

BEXAR COUNTY LEPC

P.O. Box 760321
SAN ANTONIO, TX 78245
bexarcountylepc.org



MINUTES FOR SEPTEMBER 14, 2018

SWRI LIBRARY - 6220 CULEBRA ROAD
SAN ANTONIO, TX 78238

I. CALL MEETING TO ORDER:

The meeting was called to order at approximately 10:02 a.m. by the LEPC Vice Chairman Walt Daugherty. Those in attendance introduced themselves.

II. ATTENDANCE:

See attached list.

III. CITIZENS TO BE HEARD:

None.

IV. APPROVAL OF MINUTES:

Minutes of the August 10, 2018 meeting were distributed to attendees for review. Vice Chairman Daugherty asked if there were any revisions to the minutes, and none were provided. A motion was made by Damon Shodrock to accept August meeting's minutes as written; the motion was seconded by Abe Gallegos. Motion was approved.

V. FINANCIAL REPORT:

John Hageman reported on the financial statement he created using a bank statement ending August 24, 2018. A copy of the full financial report was emailed out and is attached. To summarize, there was approximately \$35 in interest/dividends income; one contribution made by Koch Industries for \$3,000; and no checks written. The current balance as of August 24, 2018 was \$57,659.34.

John Hageman advised that he's working on getting a debit card for the LEPC. It was suggested to get two cards, one for the Treasurer and one for the Chairman.

VI. OLD BUSINESS:

Emily Thompson, Secretary, researched virtual phone number options for the LEPC, and provided the information to the committee. After a discussion, the committee was interested in trying Google Voice. John Hageman made the motion to try the free option Google Voice, and the motion was seconded. Motion was approved.

VII. COMMITTEE REPORTS:

- a. HazMat Watchdog Committee: (Mike Parsons, William Johnston, Patrick Lewis, Emily Thompson, Ronnie Hernandez)

Brandon Leon, SAFD Hazmat, provided a brief summary of the HazMat incidents that were responded to since August. Mostly routine diesel spills on the highways

- b. Training Committee: (Walt Daugherty, Patrick Lewis, William Johnston, Rick Wall)

Walt Daugherty advised that he's working with Rick Wall, who volunteered to oversee the BexarMetro 911 funding. Rick is waiting on some entities to submit their paperwork. Bexar Metro 911 wants required paperwork by September. Walt reminded the committee that the LEPC receives one check from Bexar Metro 911, and the treasurer of LEPC sends separate reimbursement checks to the entities that received training. The LEPC is the pass-through for the funds, and the LEPC does not gain or lose any money related to this program.

Walt Daugherty reminded everyone that the HOTZONE conference is October 18-21, 2018. He received an email noting that the EPA may be changing their policies for scholarships or may not be giving scholarships. The LEPC may need to change the scholarship policy for HOTZONE, and Walt will look into it.

- c. Facility Operator Liaison Committee (RMP/Tier II): (Willie Davis, William Johnston, Steve Diaz)

Nothing to report.

- d. Exercise Committee: (Roger Pollock, Willie Davis)

Mike Broeker, JBSA, noted that the full-scale active shooter and antiterrorism exercise on August 29, 2018 was fairly successful.

- e. Membership Committee: (Willie Davis, Kyle Coleman)

Nothing to report.

f. LEPC Website: (Henry Gonzalez, Chair)

Nothing to report.

g. THIRA Annex Q: (Jeff Dean, Chair)

Nothing to report.

h. Community Outreach Committee: (Damon Shodrock, Chair)

Damon Shodrock provided a presentation on the LEPC's trailer. He also noted that he is trying to work out parking for the trailer.

Upcoming events:

- Monday, September 17, 2018 – American Society of Safety Professionals, South TX Chapter - lunchtime presentation
11am SWRI cafeteria
- Saturday, October 20, 2018 – San Antonio Fire Department's Annual Regional Health and Safety Fair 2018
9am-1pm at the Wonderland of the Americas Mall
- Saturday, October 27, 2018 – Bexar County 2 Fire Department 4th Annual Community Fire & Life Safety Fair
10am-2:30pm at the Alamo Ranch Lowe's Parking Lot

VIII. NEW BUSINESS:

Patrick Lewis provided an update on the HOTZONE Conference, and started a discussion relating to raising the funding amount that the LEPC makes available. A motion was made by Patrick Lewis to raise the 2018 HOTZONE funding from \$5000 to \$8000. The motion was seconded by Steven Diaz. Motion was approved.

