 7.1.4. “**Party**” means the Yukon Green Party.
- 7.1.5. “**Resident**” means any person who’s an official resident of Yukon, *i.e.* holds a valid Yukon Driver’s licence or a valid Yukon Healthcare Card.
- 7.1.6. “**Riding**” refers to Yukon Electoral Districts, as described in the Elections Act.

8. ORGANIZATIONAL STRUCTURE

8.1. A General Meeting (GM) constitutes the highest decision-making authority in the YGP.

- 8.1.1. Motions at all GMs will ordinarily be passed by consensus. It is the duty of the Chair to make best efforts to achieve consensus. However, where consensus cannot be reached, a three-quarter majority vote of those present may pass the motion.
- 8.1.2. Quorum at GMs shall be 10 percent of the membership or 10 members, whichever is greater, including a majority of the Territorial Executive.
- 8.1.3. If within 30 minutes from the time appointed for a GM a quorum is not present, the meeting shall be terminated.
- 8.1.4. A GM may be adjourned to a different time and place, but only unfinished business shall be dealt with at the meeting when it is reconvened.
- 8.1.5. The Territorial Executive will attempt to accommodate any member who is unable to attend a GM to exercise their right to vote.

8.1.6. Annual General Meeting

- 8.1.6.1. The AGM consists of voting members and invited guests.
- 8.1.6.2. The AGM shall be held once per calendar year and not more than fifteen (15) months following the previous AGM.
- 8.1.6.3. Each member shall be notified of the AGM at least 30 days prior to the date of the meeting, and a public notice shall be posted in the local media 14 days prior to the meeting.
- 8.1.6.4. Special resolutions for consideration at the AGM shall be submitted to the Territorial Executive no later than three (3) weeks prior to the AGM.
- 8.1.6.5. The agenda for an AGM, as determined by the Territorial Executive, will include:
 - i.* Adoption of the agenda.
 - ii.* Reading and approval of the minutes of the previous AGM and GMs.
 - iii.* Reports from the president and ombudsperson.
 - iv.* Treasurer’s report and recommendations and approval of financial statements.
 - v.* Appointment of an election officer.
 - vi.* Election of members of the executive, directors and ombudspersons.
 - vii.* Other business.

8.1.7. Special General Meeting

- 8.1.7.1. A Special General Meeting may be called by the Territorial Executive or requested of the Territorial Executive by 10% of the YGP membership.
- 8.1.7.2. The Territorial Executive will notify the members of its time, place, and purpose not less than two (2) weeks prior to such as a meeting.
- 8.1.7.3. Only matters addressed in the notice shall be considered at the Special General Meeting

8.2. Territorial Council

The Territorial Council (Council or TC) is the administrative body responsible for enacting decisions taken by the AGM and operations of the YGP between General Meetings, for ensuring compliance with this Constitution.

Constitution and Bylaws of the Yukon Green Party

- 8.2.1.** The Council, elected at the AGM, is comprised of:
- i.* members of the Executive
 - ii.* up to 7 Directors at Large
 - iii.* one Director from each Riding Association in good standing (or up to 5 directors from Whitehorse RA's and up to 5 directors from community RA's)
- 8.2.2.** The Council shall meet at least four times per year, in at least three calendar quarters, and in addition will meet when scheduled by the Territorial Executive.
- 8.2.3.** Members of the Council must:
- 8.2.3.1.** declare any perceived or potential conflict of interest.
 - 8.2.3.2.** declare any specific objections to ratified policy, YGP guidelines or objectives.
 - 8.2.3.3.** agree to conform to the YGP Code of Conduct.
- 8.2.4.** In the event of a vacancy of one of the directors, the Council may appoint a replacement who shall hold office until the position can be filled by election at the next AGM, or at a general meeting called for that purpose.
- 8.2.5.** The Territorial Council shall be responsible to the membership for:
- 8.2.5.1.** ensuring the orderly functioning of the YGP within the framework and spirit of its constitution and bylaws.
 - 8.2.5.2.** keeping accurate and current records of YGP meetings, members, and finances.
 - 8.2.5.3.** maintaining internal communications with members and between any committees and working groups.
 - 8.2.5.4.** communications with the press and public.
 - 8.2.5.5.** elections preparedness, candidate recruitment, and selection.
 - 8.2.5.6.** fund raising.
 - 8.2.5.7.** encouraging youth participation.
 - 8.2.5.8.** appointing working groups or committees from the membership as required for the administration of the YGP's affairs.
 - 8.2.5.9.** ensuring the YGP's constitution is current, consistent with the constitution and available to all YGP members.
 - 8.2.5.10.** filling all YGP's functionary positions and overseeing their activities to make certain the incumbents' responsibilities are carried out in a timely and effective manner.
 - 8.2.5.11.** developing and approving the Party's budget and oversee the expenditure of funds.
 - 8.2.5.12.** monitoring YGP's operational effectiveness and recommend improvements to the membership .
 - 8.2.5.13.** engaging in long term planning for the YGP's future.
 - 8.2.5.14.** appointing a Returning Officer to oversee the collection of ballots prior to the tally at the General Meeting where the vote is to take place.
 - 8.2.5.15.** appointing an Official Agent for the YGP for the duration of the election campaign when the writ is dropped and until such time as all duties of the Official Agent are fulfilled

