

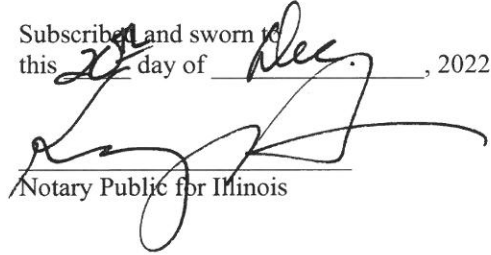
CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING OF November 15, 2022

I hereby certify that the attached minutes were reviewed and approved at the December 20, 2022 Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Subscribed and sworn to
this 20 day of Dec., 2022.


Notary Public for Illinois

**MINUTES OF THE NOVEMBER 15, 2022 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date: Tuesday, November 15, 2022

Place: Mill Creek Water Reclamation District Treatment
Facility, 39W889 WELLINGTON WAY
Blackberry Township, Kane County, IL

Time: 7:00 p.m.

Attendance: Trustees: James Dougherty, Mark Hammond and Ben
D'Andrea

Others: Charles Radovich, James Hare, Kim Hoadley
Jason Fowler, Dan Whiston

AGENDA ITEM NUMBER:

1. and 2.

CALL TO ORDER and ROLL CALL

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 7:00 p.m. at the SSA Office in the Mill Creek Village, Blackberry Township, Kane County, Illinois on Tuesday, November 15, 2022 by President Dougherty. Trustees D'Andrea and Hammond were present, Trustee Dougherty participated via telephone call.

ANNOUNCEMENTS AND PUBLIC COMMENT. Trustee Dougherty stated that due to the COVID 19 pandemic the Board is still operating under the temporary and posted on the agenda. Attorney Radovich stated that the meeting is open to the public or they can attend by telephone. Jason Fowler advised that as of 5:00 p.m. there were no emails with public comment and no members of the public were on the conference call or present.

3. PUBLIC HEARING ON 2023 BUDGET AND APPROPRIATION ORDINANCE.

Motion by Trustee Hammond to open the public hearing on the 2023 Budget and Appropriation Ordinance, second by Trustee D'Andrea.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

Attorney Radovich stated there were no residents present and the trustees stated they were not contacted by anyone with questions about the budget. Radovich advised the Board that the notice of hearing was published on October 12, 2022 as required by statute, that the proposed 2023 budget was posted on the District's website and had been available for inspection at the office of Sheaffer & Roland. Radovich summarized the budget amounts for revenue and expenses.

Motion by Trustee Hammond to close the public hearing on the 2023 Budget and Appropriation Ordinance, second by Trustee D'Andrea.

Roll Call Vote: Ayes 3 Nays: 0 Absent: 0

Motion Approved

4. LONG RANGE PLANNING. Fowler informed the Board that he was contacted by Brian Weise regarding his water issues. Mr. Weise asked Fowler if the Board would take any action in regard to his ground water issue. Fowler advised the homeowner that it is not an issue that falls under responsibility to the District.

Fowler stated he would have the architect submit preliminary plans and have them at the December meeting.

5. OLD BUSINESS.

a. Approval of the minutes of the October 11, 2022 Meeting of the Board of Trustees.

Motion by Trustee D'Andrea to approve the monthly minutes of the October 11, 2022 meeting; seconded by Trustee Hammond.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

5. NEW BUSINESS

a. Financial reports, including discussion and approval or disapproval of accounts payable list, treasurer's report, financial statements, past due account payment plans and outstanding invoices. Jim Hare presented the financial reports. Discussion regarding the reports.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

b. **Operations Report from Sheaffer & Rolland and discussion regarding the same.** Jason Fowler advised that the irrigation rigs were shut down for the season and that the golf courses were still irrigating. Trustee Dougherty asked Fowler about the Weise issue. Fowler advised that the District's lines and sump were tested and everything is operating correctly. Fowler will prepare a letter, for the Board President's signature, to the resident advising that the District will take no action.

Motion by Trustee Hammond to accept the Operations Report as presented; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

c. **Consideration and Approval of Ordinance No. 2022-01 (Budget and Appropriation Ordinance).**

Motion by Trustee Hammond to approve Ordinance No. 2022-01, Budget and Appropriation Ordinance for 2023; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

d. **Consideration and Approval of Ordinance No. 2022-02 (Tax Levy Ordinance in the Amount of \$33,200).**

Motion by Trustee Hammond to approve Ordinance No. 2022-02, Tax Levy Ordinance in the Amount of \$33,200; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

e. **Consideration and Approval of 2023 Estimated Revenues.**

Motion by Trustee Hammond to approve 2023 Estimated Revenues as outlined by Attorney Radovich; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

f. **Consideration and Approval of Truth in Taxation Certificate.**

Motion by Trustee Hammond to approve the Truth in Taxation Certificate; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

g. **Consideration and Approval of Proposals for Removal of Woody Material Cell 2.**

Motion by Trustee Hammond to approve the proposal from Shamrock Hardscapes & Restoration, Inc. in the sum of \$13,156.00 which includes mowing of sloped side of storage reservoir, pending attorney review; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

h. **Consideration and Approval of Proposals for Light Replacement to LED Conversion in Building A, B, C &D at the Main Treatment Plant.**

Motion by Trustee Hammond to approve the proposal from Excel Electric Group. in the sum of \$11,025.00; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

6. **Closed Session.**

Motion by Trustee Dougherty to enter closed session for consideration of pending litigation; seconded by Trustee D'Andrea.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved

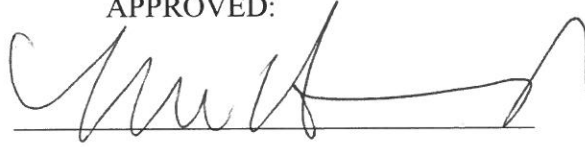
7. **Adjournment.**

Upon motion duly made by Trustee Hammond to adjourn until the Meeting of December 20, 2022, seconded by Trustee D'Andrea and unanimously carried, the meeting of the Board of Trustees was adjourned.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion approved.

APPROVED:

A handwritten signature in black ink, appearing to read 'Mark Hammond', written over a horizontal line.

Mark Hammond, District Clerk

