

HEFFERNAN MEMORIAL



HEALTHCARE DISTRICT

President
Rodolfo Valdez
Vice-President
Gloria Grijalva
Treasurer
Norma M. Apodaca
Secretary
Hector Martinez
Trustee
Gloria Romo

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

Executive District
Manager
Tomas Virgen

NOTICE OF REGULAR MEETING
ON
Wednesday, February 26, 2020

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. **CLOSED SESSION: (5:30 p.m. – 6:00 p.m.)**
 - a. Pursuant to Resolution No. 2010-3 adopted by this Board on June 8, 2010, Health & Safety Code Section 32106 (b), deliberation and possible action as a trade secret regarding a possible arrangement with third party concerning off-site medical diagnoses and treatment.
 1. PMH
6. **PUBLIC COMMENT TIME:**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.
7. **CONSENT CALENDAR:**

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

 - a. Approve minutes for meetings of January 8, 2020 and January 21, 2020.
8. **REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:**
 - a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.
9. **REPORTS BY ALL HMHD COMMITTEES**
10. **COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL**
11. **COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN**
12. **COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA**
13. **DISCUSSION AND/OR ACTION ITEMS:**
 - a. Discussion and/or Action: Formal request by Heffernan Memorial Healthcare District to join IVTA.
 - b. Discussion and/or action: FY 2018-2019 audit update.
 - c. Discussion and/or action: Status of 400 Mary Ave.
 - d. Discussion and/or action on the Treasurer Report.
14. **ITEMS FOR FUTURE AGENDAS:**

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

15. ADJOURNMENT:

- a. Regular Board meetings are held on the second and fourth Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., March 11, 2020.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

POSTING STATEMENT

A copy of the agenda was posted February 23, 2020 at 601 Heber Avenue, Calexico, California 92231 at 4:45 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Profit & Loss

July 1, 2019 through February 26, 2020

	<u>Jul 1, '19 - Feb 26, 20</u>
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	553,848.55
4010 · Rev Sharing - Pass Thru City	6,115.28
4100 · Interest income	28,374.58
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Total Income	588,338.41
Expense	
6010 · Trustee remuneration	18,400.00
6300 · Repairs and maintenance	1,864.00
6310 · Landscaping	680.00
6500 · Insurance	3,465.00
6600 · Legal and professional	14,650.00
6610 · Accounting - Audit	2,500.00
6615 · Accounting - Other	16,762.50
6650 · Administration services	48,568.80
7000 · Marketing	13,993.00
7200 · Office supplies	3,210.23
7201 · Leasing Offices Equipment	1,148.84
7210 · Janitorial supplies	174.45
7214 · Janitorial Services	4,720.00
7215 · Postage	62.80
7250 · Utilities	
Electricity	1,728.38
Trash	1,446.96
Water	2,927.05
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Total 7250 · Utilities	6,102.39
7270 · Telephone	5,439.41
7285 · Grants - By HMHD	370,071.41
7400 · Travel	13,915.85
7410 · Training and education	15,490.00
7420 · Meals	7,026.90
7550 · Promotion	18,626.80
7610 · Dues and subscriptions	5,250.00
7800 · Mileage reimbursement	173.13
7900 · Miscellaneous	498.99
8030 · Property tax	8,312.24
8200 · Bank charges	2.29
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Total Expense	581,109.03
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Net Ordinary Income	7,229.38
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Net Income	7,229.38

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Balance Sheet

As of February 26, 2020

	<u>Feb 26, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash in bank - SCFCU	2,751.64
1014 · Cash in bank - SCFCU Public Fun	3,094,771.00
1030 · Cash in bank - SCFCU Savings	652.24
1050 · Cash in bank - Checking RBB	339,643.92
1052 · Cash in bank - First ICUnion	258,119.17
1055 · Cash in bank - Wells Fargo	1,731,184.82
Total Checking/Savings	<u>5,427,122.79</u>
Other Current Assets	
1250 · Deposits payable - Land	500,000.00
Total Other Current Assets	<u>500,000.00</u>
Total Current Assets	5,927,122.79
Fixed Assets	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	60,031.97
1700 · Accumulated depreciation	(92,952.72)
Total Fixed Assets	<u>686,262.25</u>
TOTAL ASSETS	<u>6,613,385.04</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts payable	1,975.54
Total Accounts Payable	<u>1,975.54</u>
Total Current Liabilities	<u>1,975.54</u>
Total Liabilities	1,975.54
Equity	
3020 · Retained earnings	6,604,180.12
Net Income	7,229.38
Total Equity	<u>6,611,409.50</u>
TOTAL LIABILITIES & EQUITY	<u>6,613,385.04</u>

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
FEBRUARY 26, 2020.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.24	
CHECKING ACCOUNT	2,751.64	
JUMBO CERTIF.12 MONTHS (3/9/2019-2020)	<u>3,094,771.00</u>	
TOTAL SUN COMMUNITY BANK		3,098,174.88
RABOBANK CHECKING ACCT.		339,643.92
WELLS FARGO CHECKING ACCT.		1,731,184.82
FIRST FEDERAL CREDIT UNION		<u>258,119.17</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,427,122.79
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	(PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA

02/20/2020.