8.3. Territorial Executive

The Territorial Executive (Executive or TE) is the administrative body responsible for the day-to-day administration and operations of the YGP. Meetings will be held as required.

- 8.3.1.** Members of the Territorial Executive (roles described in Schedule B) consist of the:
- i.* Leader
 - ii.* President
 - iii.* Secretary

- iv.* Treasurer
- v.* Youth representative
- vi.* Yukon Green Party MLAs

8.3.2. The Leader is the spokesperson of the YGP. The election and appointment of leadership position and the duties of the leader are executed in accordance with the Constitution and Bylaws.

8.3.2.1. The Leader shall be elected each year at the AGM.

8.3.2.2. When the office of Leader becomes vacant, by resignation or death of the Leader in between AGMs, the Council shall appoint an interim Leader until the next election at the AGM or special GM called for that purpose.

8.3.3. Quorum for the Territorial Executive and other committees shall be fifty percent (50%).

8.3.4. In the event of a vacancy on the Executive, not including the Leader, the Executive may appoint a replacement who will be ratified by the Council at their next meeting and who shall hold office until the position can be filled by election at the next AGM or at a special GM called for that purpose.

8.3.5. The Territorial Executive, on the approval of two-thirds (2/3) of those present and voting, may remove a Territorial Executive member who has:

8.3.5.1. missed three (3) consecutive scheduled meetings of the Executive without reasonable explanation

8.3.5.2. whose conduct is judged detrimental to the objectives of the YGP. The removal may only occur at a meeting called for that purpose

8.4. Riding Association (RA)

Electoral District is defined by Elections Yukon as an area in which voters live and are represented by one elected member in the Legislative Assembly. A Riding Association will meet the requirements of this constitution and bylaws.

8.4.1. Quorum at Riding Association general meetings shall be the greater of 10% of the membership or 9 members.

8.4.2. The purpose of the Riding Association is to:

8.4.2.1. support the work of the members in the riding toward the purpose and objectives of the YGP in its Constitution and Bylaws.

8.4.2.2. provide organizational and logistical support to the Party's candidate in Yukon's electoral districts.

8.4.2.3. solicit donations to support the fundamental purposes of the Party and the purposes and activities of the RAs.

8.4.2.4. seek, select, and support candidates for their riding in the legislature in accordance with this constitution and bylaws.

8.4.3. Formation of the Riding Association

8.4.3.1. The YGP Executive shall, on application from at least 5 members residing in a single electoral district where no RA exists, establish and support a Party Riding Association in that district.

8.4.3.2. Each RA shall adopt the YGP Riding Association Charter and adhere to the YGP Constitution and Bylaws.

8.4.4. Executive of a Riding Association

8.4.4.1. Each Riding Association will elect a president, vice president, secretary/treasurer and a minimum of 2 and maximum of 7 directors at large.

8.4.4.2. The RA may have other positions as needed for the effective operation of the RA.

Constitution and Bylaws of the Yukon Green Party

- 8.4.4.3. Each RA shall hold a nomination meeting to select a candidate for its electoral district.
- 8.4.4.4. Quorum for the Riding Association Executive shall be fifty percent.

