

# HOLY TRINITY LUTHERAN CHURCH

## VBS VOLUNTEER APPLICATION - ADULT

PLEASE PRINT CLEARLY AND FILL OUT FORM COMPLETELY

**NOTE:** New application is required every year. We encourage anyone, including Holy Trinity Lutheran Church (HTLC) employees, who might volunteer at VBS, to fill this out! Thank you for helping us keep our children safe and records accurate.

LIST AREA(S) WHERE YOU WANT TO VOLUNTEER: \_\_\_\_\_

### SECTION 1: VOLUNTEER PERSONAL INFORMATION -ADULT-

NAME: \_\_\_\_\_  
FIRST MIDDLE INITIAL LAST

MAIDEN/BIRTHNAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_  
(Required) (Required) mm/dd/yyyy

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

YOUR EMERGENCY CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

### SECTION 2: VOLUNTEER HEALTH INFORMATION

List any special considerations that we need to be aware of (medical conditions, physical limitations, etc.): \_\_\_\_\_

\_\_\_\_\_

List all allergies and/or reactions to insects, food item(s) or medication(s): \_\_\_\_\_

\_\_\_\_\_

### SECTION 3: YOUR STUDENT INFORMATION -CHILD-

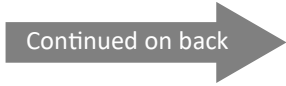
DO YOU HAVE CHILDREN IN VBS: YES  NO   
IF YES, COMPLETE SECTION BELOW

PLEASE LIST ALL CHILDREN WHO ARE REGISTERED IN VBS:  
STUDENT NAME

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



### HTLC OFFICE USE ONLY:

Received by HTLC  Received by VBS  WSP Approved  WSP Denied

Reasons for Denial: \_\_\_\_\_

\_\_\_\_\_

**NOTE:** All volunteers must be cleared through the Washington State Patrol Criminal History (WATCH) program.

**SECTION 4: CRIMINAL HISTORY & WASHINGTON STATE PATROL CHECK**

**ALL VOLUNTEERS MUST COMPLETE THE REQUIRED CRIMINAL HISTORY & WA STATE PATROL CHECK!**

**APPLICANT DISCLOSURE -- pursuant to RCW 43.43.830**

1. Have you ever been convicted of **ANY** crime? (Convicted includes **ALL** instances in which a finding of guilty or nolo contendere is the basis of conviction and/or all proceedings in which a sentence has been suspended or deferred.)..... YES  NO
2. Have you ever been convicted of a crime relating to sexual abuse, exploitation or physical abuse? ..... YES  NO
3. Have you ever been convicted of any crimes relating to drugs? ..... YES  NO
4. Have you ever been convicted of any crimes relating to financial exploitation, including extortion, theft, robbery or forgery? ..... YES  NO
5. Do you currently have any outstanding criminal charges or warrants against you in WA or in any other state or country? ..... YES  NO
6. Have you ever been convicted of domestic violence or assault? ..... YES  NO

**REQUIRED INFORMATION FOR WSP BACKGROUND CHECK:** Male  Female



**IMPORTANT:** If you have answered **YES** to any of the questions above, **please attach a supplemental sheet with a brief explanation of the convictions** and send in a sealed envelope to the address below or email it to [office@holytrinitylcmc.org](mailto:office@holytrinitylcmc.org). You will not be considered for volunteer placement until interviewed and approved by the HTLC Council. **Please check here if your explanation is already on file at the HTLC office:**

**SECTION 5: WASHINGTON STATE PATROL CHECK & DECLARATION**

Holy Trinity Lutheran Church (HTLC) conducts a routine Washington State Patrol background check on all volunteers. All volunteers must be cleared through the Washington State Patrol Criminal History (WATCH) program. By signing this application, you are granting HTLC permission to conduct the background check. *If you do not sign below, we cannot process your request and you will be unable to volunteer.* WSP results are available upon request.

- *I understand I must answer this application truthfully and completely. Any falsification or deliberate misrepresentation, including omission of a material fact, and/or failure to notify HTLC if disclosure information provided changes, can be grounds for denial of volunteer placement or continued volunteer service.*
- *I also understand this time is spent in a volunteer capacity only.*
- *I certify under penalty of perjury according to the laws of the state of Washington that the foregoing is true and correct.*

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

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**HOLY TRINITY LUTHERAN CHURCH**

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