IX. ANNOUNCEMENTS:

None.

X. ADJOURNMENT:

The meeting was adjourned at approximately 10:55 a.m. The next LEPC meeting is scheduled for Friday, October 12, 2018 starting at 10:00 a.m. at the Southwest Research Institute Library 4th Floor.


BEXAR COUNTY LEPC FINANCIAL STATEMENT

SUMMARY OF MONTHLY OPERATIONS*

Starting Balances	Savings \$ 7,958.08 Checking \$ 21,271.79 2 Year Cert. of Deposit \$ 25,394.37	\$ 54,624.24
CONTRIBUTIONS/ Reimbursements	Koch Com. - Flint Hills \$ 3,000.00	+\$ 3,000.00
Dividends and Interest	Savings \$ 0.00 Checking \$ 1.89 CD Monthly Interest \$ 33.21	+\$ 35.10
Checks and Fees	None. \$ 0.00	-\$ 0.00
Transfers, etc.	None \$ 0.00	\$ 0.00
New Balances	Savings \$ 7,958.08 Checking \$ 24,372.68 2 Year Cert. of Deposit \$ 25,427.58	\$ 57,659.34

***Bank statement ending August 24, 2018**

PROJECTED INCOME AND EXPENSES

Planned Assets	None \$ 0.00	+\$ 0.00
Planned Liabilities	None \$ 0.00	-\$ 0.00
Transfers, etc.	None \$ 0.00	\$ 0.00
Projected Balances	Savings \$ 7,958.08 Checking \$ 24,372.68 2 Year Cert. of Deposit \$ 25,427.58	\$ 57,659.34
Submitted by: John P. Hageman, LEPC Treasurer	Signature: 	Date: September 14, 2018

Bexar County LEPC
Voting Member Sign-In
(PROXY SIGN BY PRIMARY MEMBER)

DATE: 9-14-2018

NAME	SERC CAT	SIGNATURE OR INITIALS
Harold Lovejoy, Chair	CP	
Walt Daugherty, Vice Chair	CV	<i>Walter Daugherty</i>
John Hageman, Treasurer	FO	<i>John Hageman</i>
Emily Thompson, Secretary	LEG	<i>Emily Thompson</i>
Abe Gallegos	FO	<i>Abe Gallegos</i>
Henry Gonzalez	FO	
Paul Barrera	FO	<i>Paul Barrera</i>
Joshua Carrillo	TP	
Kyle Coleman	EM	
Willie Davis	FO	<i>Willie Davis</i>

Bexar County LEPC
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DATE: 9-14-2018

Jeff Dean	EM	
Steven Diaz	CG	<i>Steve A. Diaz</i>
Miguel Falcon	HO	
Frank Gautier <i>For:</i>	EM	<i>Greg Wilson bug wren</i>
Randy Grimes	FO	<i>Randy Grimes</i>
Mark Hammargren	FO	<i>Matt Peay</i>
Ronnie Hernandez	LEG	<i>Amanda Nasto for</i>
Randy Jenkins	FF	
Sandy Johnson	LEG	
William Johnston	FF	
<i>Michael Broeker</i> <i>for</i> Henry King	EM	<i>Michael Broeker</i>

Bexar County LEPC
Voting Member Sign-In
(PROXY SIGN BY PRIMARY MEMBER)

DATE: 9-14-2018

Billy Lawson	FF	
Patrick Lewis	FF	
Craig Manifold	EMS	
William McCarson	FO	
Wilma Medina	TP	
Michael Parsons	FF	
Roger Pollok	HE	
Damon Shodrock	FO	<i>Damon Shodrock</i>
Jarred Sternbergh	FO	
Shawn Varney	HO	
Rick Wall	FF	

Bexar County LEPC
Voting Member Sign-In
(PROXY SIGN BY PRIMARY MEMBER)

DATE: 9-14-2018

Floramine Welch	FO	
Patrick Zepeda	EM	