9. MEMBERSHIP

- 9.1. Any Yukon resident may apply for membership in the YGP providing they:
 - 9.1.1. are 16 (sixteen) years of age or older
 - 9.1.2. are not a member of any other provincial political party
 - 9.1.3. fill out the application form and pay the membership fee to the Party directly, or through a Riding Association (RA)
 - 9.1.4. read and understand the Party Constitution, bylaws, policies and the principles and values contained therein
- 9.2. Upon delivery of receipt, members may attend and speak at General Meetings and Riding Association meetings in which they reside. Fourteen days following the acceptance of their membership application by the President of the Party or delegate Members may:
 - 9.2.1. vote at General Meetings and at meetings of the Riding Association in which they reside
 - 9.2.2. seek nomination as a YGP candidate to the Yukon Legislative Assembly
 - 9.2.3. hold elected office in the party or in their respective Riding Association
 - 9.2.4. engage in policy development and submit resolutions
- 9.3. Membership may be refused or revoked if
 - 9.3.1. the applicant does not meet requirements as set out in YGP bylaws.
 - 9.3.2. the applicant/member supports another Yukon political party.
 - 9.3.3. the applicant/member does not follow the code of conduct, policies or guiding principles of the YGP in regard to party matters.
 - 9.3.4. the member delivers their written resignation to the party or ceases to be a resident of Yukon or upon death.
 - 9.3.5. the applicant/member has the right to appeal to the Ombuds-Committee.

9.4. Membership Fees

Regular membership	\$20 annually, expiring on December 31st
Year-end Membership	\$10 for the period Aug. 15th to Dec. 31st.
Seniors (65+)	\$10 annually
Students	\$10 annually

All memberships expire on December 31st, and may be renewed by January 31st without penalty or loss of rights.

10. ANCILLARY COMMITTEES

- 10.1. The **Ombuds-Committee** shall be composed of one male and one female Ombudspersons.
 - 10.1.1. The Ombudspersons shall be elected in the same manner and according to the same rules as officers, but remain independent from the Territorial Council.
 - 10.1.2. If either Ombudsperson position becomes vacant, the remaining ombudsperson shall appoint an individual to fill the position. If no appointment is made, the Territorial Executive may appoint an individual to fill the position.
 - 10.1.3. The Ombudspersons will:
 - 10.1.3.1. have experience with management, dispute settlement and arbitration
 - 10.1.3.2. have displayed impartiality, tact, judgment, clarity, and firmness
 - 10.1.3.3. act in the best interests of the YGP
 - 10.1.3.4. act expeditiously to remove barriers to the effective and efficient operation of the YGP

Constitution and Bylaws of the Yukon Green Party

10.1.3.5. implement the Constitution and Bylaws of the YGP

10.1.3.6. reinforce Green values in the operation of the YGP

10.1.3.7. report to the Annual General Meeting

10.2. The **Shadow cabinet** is the alternative cabinet to the government. The shadow cabinet provides critical analysis of the government's position on policy matters. This cabinet committee is formed under the direction of the TC

10.3. The **Caucus** exists to organize and co-ordinate the Party's activities in Yukon's Legislative Assembly in accordance with this constitution and bylaws for any period when the YGP has members in the legislature. The caucus is composed of the leader, the YGP MLAs, and may include other representatives

11. CANDIDATES FOR TERRITORIAL ELECTIONS

11.1. The Territorial Executive shall issue a call for nominations to all members for each electoral district, set the requirements for each candidate to meet in order to be considered for nomination, and set the deadline by which all candidates must have submitted their nomination documents.

11.2. The Territorial Executive shall appoint a Candidate Nomination Committee for the purpose of helping to identify recruit and screen potential nomination candidates. Prior to appointment, committee members must agree to maintain neutrality with respect to the nomination process and all potential nomination contestants and agree not to seek nomination themselves.

11.3. Candidate nominees must:

11.3.1. be YGP members in good standing.

11.3.2. declare any perceived or potential conflict of interest.

11.3.3. declare any specific objections to ratified policy, YGP guidelines or objectives.

11.3.4. agree to conform to the YGP Members Code of Conduct.

11.3.5. be successfully screened by the Candidate Nomination Committee.

11.4. Candidate Selection.

11.4.1. Members in an Electoral District with an active Riding Association shall hold a Nomination Meeting to elect their candidate.

11.4.1.1. If the nomination is not contested, a motion is put before the members to acclaim a candidate.

11.4.1.2. If an election is necessary, selection shall be done by preferential balloting by the members in the RA that the prospective candidate wishes to represent.

11.4.2. In Electoral Districts without an RA, and if none is planned within a reasonable time of the writ being dropped, candidate selection shall be done by the YGP Executive.

11.5. Candidate Approval

11.5.1. In all cases, candidates must have their nomination confirmed by the Territorial Executive and receive the written endorsement of the Leader.

11.5.2. The Leader, with the approval of a 2/3 majority vote of Territorial Executive, may withhold endorsement should extenuating circumstances arise or incriminating information or behaviour become known that the Leader determines would be detrimental to the YGP.

