

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF JUNE 28, 2022

I hereby certify that the attached minutes were reviewed and approved at the July 26, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.


MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 20th day of July, 2022.


Notary Public for Illinois



**MINUTES OF THE JUNE 28, 2022 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, June 28, 2022
Place: Mill Creek Water Reclamation District Treatment Facility, 39W889 WELLINGTON WAY Blackberry Township, Kane County, IL
Time: 7:00 p.m.
Attendance: Trustees: Mark Hammond, Ben D' Andrea and James Dougherty
Others: Charles Radovich, James Hare, Kim Hoadley, Jason Fowler and Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the Mill Creek Water Reclamation District Treatment Facility, Blackberry Township, Kane County, Illinois on Tuesday, June 28, 2022 by President Dougherty. Trustees Dougherty, D'Andrea and Hammond were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary rules that were ratified at the April 2020 meeting and posted on the agenda. Attorney Radovich advised that the Board should continue operating under the COVID rules until such time as the Board is comfortable with the ongoing pandemic. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or physically present.

3. LONG RANGE PLANNING. Radovich advised that he spoke with a person at Chapel Street Church in regards to using a room for the monthly board meetings. Radovich provided to the Board members a copy of the Facilities Use Agreement. A room is available at the Church for

the July and August meetings; the Church has not finalized its calendar for the months of September through December. The Board approved the use of the facility for July and August pending legal review.

Motion by Trustee Hammond to approve the Facilities Rental Agreement from the Chapel Street Church for the sum of Seventy (\$70.00) Dollars for the months of July and August, subject to legal review and specifically item number 8 on the agreement; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

Fowler presented a proposal from Architectural Resources for an addition to the District's building. The Board discussed the use of Alex Teipel who designed the existing building. The Board believed that it should proceed with preliminary work to obtain an estimate of the cost of adding to the existing structure in order to have a meeting space that is handicapped accessible for the public.

Motion by Trustee Hammond to approve Jason Fowler to engage Alex Teipel based on his hourly rates of \$150 per hour for Principal, \$100 per hour for Associates and \$85 per hour for staff in an amount not to exceed \$1,500 in order to obtain preliminary design product and budget estimate; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

4. OLD BUSINESS.

a. Approval of the minutes of the May 24, 2022 Board of Trustees Meeting.

Motion by Trustee Hammond to approve the minutes of the May 24, 2022 Board of Trustees Meeting; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. NEW BUSINESS

a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices. Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements; accounts payable as well as the additional accounts payable totaling \$40,317.04 and past due account payment plans and outstanding invoices; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler presented the Operations Report. The board also discussed various emergency notification programs. Code Red was initiated when the boil order for the June incident occurred. Fowler will obtain more information on notification systems/programs.

Motion by Trustee Dougherty to accept the Operations Report as presented as well as discussion of emergency notification procedures and methods to customers; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration and Approval of Consultant's (Vanguard) Recommendations for Contract for Electric Energy Consumption for the District.** This matter was deferred to the July 2022 Board of Trustees Meeting

d. **Consideration and Approval of Proposals for Ion Exchange System Duplex Compressor Replacement.** The Board discussed the proposals submitted by Air Services Co., Fluid Aire Dynamics and Harris Equipment. Trustee D'Andre stated that he thought Fluid Aire Dynamics proposal was in the best interest of the District because (i) there was one day of work, (ii) the warranty was the best of the proposals submitted and (iii) the equipment would come in the soonest.

Motion by Trustee Dougherty to accept the proposal of Fluid-Aire Dynamics bid in the sum of \$12,190.40, subject to attorney review and modification, notwithstanding the lower cost proposals but this provides rapid install and preferred warranty; second by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

e. **Consideration and Approval of Proposals for Wastewater Continuous Backwash Compressor 1 Replacement.** The trustees discussed the proposals received from Harris, Fluid-Aire Dynamics and Air Services Company.

Motion by Trustee Hammond to approve the proposal from Fluid-Aire Dynamics, with the guaranteed rebate from ComEd, in the sum of \$9,816.36; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

f. Consideration and Approval of Treatment Cell 1 Woody Material Removal and Disposal.

Motion by Trustee Hammond to approve the proposal from Cornerstone Partners for woody material removal and disposal in the sum of \$9,663.89; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

g. Consideration and Approval Fire Hydrant Replacement on Bartelt Road.

This matter was resolved without the need for Board Action prior to the Board Meeting.

6. Closed Session.

Motion by Trustee Dougherty to adjourn to closed session for consideration of pending litigation and closed session minutes; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

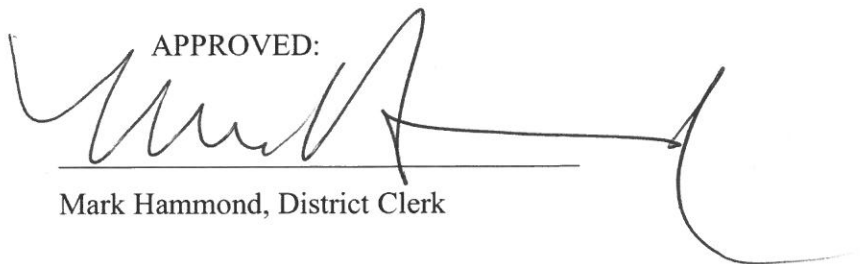
7. Adjournment.

At 8:35 p.m. and Upon motion duly made by Trustee Dougherty to adjourn until the meeting of July 26, 2022 meeting of the Board of Trustees, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:



Mark Hammond, District Clerk