

## APPROVED

### Arrowbear Park County Water District

Regular Meeting

February 18, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held February 18, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Terisa Bonito  
Vice President Mark Bunyea  
Director Rick Weber  
Director Pat Oberlies  
Director Sheila Wymer

#### Directors who were absent:

#### Also present were the following:

Secretary Caroline Rimmer  
Field Supervisor Paul Miller  
Battalion Chief James Ozias

#### Visitors who were present:

Ouida Rendelman

#### Open Session

President Bonito called the meeting to order. Director Wymer led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

#### Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of January, the Consent Agenda was approved. Motion passed by majority vote.

#### Public Comments:

There were no public comments on any non-agenda items.

#### Staff Reports:

- A) Supervisor Miller reported a total of 14 maintenance issues for the month of January. There were 5 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repairs, 32 meters replaced, 3 meter read/re-read, 0 main repairs, 4 service line repairs, 2 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 7 new owners, 0 liens filed, 0 liens released, 66 shut-off notices, 12 non-payment shut-offs, and 12 turn-ons after water shut off. Supervisor Miller reported that the Technicians were working mainly on winter maintenance issues and installing snow poles, Supervisor Miller also stated that he was happy with the new Service Person.
- B) Battalion Chief Ozias reported on the Fire Department calls for the month of January. There were a total of 23 calls, 21 were in-District and 2 were out-of-District. Battalion Chief Ozias also reported that 87% of the calls were made with only 2 calls not having Arrowbear Fire Department response. Battalion Chief Ozias reported that the CPR class was successful and that

the department would be fine tuning the process, in late spring, there would be a First Aid class. Director Wymer complimented both Bill the nurse and Fire Fighter Marston for their efforts.

- C) General Manager Huff reported that he met with the individuals who worked on the automation of water systems and received a quote on automating the Districts water system. General Manager Huff and Supervisor Miller were creating an Operations Manual and General Manager Huff reported that he received his Grade 3 Treatment Certification.

President Bonito excused any individuals who were not required for the balance of the meeting.

Board Training – Secretary Rimmer provided a brief overview of the Presidents duties regarding committees.

### Discussion / Action Items:

#### A) Board

1. There was a report from President Bonito regarding the Committee assignments for 2018. President Bonito announced that all committee members will be the same as they were for 2017.
2. There was a motion made to accept the Annual SSMP Audit as performed and presented by General Manager Huff. Motion made by Director Wymer. Second by Director Weber. Motion passed by unanimous vote.
3. President Bonito asked for a motion to nominate a Regular Special District Member for LAFCO. There were no nominations, the issue was tabled.
4. A motion was made to appoint Norman Huff as the negotiator for real property, parcel number 0327-172-680000 (lot next to Well #2 property) with owner's agent, Realtors Bonnie & Patrick Kennedy and to authorize closed session discussion of price and terms. Motion made by Director Wymer. Second by Director Weber. Motion passed by unanimous vote.

### Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 6:56 PM.

### Closed Session

Closed session was held pursuant to Code 54956.8 Paragraph (2) of subdivision (d) for the purpose of discussion of price and terms the District may offer for real property, parcel number 0327-172-680000 (lot next to Well #2 property) through General Manager Huff as negotiator with owner's agent, Realtors Bonnie & Patrick Kennedy. One possible case.

Closed session was held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of attempting to resolve the ongoing dispute over WWTP cost proportioning to try to avoid possible and /or anticipated litigation and/or significant exposure to litigation. One possible case.

There being no further business, President Bonito adjourned the Closed Session at 7:58 PM.

President Bonito re-opened the Regular meeting at 8:00 PM.

### Open Session

#### A) Board of Directors

1. Report of any action taken during Closed Session – Motion was made in closed session for General Manager Huff to offer no more than \$10,000 for parcel number 0327-172-680000. Motion made by Director Wymer, seconded by Director Weber and approved by

unanimous vote. Director's Wymer, Weber and Bunyea voted for the Motion, Director's Bonito and Oberlies voted against the Motion.

2. There was a unanimous agreement for General Manager Huff to proceed with drafting an agreement for the WWTP.


Announcements:


- A) The President had the new signature cards and all parties signed.
- B) The Board had no announcements.
- C) Staff announced the due dates for the required Ethics and Sexual Harassment Training and turning in Form 700 to Secretary Rimmer.

The next board meeting will be March 15, 2018 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 8:09 PM.

  
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Terisa Bonito, President

  
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Caroline V. Rimmer, Secretary