12. FINANCES

12.1. Any income, benefit or advantage will be applied to the objective and purpose of the YGP.

12.2. No member of the YGP, or any person associated with a member, shall participate in or materially influence any decision made by the YGP in respect to any payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever. Any income paid shall be

Constitution and Bylaws of the Yukon Green Party

reasonable and relative to that which would be paid in an arm's length transaction (being fair market value).

- 12.3. The provision and effect of article (12.2.) shall not be removed from these rules and shall be implied of any document replacing these rules.
- 12.4. In addition to the annual financial report, the Party will make its financial statements available to any member upon reasonable request.
- 12.5. Cheques written on behalf of the Party will require two signatures, the Treasurer being the primary signatory.
- 12.6. The Territorial Executive will appoint a minimum of two, and maximum of five, YGP members in good standing to be available as co-signers.
- 12.7. Written notice must be given to the Electoral Officer of who the Territorial Executive gives authorization to, to write receipts for contributions to the YGP, to be effective as per Yukon Government's Election Act.
- 12.8. The Territorial Council and RAs shall conduct fund raising activities according to the rules and requirements stipulated by the Elections Act and under the authority of their official representative.

13. AMENDMENT OF CONSTITUTION AND/OR BYLAWS

- 13.1. The "Constitution and Bylaws of the Yukon Green Party" must not be amended except at a General Meeting of the YGP and by resolution passed by at least 75% of the votes cast.
- 13.2. Any proposed amendment to the constitution must be submitted to the YGP Executive in accordance with this constitution and bylaws.
- 13.3. Notice of amendments to the constitution or bylaws shall be included in the notice of a GM at which the amendments shall be considered.
- 13.4. The YGP Executive must give notice to all members of any proposed amendment to the constitution not less than thirty days prior to the General Meeting of the YGP at which it is to be presented.
- 13.5. The Territorial Executive is responsible to ensure each proposed amendment receives adequate time and opportunity for discussion and refinement during the AGM.

14. DISSOLUTION

- 14.1. 90% of the members entitled to vote and registered at a General Meeting of the YGP may resolve that the YGP be dissolved as from the date to be named in the resolution and must also, in such resolution, direct the methods of disposing of the assets and property of the YGP after its dissolution.
- 14.2. Upon the resolution defined in 14.1 being confirmed by 75% of the members entitled to vote and registered at a subsequent Special General Meeting called for the purpose and held not earlier than thirty days after the date on which the first resolution was passed, the YGP shall be dissolved.
- 14.3. A notice of the resolution and its conformation shall be sent to Elections Yukon.
- 14.4. The property of the YGP shall, upon dissolution, be transferred to such organizations within Yukon having objectives and purposes similar to those of the YGP as the meeting shall determine, or in default, as may be determined by the relevant Court on the application of the YGP.

15. CODE OF CONDUCT

The Code of Conduct, attached as Schedule A, sets out guiding principles and specific practices that establish the framework for ethical conduct expected of all candidates, officers and staff, who will in turn ensure the same from the volunteers working in their teams. This Code is founded on a deep respect for the democratic process and recognition of the enduring need for respectful political discussion and debate in Yukon.

All complaints concerning a breach of this Code shall be directed to YGP's Ombuds-Committee.

Constitution and Bylaws of the Yukon Green Party

16. PARTY DOCUMENTS

16.1. Documents provided for distribution in both of Yukon's official languages:

- i.* Constitution and Bylaws of the Yukon Green Party.
- ii.* All policies adopted by the members at an AGM.
- iii.* The election platform.
- iv.* The Charter of Principles.
- v.* Minutes of, or reports from, AGM's, GMs and RA general meetings.
- vi.* Draft resolutions to be brought to meetings of members for approval.

16.2. Documents provided for viewing in the language in which they were produced:

- i.* All financial statements.
- ii.* Territorial Council meeting minutes subject to restrictions to protect personal privacy.
- iii.* Minutes and/or reports of meetings of any duly constituted committees of The Party.

SCHEDULE A — CODE OF CONDUCT

This Code of Conduct sets out guiding principles and specific practices that establish the framework for ethical conduct expected of all members of the Yukon Green Party (YGP). This Code is founded on a deep respect for the democratic process and recognition of the enduring need for respectful political discussion and debate in Yukon. All complaints concerning a breach of this Code shall be directed to the YGP's Executive.

In my actions and public communications, I shall demonstrate the values underlying the following principles of the YGP:

Ecological Wisdom—Members of the YGP will act openly and respectfully to nurture healthy ecosystems, foster biodiversity and apply the precautionary principle to prevent environmental degradation.