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

Transactions by Account

As of February 26, 2020

Type	Date	Num	Name	Memo	Credit	Balance
1055 · Cash in bank - Wells Fargo						1,809,278.88
Check	01/27/2020	6933	FAIRMONT GRAND DEL MAR	5 RESERVATIONS HOTEL MARCH 1-4/2020	7,335.00	1,801,943.88
Check	01/27/2020	6934	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERV.12/15/19-1/15/20	52.05	1,801,891.83
Check	01/27/2020	6935	THE HARTFORD	RENEWAL POL.34SBAPJ0327 FEB/2020-2021	3,465.00	1,798,426.83
Check	01/27/2020	6936	IMPERIAL IRRIGATION DISTRICT	ACCT 50655109-50655112 ELECTRIC BIILL-400 MARY O...	75.52	1,798,351.31
Check	01/27/2020	6937	IMPERIAL IRRIGATION DISTRICT	ACCT 50564831 ELECTRIC BIILL-601 HEBER OFFICE	99.83	1,798,251.48
Check	01/29/2020	6938	ROSARIO VIZCARRA	REIMB.1099-2019 FORM & CERTIF.MAIL	98.71	1,798,152.77
Check	02/01/2020	6939	RODOLFO VALDEZ	FEB.-2020 BOARD MEETING ASSIST.	500.00	1,797,652.77
Check	02/01/2020	6940	GLORIA G ROMO	FEB-2020 BOARD MEETING ASSIST.	500.00	1,797,152.77
Check	02/01/2020	6941	GLORIA GRIJALVA	FEB.-2020 BOARD MEETING ASSIST.	500.00	1,796,652.77
Check	02/01/2020	6942	NORMA M APODACA	FEB.-2020 BOARD MEETING ASSIST.	500.00	1,796,152.77
Check	02/01/2020	6943	HECTOR MARTINEZ	FEB.--2020 BOARD MEETING ASSISTANCE	500.00	1,795,652.77
Check	02/01/2020	6944	BRENDA RYAN	FEB.-2020 BOARD CLERK SERVICES	1,000.00	1,794,652.77
Check	02/01/2020	6945	ROSARIO VIZCARRA	FEB.-2020 BOOKKEEPING SERVICE	1,500.00	1,793,152.77
Check	02/01/2020	6946	MEXUS HEALTHCARE SOLUTIO...	JAN.-2020 DISTRICT.MANAGER SERVICE	5,500.00	1,787,652.77
Check	02/01/2020	6947	JOSE PIMENTEL	JAN.-2020 BORDERLINE-SERVICE	1,999.00	1,785,653.77
Check	02/01/2020	6948	EL SOL DEL VALLE IMPERIAL	FEB.-2020 ADVERTISEMENT/NEWSPAPER SERVICE	522.00	1,785,131.77
Check	02/01/2020	6949	MARIA TAVERA SANTACRUZ	JAN.-2020 CLEAN UP OFFICE 601 HEBER	600.00	1,784,531.77
Check	02/04/2020	6952	RODOLFO VALDEZ	REIMB.MILEAGE REPORT 1/08/20	18.63	1,784,513.14
Check	02/04/2020	6953	FRANCISCO AMEZQUITA	INV.# 6795 DEC-2019 PROFESSIONAL SERV.	300.00	1,784,213.14
Check	02/04/2020	6954	EDUARDO A RIVERA	JAN-2020 LEGAL SERVICES SERV.	1,250.00	1,782,963.14
Check	02/04/2020	6955	GreatAmerica Financial Services	ACCT. 013-1228273-000 LEASING -RICOH COPIER MAC...	136.61	1,782,826.53
Check	02/04/2020	6956	REPUBLIC SERVICES # 467	ACCT. 3-0467-0031459 JN.-2020 SERVICE	180.87	1,782,645.66
Check	02/04/2020	6957	CITY OF CALEXICO - Vendor	ACCT.# 38078 & 63295 DEC.-2019 WATER BILL	248.27	1,782,397.39
Check	02/05/2020	6950	PROACTIVE HEALTH INC.	FEB.-2020 PROACTIVE HEALTH PROGRAM	13,980.00	1,768,417.39
Check	02/05/2020	6951	LUZ TRISTAN, MD.	FEB.-2020 WELLNESS 4 KIDS PROG.	13,333.33	1,755,084.06
Check	02/06/2020	6958	SUN COMMUNITY FED.CREDIT ...	CREDIT CARD # 1280 STATEMENT JAN-2020	1,541.43	1,753,542.63
Check	02/06/2020	6959	GEORGE J WOO	1st. BILLING AUDIT FINANCIAL STATEMENT FY 20-198-...	2,500.00	1,751,042.63
Check	02/06/2020	6960	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4	196.02	1,750,846.61
Check	02/08/2020	6961	FRANCISCO AMEZQUITA	INV.# 6840 JAN-2020 PROFESSIONAL SERV.	600.00	1,750,246.61
Check	02/20/2020	6962	IMPERIAL COUNTY AREA AGE...	JAN.-2020 CLX.SENIORS HOME DELIVERED MEALS S...	6,336.00	1,743,910.61
Check	02/20/2020	6963	IMPERIAL LAFCO	INV.# HMHD1219 ADMIN-SERVICES OCT.-DEC-2019	316.00	1,743,594.61
Check	02/20/2020	6965	IMPERIAL IRRIGATION DISTRICT	ACCT 50564831 ELECTRIC BIILL-601 HEBER OFFICE	91.91	1,743,502.70
Check	02/20/2020	6964	void	VOID		1,743,502.70
Check	02/20/2020	6966	COMITE CIVICO DEL VALLE, INC	JAN-2020 REIMB. EXPENSES ASTHMA PROGRAM	12,317.88	1,731,184.82
Total 1055 · Cash in bank - Wells Fargo					78,094.06	1,731,184.82
TOTAL					78,094.06	1,731,184.82