Social Justice—All people have fundamental rights and should be given adequate opportunity to express their political opinions.

Participatory Democracy—All Yukoners are encouraged to participate in the development of the party and governance of the Yukon, where transparency and accountability ensure meaningful participation.

Non-violence—Disagreements are effectively resolved through a patient striving for reconciliation and restoration.

Sustainability—A sustainable political movement is built upon respectful and professional communication as well as clear procedural guidelines.

Respect for Diversity—Diverse ideas and opinions are essential to ensuring the growth of progressive politics in Yukon.

- I shall conduct myself in a manner which will tend to maintain and strengthen the public's trust and confidence in the integrity of the YGP and never undertake an action which would bring the YGP or its members generally, into disrepute;
- I shall act with integrity and submit myself to the higher level of scrutiny appropriate to my position as a member of the YGP;
- I shall not commit acts such as slander or mischief that could result in civil or criminal action against me or the YGP;
- I shall conduct myself in a considerate manner during political debate, respect the legitimate democratic interests of all, and focus upon criticizing policies rather than persons;
- I shall not intentionally cause harm to any person by engaging in physical, mental, or social abuse;
- I shall not use insulting, harassing, or otherwise offensive language or behaviour;
- I shall not intentionally misrepresent the stated purposes, values, or policies of the YGP;
- I shall cooperate with the authorized structures and procedures of the party and respond in a timely manner when contacted by officers of the YGP;
- I shall report any breaches of this Code to the appropriate body within the YGP in a prompt and diligent manner;
- I shall not make false, frivolous or vexatious complaints regarding fellow members of the YGP;
- I shall refrain from holding a membership in any other Yukon political party while I am a member of the YGP;
- I understand that any breach of this agreement may result in withdrawal of my endorsement or appointment by the party or expulsion from the party;
- I shall submit myself to the disciplinary procedures outlined in this Constitution and shall comply with any and all sanctions.

SCHEDULE B – JOB DESCRIPTIONS

The **Leader**, in addition to the roles already laid out by the Yukon Elections Act, and this Constitution, shall:

- a) be the main public spokesperson to speak on behalf of the Yukon Green Party
- b) take a leading role in developing and communicating party policy

The **President** shall:

- a) act as chair, organize and convene meetings of Territorial Council, Executive, General Meetings, or any other required
- b) ensure that meetings are facilitated in accordance with the YGP constitution and bylaws
- c) ensure that officers of the Party carry out the duties that they are mandated to carry out under the constitution and bylaws of the Party
- d) prepare an agenda along with any supporting documents in conjunction with the secretary for regular, special or annual general meetings
- e) ensure that any motions passed are followed up on and that action items/projects are carried out by the assigned person(s) in a timely and professional manner
- f) maintain, update and regularly circulate a timeline of Party activities including, but not limited to, newsletter, fundraising efforts, Territorial Council meeting dates and general meeting dates

The **Secretary** shall:

- a) ensure the custody of minutes of all meetings of the Territorial Council, Executive, General Meetings, and Committees, and ensure their availability or distribution to all relevant Riding Associations, officers and members
- b) assist the president in preparing an agenda along with any supporting documents and distributes these to team members in a timely fashion
- c) confirm that minutes are taken and that previous meeting minutes are approved
- d) maintain the custody of all records and documents of the Party except those required to be kept by the Territorial Treasurer/Financial Agent
- e) make sure that the legal requirements for the registration of the Party and its agents are maintained with the appropriate government departments that regulate the Party, its Constituency Associations and its agents

The **Treasurer/Financial Agent** shall:

- f) act as Financial Agent for the Party as required by the Elections Act
- g) keep financial records as required by the Elections Act.
- h) provide up-to-date financial statements at Territorial Council meetings
- i) ensure that financial statements are audited when required and filed in a timely manner with Elections Yukon as required by law, and immediately inform Territorial Council if any problems arise with compliance
- j) coordinate fundraising activities
- k) protect the confidentiality of donors except where such information must be disclosed under the Elections Act
- l) ensure that official tax receipts are quickly and duly processed
- m) work with the Executive council to develop and implement the Party budget

The **Youth Representative** shall:

- a) act as consultant on youth opinion within the party
- b) seek strategies to increase youth participation the democratic process
- c) communicate with YGP youth for special projects
- d) work with the other youth representatives of other Green Parties for greater youth participation in

the democratic process

- e) assist with drafting resolutions, attending consultations and committees, and in this capacity taking notes, writing reports and where required, suggesting amendments to draft resolutions, representing Yukon's Green youth